

Department of Social Services Support Divisions

Fiscal Year 2020 Budget Request Book 1 of 6

Steve Corsi, Psy.D., Director

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Department Overview



The Missouri Department of Social Services (DSS) was constitutionally established in 1974. It is charged with the health and general welfare of the people of primary public concern; to secure them there shall be established a department of social services; to provide appropriate public welfare services to promote, safeguard and protect the social well-being and general welfare of children; to help maintain and strengthen family life; and, to provide such public welfare services to aid needy persons who can be so helped to become self-supporting or capable of self-care.

The department has six divisions (Children's Division, Family Support Division, MO HealthNet Division, Division of Youth Services, Division of Finance and Administrative Services, and Division of Legal Services) and four offices (Human Resource Center, Missouri Medicaid Audit and Compliance, State Technical Assistance Team, and Strategic Performance and Innovations) reporting to the Office of the Director. The Office of the Director oversees and coordinates the divisions' programs and services.

Mission

We will lead the nation in building the capacity of individuals, families, and communities to secure and sustain healthy, safe, and productive lives.

Themes (Areas of Emphasis) and Planned CY 2018 Accomplishments

During calendar year 2018, DSS as a department plans to accomplish the following goals working across divisions, state departments, and with other stakeholder groups. These goals are linked to five Themes or areas of emphasis that will remain constant over several years. The Themes and related goals are discussed below.

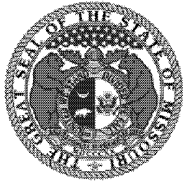
- **Combat Substance Use in Families**
 - Add alternative therapy for chronic pain management.
 - Add Managed Care plan requirement to support ECHO (Extension for Community Healthcare Outcomes).
 - Increase MAT (Medical Assisted Therapy) access and SUD/OD (Substance/Opioid Use Disorder) coverage.
 - Develop and deploy a SUD intervention model for child welfare families.
- **Revolutionize the Child Welfare System**
 - Define new vision for child welfare.
 - Answer all hotline calls.
 - Eliminate overdue investigations.
 - Streamline and strengthen investigation process.

- Reduce children in foster care by 8%.
- Reduce delays to adoption for children in pre-adoptive homes with incomplete TPRs (Termination of Parental Right).
- Reduce congregate care length of stay.
- Child Welfare Administrative Reform.
- **Move Families to Economic Sustainability**
 - Increase child support collections from \$690M to \$700M annually.
 - Double Able Bodied Adults without Dependents (ABAWDs) meeting Supplemental Nutrition Assistance Program (SNAP) work or training requirements.
 - Increase employment numbers of adults with dependent children on SNAP.
 - Work with Centers for Medicare and Medicaid Services (CMS) on employment requirements for parents on Medicaid.
- **Transform Medicaid**
 - Define Medicaid transformation roadmap.
 - Launch execution of transformational plan.
 - Implement Electronic Health Records (EHR) for foster children by 2018 CY end.
 - Build a medical clinical team to support foster children.
- **Revitalize Organizational Infrastructure**
 - ENGAGE – Revamp professional development dialogues.
 - Build strong, cross departmental/divisional teams.
 - Revamp workforce development strategy (training, trauma informed, compensation).
 - Identify and prioritize technology needs and financing.
 - Ensure only eligible recipients and eligible providers are properly and timely enrolled.

Transformation Initiatives

To help drive and succeed in accomplishing 2018 initiatives, DSS has implemented department-wide transformation initiatives. The DSS has adopted two improvement models relating directly to the intricacies of the social services and public sector realm; the LEAN Improvement Model and the Theory of Constraints (TOC) Transformation Improvement Model. The LEAN approach empowers people through problem-solving and coaching to identify and eliminate waste. TOC is a cost-conscious approach seeking to maximize overall system output by using evidence-based, data analytics to identify and remove bottlenecks or constraints. Additionally, as a result of the Organizational Health Index (OHI) Survey conducted in July 2017, the DSS initiated an aggressive campaign to engage and re-engage employees at all levels of the organization. The OHI and transformation initiatives are committed to ensuring voices are heard, ideas are shared and acted upon, and to build new and exciting cross-collaborations.

Department Placemat



MISSOURI Department of Social Services

2018 Version 1.2



ASPIRATION	We will lead the nation in building the capacity of individuals, families, and communities to secure and sustain healthy, safe, and productive lives.				
THEMES	Combat Substance Use in Families	Redesign Child Welfare system	Move Families to Economic Sustainability	Transform Medicaid	Revitalize Organizational Infrastructure
INITIATIVES	<ul style="list-style-type: none"> • Add Alternative Therapy for Chronic Pain Management • Add Managed Care plan requirement to support Extension for Community Healthcare Outcomes • Increase Medical Assisted Therapy access and Substance/Opioid Use Disorder coverage • Develop and deploy a Substance Use Disorder intervention model for child welfare families 	<ul style="list-style-type: none"> • Define new vision for child welfare • Answer all hotline calls • Eliminate overdue investigations • Streamline & strengthen investigation process • Reduce children in care by 8% • Reduce delays to adoption for children in pre-adoptive homes with incomplete Termination of Parental Rights • Reduce congregate care length of stay • Child Welfare Administrative Reform 	<ul style="list-style-type: none"> • Increase child support collections from \$690M to \$700M annually • Double Able-Bodied Adults without Dependents meeting Supplemental Nutrition Assistance Program (SNAP) work or training requirements • Increase employment numbers of adults with dependent children on SNAP • Work with Center for Medicaid & Medicare Services on employment requirements for parents on Medicaid 	<ul style="list-style-type: none"> • Define Medicaid transformation roadmap • Launch execution of transformation plan • Implement Electronic Health Record for foster children by 2018 Calendar Year end • Build a medical clinical team to support foster children 	<ul style="list-style-type: none"> • ENGAGE - Revamp professional development dialogues • Build strong, cross departmental/divisional teams • Revamp workforce development strategy; training, trauma informed, compensation • Identify and prioritize technology needs and financing • Ensure only eligible recipients & eligible providers are properly & timely enrolled

State Auditor's Reports and Oversight Evaluations

State Auditor's Reports and Oversight Evaluations

Program or Division Name	Type of Report	Date Issued	Website
Social Services/Welfare Investigation Unit Program Evaluation	Oversight Division Program Evaluation	01/2014	www.moga.mo.gov Program Evaluations
State of Missouri Single Audit Year Ended June 30, 2013	State Auditor's Report Report No. 2014-017	03/2014	www.auditor.mo.gov Audit Reports
Social Services/MO HealthNet Division Payment and Cost Recovery	State Auditor's Report Report No. 2014-140	12/2014	www.auditor.mo.gov Audit Reports
Social Services/Children's Division Early Childhood Development, Education and Care Fund	State Auditor's Report Report No. 2015-005	02/2015	www.auditor.mo.gov Audit Reports
State of Missouri Single Audit Year Ended June 30, 2014	State Auditor's Report Report No. 2015-014	03/2015	www.auditor.mo.gov Audit Reports
State of Missouri Single Audit Year Ended June 30, 2015	State Auditor's Report Report No. 2016-016	03/2016	www.auditor.mo.gov Audit Reports
State of Missouri Single Audit Year Ended June 30, 2016	State Auditor's Report Report No. 2017-018	03/2017	www.auditor.mo.gov Audit Reports
State of Missouri Single Audit Year Ended June 30, 2017	State Auditor's Report Report No. 2018-016	03/2018	www.auditor.mo.gov Audit Reports
Social Services/Family Support Division Supplemental Nutrition Assistance Program (SNAP) Data Analytics Program	State Auditor's Report Report No. 2018-032	06/2018	www.auditor.mo.gov Audit Reports

The above chart includes audits released by the State Auditor's Office in FY14, FY15, FY16, FY17, and FY18 as well as FY14 Program Evaluations by the Joint Committee on Legislative Research's Oversight Division.

Programs Subject to MO Sunset Act

Department of Social Services Programs Subject to Missouri Sunset Act or Expiration Date*

Program	Statutes Establishing	Sunset Date*	Termination Date	Review Status
Missouri Electronic Prior Authorization Committee	§338.320 Sunset Clause: § 338.320.6	August 28, 2018	September 1, 2019	HBs 1563 and 1827 (2012) established the Missouri Electronic Prior Authorization Committee. The committee sunsets August 28, 2018, unless reauthorized. The committee is to facilitate, monitor, and report to the general assembly on Missouri-based efforts to contribute to the establishment of national prior authorization standards.
Ground Ambulance Service Reimbursement Allowance	§190.800-190.839 Expiration Date: § 190.839	September 30, 2019		SB 775 (2018) extended the expiration date for the Ground Ambulance Service Reimbursement Allowance to September 30, 2019. HB 1534 (2016) extended the expiration date for the Ground Ambulance Service Reimbursement Allowance to September 30, 2018. The Ground Ambulance Service Reimbursement Allowance is a critical funding stream to provide state matching funds for federal reimbursement under the state/federal Medicaid program.
Nursing Facility Reimbursement Allowance	§ 198.401-198.439 Expiration Date: § 198.439	September 30, 2019		SB 775 (2018) extended the expiration date for the Nursing Facility Reimbursement Allowance to September 30, 2019. HB 1534 (2016) extended the expiration date of the Nursing Facility Reimbursement Allowance to September 30, 2018. The Nursing Facility Reimbursement Allowance is a critical funding stream to provide state matching funds for federal reimbursement under the state/federal Medicaid program.
Medicaid Managed Care Organization Reimbursement Allowance	§ 208.437 Expiration Date: § 208.437.5	September 30, 2019		SB 775 (2018) extended the expiration date of the Medicaid Managed Care Reimbursement Allowance to September 30, 2019. HB 1534 (2016) extended the expiration date of the Medicaid Managed Care Reimbursement Allowance to September 30, 2018. Although allowable in statute, current federal law does not allow the state to operate the MO HealthNet Managed Care Reimbursement Allowance because it is not a broad based tax.
Federal Reimbursement Allowance	§ 208.453 to 208.480 Expiration Date: § 208.480	September 30, 2019		SB 775 (2018) extended the expiration date of the Federal Reimbursement Allowance to September 30, 2019. HB 1534 (2016) extended the expiration date of the Federal Reimbursement Allowance to September 30, 2018. The Federal Reimbursement Allowance (hospital tax) is a critical funding stream to provide state matching funds for federal reimbursement under the state/federal Medicaid program.
Disproportionate share hospital payments	§ 208.482 Expiration Date: §208.482.2	September 30, 2022		SB 210 (2015) authorized the restriction on disproportionate share audit recoupments from any tier 1 safety net hospital.

Program	Statutes Establishing	Sunset Date*	Termination Date	Review Status
Pharmacy Tax	§ 338.500-338.550 Expiration Date: § 338.550.2	September 30, 2019		SB 775 (2018) extended the expiration date of the Pharmacy Tax to September 30, 2019. HB 1534 (2016) extended the expiration date of the Pharmacy Tax to September 30, 2018. The Pharmacy Tax is a critical funding stream to provide state matching funds for federal reimbursement under the state/federal Medicaid program.
Assessment on Intermediate Care Facilities for the Intellectually Disabled	§ 633.401 Expiration Date: § 633.401.16	September 30, 2019		SB 775 (2018) extended the termination date of the Intermediate Care Facility for the Intellectually Disabled Reimbursement Allowance to September 30, 2019. HB 1534 (2016) extended the termination date of the Intermediate Care Facility for the Intellectually Disabled Reimbursement Allowance to September 30, 2018. The Assessment on Intermediate Care Facilities for the Intellectually Disabled is a critical funding stream to provide state matching funds for federal reimbursement to under the state/federal Medicaid program.
Ticket-to-Work Health Assurance Program	§208.146 Expiration Date: § 208.146.7	August 28, 2019		SB 577 (2007) authorized the Ticket-to-Work Program. SB 127 (2013) extended the termination date to August 28, 2019. The Ticket-to-Work Program allows medical assistance to be paid for a person who is employed, subject to appropriations and in accordance with the federal Ticket to Work and Work Incentives Improvement Act of 1999.
Champion For Children Tax Credit	§135.341 Sunset Clause: §135.341.9	December 31, 2025	September 1, 2026	HBs 1288, 1377 & 2050 (2018) extended the sunset date of the Champion For Children Tax Credit to December 31, 2025. SBs 20, 15 & 19 (2013) authorized the Champion For Children Tax Credit to December 31, 2019. The Champion For Children Tax Credit may be claimed for an amount up to fifty percent of a contribution to three qualified agencies: CASA, child advocacy centers, or crisis care centers.
Contributions to Maternity Homes Tax Credit	§ 135.600 Sunset Clause: §136.600.9	December 31, 2024	September 1, 2025	HBs 1288, 1377 & 2050 (2018) extended the sunset date of the Contributions to Maternity Homes Tax Credit to December 31, 2024. HB 1132 (2014) authorized the Contributions to Maternity Homes Tax Credit to June 30, 2020. The Maternity Homes Tax Credit is an amount equal to fifty percent of the amount the taxpayer contributed to a maternity home.
Diaper Bank Tax Credit	§135.621 Sunset Clause: §135.621.11	December 31, 2024	September 1, 2025	HBs 1288, 1377 & 2050 (2018) authorized the Diaper Bank Tax Credit. The Diaper Bank Tax Credit sunsets December 31, 2024. Beginning July 1, 2019, a taxpayer is allowed to claim a tax credit in an amount equal to fifty percent of the amount of the taxpayer's contributions to a diaper bank.

Program	Statutes Establishing	Sunset Date*	Termination Date	Review Status
Pregnancy Resource Center Tax Credit	§135.630 Sunset Clause: § 135.630.9	December 31, 2024	September 1, 2025	HBs 1288, 1377 & 2050 (2018) extended the sunset December 31, 2024. SBs 20, 15, & 19 (2013) reauthorized the Pregnancy Resource Center Tax Credit with a sunset of December 31, 2019. HB 1485 (2006) authorized the Pregnancy Resource Center Tax Credit. The Credit sunset August 28, 2012. The Pregnancy Resource Center Tax Credit allows people to claim tax credits for donations to qualified pregnancy resource centers.
Supplemental Nutrition Assistance Program (SNAP) - Pilot Program for Access to Fresh Food	§208.018 Sunset Clause: § 208.018.6	August 28, 2020	September 1, 2021	SB 680 (2014) authorized a Pilot Program to supplement the Supplemental Nutrition Assistance Program. The pilot program allows SNAP participants, with access and ability, to purchase fresh food when purchasing fresh food at farmers' markets.
Missouri Rx Plan	§ 208.780 - 208.798 Termination Date: § 208.798	August 28, 2022		SB 139 (2017) extended the termination date to August 28, 2022. SB 754 extended the termination date to August 28, 2017. HB 412 (2011) extended the termination date for the Missouri Rx Program from the Missouri Senior Rx Program to August 28, 2014. The Missouri Rx Program provides prescription drug assistance benefits to the elderly and disabled.

Department Request Summary

**DEPARTMENT OF SOCIAL SERVICES
FISCAL YEAR 2020 BRASS SECTION SUMMARY**

H.B. Sec.	Rank	Decision Item Name	2020 DEPARTMENT REQUEST				
			FTE	GR	FF	OF	Total
11.005		Office of the Director					
	1	Core	3.25	138,610	149,038	31,144	318,792
	2	NDI- Pay Plan CTC	0.00	759	736	371	1,866
		<i>Total</i>	3.25	139,369	149,774	31,515	320,658
11.010		Federal Grants and Donations					
	1	Core	0.00	0	4,443,552	33,999	4,477,551
		<i>Total</i>	0.00	0	4,443,552	33,999	4,477,551
11..015		Human Resource Center					
	1	Core	10.52	279,457	233,264	0	512,721
	2	NDI- Pay Plan CTC	0.00	2,068	1,774	0	3,842
		<i>Total</i>	10.52	281,525	235,038	0	516,563
11..015		Workforce Compensation Initiative					
	1	Core	0.00	0	0	0	0
	37	NDI- Workforce Compensation Int.	0.00	1,925,903	1,925,903	0	3,851,806
		<i>Total</i>	0.00	1,925,903	1,925,903	0	3,851,806
11.020		MO Medicaid Audit & Compliance					
	1	Core	76.05	1,387,780	2,488,757	315,088	4,191,625
	2	NDI- Pay Plan CTC	0.00	11,245	14,416	1,050	26,711
		<i>Total</i>	76.05	1,399,025	2,503,173	316,138	4,218,336
11.025		Systems Management					
	1	Core	0.00	917,552	4,082,448	0	5,000,000
		<i>Total</i>	0.00	917,552	4,082,448	0	5,000,000
11.030		Recovery Audit & Compliance Contract					
	1	Core	0.00	0	0	1,200,000	1,200,000
		<i>Total</i>	0.00	0	0	1,200,000	1,200,000

**DEPARTMENT OF SOCIAL SERVICES
FISCAL YEAR 2020 BRASS SECTION SUMMARY**

H.B. Sec.	Rank	Decision Item Name	2020 DEPARTMENT REQUEST				
			FTE	GR	FF	OF	Total
11.035		Finance and Administrative Services					
	1	Core	65.95	2,145,280	1,248,487	1,253,782	4,647,549
	2	NDI- Pay Plan CTC	0.00	15,437	8,082	469	23,988
		<i>Total</i>	65.95	2,160,717	1,256,569	1,254,251	4,671,537
11.040		Revenue Maximization					
	1	Core	0.00	0	3,250,000	0	3,250,000
		<i>Total</i>	0.00	0	3,250,000	0	3,250,000
11.045		Receipt & Disbursement - Refunds					
	1	Core	0.00	0	12,348,789	3,221,100	15,569,889
		<i>Total</i>	0.00	0	12,348,789	3,221,100	15,569,889
11.050		County Detention Payments					
	1	Core	0.00	1,354,000	0	0	1,354,000
		<i>Total</i>	0.00	1,354,000	0	0	1,354,000
11.055		Legal Services					
	1	Core	129.88	1,856,734	3,548,471	846,533	6,251,738
	2	NDI- Pay Plan CTC	0.00	16,333	23,591	5,756	45,680
	39	NDI- DLS Additional Investigators	5.00	68,976	160,944	0	229,920
	40	NDI- DLS Additional Special Counsel	1.00	34,900	34,900	0	69,800
	41	NDI- DLS Additional Legal Counsel	1.00	22,980	22,980	0	45,960
		<i>Total</i>	136.88	1,999,923	3,790,886	852,289	6,643,098
		<i>Support Core Total</i>	285.65	8,079,413	31,792,806	6,901,646	46,773,865
		<i>Support NDI Total</i>	7.00	2,098,601	2,193,326	7,646	4,299,573
		<i>Less Support Non Counts</i>	0.00	0	(12,348,789)	(3,221,100)	(15,569,889)
		<i>Total Support</i>	292.65	10,178,014	21,637,343	3,688,192	35,503,549

Pay Plan

Cost to Continue

NEW DECISION ITEM
RANK: 2 OF 51

Department: Social Services

Division: Department-Wide

DI Name: FY 2020 Cost to Continue Pay Plan

DI# 0000013

Budget Unit: Various

HB Section: Various

1. AMOUNT OF REQUEST

	FY 2020 Budget Request				E
	GR	Federal	Other	Total	
PS	665,010	1,603,575	128,600	2,397,185	
EE				0	
PSD				0	
TRF				0	
Total	665,010	1,603,575	128,600	2,397,185	
FTE	0.00	0.00	0.00	0.00	

Est. Fringe	202,629	488,609	39,184	730,422
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Pharmacy Rebates (0114) - \$3,393, Third Party Liability Collection Fund (0120) - \$8,987, Federal Reimbursement Allowance (0142) - \$792, Pharmacy Reimbursement Allowance (0144) - \$175, Child Support Enforcement Fund (0169) - \$65,489, Nursing Facility Quality of Care (0271) - \$919, Health Incentives Fund (0275) - \$14,873, Ground Emergency Medical Transport Fund (0422) - \$350, DOSS Administrative Trust Fund (0545) - \$35, DOSS Educational Improvement Fund (0620) - \$29,025, Missouri RX Plan Fund (0779) - \$2,922, Early Childhood Development Education/Care (0859) - \$379, Ambulance Service Reimbursement Allowance (0958) - \$211, Medicaid Provider Enrollment (0990) \$1,050

	FY 2020 Governor's Recommendation				E
	GR	Federal	Other	Total	
PS	0	0	0	0	
EE				0	
PSD				0	
TRF				0	
Total	0	0	0	0	
FTE	0.00	0.00	0.00	0.00	

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input checked="" type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

NEW DECISION ITEM
RANK: 2 OF 51

Department: Social Services

Budget Unit: Various

Division: Department-Wide

DI Name: FY 2020 Cost to Continue Pay Plan

DI# 0000013

HB Section: Various

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The FY 2019 budget includes appropriation authority for a \$700 pay increase for employees making under \$70,000 and a 1% pay increase for employees making over \$70,000 beginning January 1, 2019. The remaining six months were unfunded, but the stated intent of the legislature was to provide the funding in FY 2020.

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

The appropriated amount for the Fiscal Year 2019 pay plan was based on a \$700 pay increase for employees making under \$70,000 and a 1% pay increase for employees making over \$70,000 beginning January 1, 2019. The Fiscal Year 2020 requested amount is equivalent to the remaining six months in order to provide the core funding necessary for a full fiscal year.

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR		Dept Req FED		Dept Req OTHER		Dept Req TOTAL		Dept Req One-Time	
	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	E
Total PS	665,010	0.0	1,603,575	0.0	128,600	0.0	2,397,185	0.0	0	
Grand Total	665,010	0.0	1,603,575	0.0	128,600	0.0	2,397,185	0.0	0	

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
OFFICE OF DIRECTOR								
Pay Plan FY19-Cost to Continue - 0000013								
STATE DEPARTMENT DIRECTOR	0	0.00	0	0.00	642	0.00	0	0.00
DEPUTY STATE DEPT DIRECTOR	0	0.00	0	0.00	651	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	573	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	1,866	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$1,866	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$759	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$736	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$371	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
HUMAN RESOURCE CENTER								
Pay Plan FY19-Cost to Continue - 0000013								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	382	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	287	0.00	0	0.00
PERSONNEL OFFICER	0	0.00	0	0.00	525	0.00	0	0.00
HUMAN RELATIONS OFCR I	0	0.00	0	0.00	700	0.00	0	0.00
HUMAN RELATIONS OFCR II	0	0.00	0	0.00	350	0.00	0	0.00
PERSONNEL ANAL II	0	0.00	0	0.00	350	0.00	0	0.00
HUMAN RESOURCES MGR B1	0	0.00	0	0.00	1,248	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	3,842	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$3,842	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$2,068	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$1,774	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
MO MEDICAID AUDIT & COMPLIANCE								
Pay Plan FY19-Cost to Continue - 0000013								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	701	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	687	0.00	0	0.00
AUDITOR II	0	0.00	0	0.00	308	0.00	0	0.00
ACCOUNTANT I	0	0.00	0	0.00	351	0.00	0	0.00
EXECUTIVE I	0	0.00	0	0.00	347	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC II	0	0.00	0	0.00	351	0.00	0	0.00
ADMINISTRATIVE ANAL II	0	0.00	0	0.00	700	0.00	0	0.00
REGISTERED NURSE SENIOR	0	0.00	0	0.00	1,986	0.00	0	0.00
PROGRAM DEVELOPMENT SPEC	0	0.00	0	0.00	347	0.00	0	0.00
INVESTIGATOR II	0	0.00	0	0.00	2,101	0.00	0	0.00
INVESTIGATOR III	0	0.00	0	0.00	350	0.00	0	0.00
CORRESPONDENCE & INFO SPEC I	0	0.00	0	0.00	700	0.00	0	0.00
MEDICAID CLERK	0	0.00	0	0.00	4,551	0.00	0	0.00
MEDICAID TECHNICIAN	0	0.00	0	0.00	1,751	0.00	0	0.00
MEDICAID SPEC	0	0.00	0	0.00	7,984	0.00	0	0.00
MEDICAID UNIT SPV	0	0.00	0	0.00	1,400	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	351	0.00	0	0.00
INVESTIGATION MGR B1	0	0.00	0	0.00	351	0.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	0	0.00	0	0.00	702	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	0	0.00	0	0.00	427	0.00	0	0.00
LEGAL COUNSEL	0	0.00	0	0.00	265	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	26,711	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$26,711	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$11,245	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$14,416	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$1,050	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
FINANCE & ADMINISTRATIVE SRVS								
Pay Plan FY19-Cost to Continue - 0000013								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	1,065	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	2,134	0.00	0	0.00
PRINTING/MAIL TECHNICIAN IV	0	0.00	0	0.00	351	0.00	0	0.00
STOREKEEPER I	0	0.00	0	0.00	1,051	0.00	0	0.00
PROCUREMENT OFCR I	0	0.00	0	0.00	700	0.00	0	0.00
PROCUREMENT OFCR II	0	0.00	0	0.00	351	0.00	0	0.00
OFFICE SERVICES COOR	0	0.00	0	0.00	351	0.00	0	0.00
ACCOUNTANT II	0	0.00	0	0.00	1,050	0.00	0	0.00
ACCOUNTING SPECIALIST II	0	0.00	0	0.00	351	0.00	0	0.00
BUDGET ANAL III	0	0.00	0	0.00	350	0.00	0	0.00
ACCOUNTING GENERALIST I	0	0.00	0	0.00	351	0.00	0	0.00
ACCOUNTING GENERALIST II	0	0.00	0	0.00	351	0.00	0	0.00
ACCOUNTING SUPERVISOR	0	0.00	0	0.00	703	0.00	0	0.00
RESEARCH ANAL III	0	0.00	0	0.00	1,741	0.00	0	0.00
RESEARCH ANAL IV	0	0.00	0	0.00	693	0.00	0	0.00
EXECUTIVE I	0	0.00	0	0.00	1,401	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC II	0	0.00	0	0.00	1,401	0.00	0	0.00
TELECOMMUN ANAL IV	0	0.00	0	0.00	351	0.00	0	0.00
MOTOR VEHICLE DRIVER	0	0.00	0	0.00	350	0.00	0	0.00
FACILITIES OPERATIONS MGR B2	0	0.00	0	0.00	350	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	4,136	0.00	0	0.00
RESEARCH MANAGER B1	0	0.00	0	0.00	700	0.00	0	0.00
DEPUTY DIVISION DIRECTOR	0	0.00	0	0.00	477	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	428	0.00	0	0.00
LEGAL COUNSEL	0	0.00	0	0.00	702	0.00	0	0.00
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	0	0.00	430	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	951	0.00	0	0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
FINANCE & ADMINISTRATIVE SRVS								
Pay Plan FY19-Cost to Continue - 0000013								
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	718	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	23,988	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$23,988	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$15,437	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$8,082	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$469	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
DIVISION OF LEGAL SERVICES								
Pay Plan FY19-Cost to Continue - 0000013								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	3,949	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	3,721	0.00	0	0.00
RESEARCH ANAL I	0	0.00	0	0.00	352	0.00	0	0.00
EXECUTIVE I	0	0.00	0	0.00	701	0.00	0	0.00
PROGRAM DEVELOPMENT SPEC	0	0.00	0	0.00	351	0.00	0	0.00
INVESTIGATOR I	0	0.00	0	0.00	1,628	0.00	0	0.00
INVESTIGATOR II	0	0.00	0	0.00	6,315	0.00	0	0.00
INVESTIGATOR III	0	0.00	0	0.00	6,329	0.00	0	0.00
INVESTIGATION MGR B1	0	0.00	0	0.00	358	0.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	0	0.00	0	0.00	352	0.00	0	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	476	0.00	0	0.00
DEPUTY DIVISION DIRECTOR	0	0.00	0	0.00	375	0.00	0	0.00
LEGAL COUNSEL	0	0.00	0	0.00	9,591	0.00	0	0.00
HEARINGS OFFICER	0	0.00	0	0.00	8,023	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	343	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	1,415	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	1,401	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	45,680	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$45,680	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$16,333	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$23,591	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$5,756	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
FAMILY SUPPORT ADMINISTRATION								
Pay Plan FY19-Cost to Continue - 0000013								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	2,391	0.00	0	0.00
OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	351	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	3,091	0.00	0	0.00
PROCUREMENT OFCR I	0	0.00	0	0.00	794	0.00	0	0.00
PROCUREMENT OFCR II	0	0.00	0	0.00	351	0.00	0	0.00
OFFICE SERVICES COOR	0	0.00	0	0.00	958	0.00	0	0.00
BUDGET ANAL III	0	0.00	0	0.00	351	0.00	0	0.00
ACCOUNTING GENERALIST I	0	0.00	0	0.00	291	0.00	0	0.00
HUMAN RELATIONS OFCR II	0	0.00	0	0.00	351	0.00	0	0.00
PERSONNEL ANAL II	0	0.00	0	0.00	1,338	0.00	0	0.00
PUBLIC INFORMATION SPEC II	0	0.00	0	0.00	700	0.00	0	0.00
PUBLIC INFORMATION ADMSTR	0	0.00	0	0.00	350	0.00	0	0.00
STAFF TRAINING & DEV COOR	0	0.00	0	0.00	350	0.00	0	0.00
TRAINING TECH I	0	0.00	0	0.00	700	0.00	0	0.00
TRAINING TECH II	0	0.00	0	0.00	701	0.00	0	0.00
TRAINING TECH III	0	0.00	0	0.00	1,751	0.00	0	0.00
EXECUTIVE I	0	0.00	0	0.00	1,450	0.00	0	0.00
EXECUTIVE II	0	0.00	0	0.00	1,050	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC II	0	0.00	0	0.00	1,751	0.00	0	0.00
PERSONNEL CLERK	0	0.00	0	0.00	701	0.00	0	0.00
TELECOMMUN ANAL II	0	0.00	0	0.00	173	0.00	0	0.00
ADMINISTRATIVE ANAL I	0	0.00	0	0.00	350	0.00	0	0.00
CASE ANALYST	0	0.00	0	0.00	6,128	0.00	0	0.00
PROGRAM DEVELOPMENT SPEC	0	0.00	0	0.00	12,769	0.00	0	0.00
CORRESPONDENCE & INFO SPEC I	0	0.00	0	0.00	350	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	1,632	0.00	0	0.00
HUMAN RESOURCES MGR B1	0	0.00	0	0.00	994	0.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	0	0.00	0	0.00	10,850	0.00	0	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	506	0.00	0	0.00
DEPUTY DIVISION DIRECTOR	0	0.00	0	0.00	868	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	435	0.00	0	0.00
STUDENT INTERN	0	0.00	0	0.00	7	0.00	0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
FAMILY SUPPORT ADMINISTRATION								
Pay Plan FY19-Cost to Continue - 0000013								
MISCELLANEOUS TECHNICAL	0	0.00	0	0.00	10	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	327	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	1,968	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	1,576	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	58,714	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$58,714	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$10,417	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$43,801	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$4,496	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
IM FIELD STAFF/OPS								
Pay Plan FY19-Cost to Continue - 0000013								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	4,202	0.00	0	0.00
OFFICE SUPPORT ASST (STENO)	0	0.00	0	0.00	701	0.00	0	0.00
OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	20,476	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	28,001	0.00	0	0.00
ACCOUNTANT I	0	0.00	0	0.00	290	0.00	0	0.00
TRAINING TECH I	0	0.00	0	0.00	2,451	0.00	0	0.00
TRAINING TECH II	0	0.00	0	0.00	2,101	0.00	0	0.00
EXECUTIVE I	0	0.00	0	0.00	700	0.00	0	0.00
ADMINISTRATIVE ANAL I	0	0.00	0	0.00	701	0.00	0	0.00
ADMINISTRATIVE ANAL II	0	0.00	0	0.00	351	0.00	0	0.00
CASE ANALYST	0	0.00	0	0.00	16,802	0.00	0	0.00
FAMILY SUPPORT ELIGIBILITY SPC	0	0.00	0	0.00	484,659	0.00	0	0.00
FAMILY SUPPORT ELIGIBILITY SPV	0	0.00	0	0.00	52,498	0.00	0	0.00
PROGRAM DEVELOPMENT SPEC	0	0.00	0	0.00	10,501	0.00	0	0.00
CORRESPONDENCE & INFO SPEC I	0	0.00	0	0.00	68,251	0.00	0	0.00
MOTOR VEHICLE DRIVER	0	0.00	0	0.00	288	0.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	0	0.00	0	0.00	23,804	0.00	0	0.00
LEGAL COUNSEL	0	0.00	0	0.00	1,051	0.00	0	0.00
CLERK	0	0.00	0	0.00	4	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	16	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	698	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	718,546	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$718,546	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$117,223	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$593,095	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$8,228	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
VICTIMS OF CRIME PROGRAM								
Pay Plan FY19-Cost to Continue - 0000013								
PROCUREMENT OFCR I	0	0.00	0	0.00	350	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC II	0	0.00	0	0.00	2,450	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	350	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	3,150	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$3,150	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$3,150	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
REHAB SERVICES FOR THE BLIND								
Pay Plan FY19-Cost to Continue - 0000013								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	2,101	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	788	0.00	0	0.00
EXECUTIVE I	0	0.00	0	0.00	700	0.00	0	0.00
EXECUTIVE II	0	0.00	0	0.00	351	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC II	0	0.00	0	0.00	351	0.00	0	0.00
REHAB TEACHER FOR THE BLIND	0	0.00	0	0.00	5,601	0.00	0	0.00
CHILDREN'S SPEC FOR THE BLIND	0	0.00	0	0.00	1,051	0.00	0	0.00
MOBILITY SPEC FOR THE BLIND	0	0.00	0	0.00	1,751	0.00	0	0.00
JOB DEV SPEC FOR THE BLIND	0	0.00	0	0.00	351	0.00	0	0.00
AREA SUPV BUS ENTPRS BLIND	0	0.00	0	0.00	1,750	0.00	0	0.00
REHAB ASST REHAB SRVS FOR BLND	0	0.00	0	0.00	6,651	0.00	0	0.00
COOR PREVENTION OF BLINDNESS	0	0.00	0	0.00	351	0.00	0	0.00
VOCATIONAL REHAB CSLR F/T BLIN	0	0.00	0	0.00	2,801	0.00	0	0.00
SR VOC REHAB CNSLR F/T BLIND	0	0.00	0	0.00	5,013	0.00	0	0.00
ASST SPV BUSINESS ENTPRS BLIND	0	0.00	0	0.00	351	0.00	0	0.00
PROGRAM DEVELOPMENT SPEC	0	0.00	0	0.00	1,051	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	350	0.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	0	0.00	0	0.00	4,200	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	43	0.00	0	0.00
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	0	0.00	427	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	36,033	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$36,033	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$8,222	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$27,811	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
CHILD SUPPORT FIELD STAFF/OPS								
Pay Plan FY19-Cost to Continue - 0000013								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	1,054	0.00	0	0.00
OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	18,212	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	7,701	0.00	0	0.00
TRAINING TECH II	0	0.00	0	0.00	1,432	0.00	0	0.00
TRAINING TECH III	0	0.00	0	0.00	351	0.00	0	0.00
CASE ANALYST	0	0.00	0	0.00	1,751	0.00	0	0.00
PROGRAM DEVELOPMENT SPEC	0	0.00	0	0.00	2,801	0.00	0	0.00
CHILD SUPPORT SPECIALIST	0	0.00	0	0.00	157,761	0.00	0	0.00
CHILD SUPPORT ENFORCEMENT SPV	0	0.00	0	0.00	21,001	0.00	0	0.00
CORRESPONDENCE & INFO SPEC I	0	0.00	0	0.00	2,101	0.00	0	0.00
MOTOR VEHICLE DRIVER	0	0.00	0	0.00	298	0.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	0	0.00	0	0.00	8,401	0.00	0	0.00
LEGAL COUNSEL	0	0.00	0	0.00	351	0.00	0	0.00
HEARINGS OFFICER	0	0.00	0	0.00	4,551	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	350	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	228,116	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$228,116	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$34,203	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$134,847	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$59,066	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
CHILDREN'S ADMINISTRATION								
Pay Plan FY19-Cost to Continue - 0000013								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	2,308	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	1,633	0.00	0	0.00
INFORMATION SUPPORT COOR	0	0.00	0	0.00	763	0.00	0	0.00
BUYER III	0	0.00	0	0.00	120	0.00	0	0.00
PROCUREMENT OFCR I	0	0.00	0	0.00	351	0.00	0	0.00
PROCUREMENT OFCR II	0	0.00	0	0.00	351	0.00	0	0.00
OFFICE SERVICES COOR	0	0.00	0	0.00	876	0.00	0	0.00
BUDGET ANAL III	0	0.00	0	0.00	354	0.00	0	0.00
PERSONNEL OFFICER	0	0.00	0	0.00	351	0.00	0	0.00
PERSONNEL ANAL I	0	0.00	0	0.00	300	0.00	0	0.00
PERSONNEL ANAL II	0	0.00	0	0.00	209	0.00	0	0.00
TRAINING TECH II	0	0.00	0	0.00	1,051	0.00	0	0.00
TRAINING TECH III	0	0.00	0	0.00	491	0.00	0	0.00
EXECUTIVE I	0	0.00	0	0.00	1,838	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC I	0	0.00	0	0.00	386	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC II	0	0.00	0	0.00	1,511	0.00	0	0.00
PERSONNEL CLERK	0	0.00	0	0.00	732	0.00	0	0.00
TELECOMMUN ANAL II	0	0.00	0	0.00	176	0.00	0	0.00
PROGRAM DEVELOPMENT SPEC	0	0.00	0	0.00	6,754	0.00	0	0.00
CHILD PLACEMENT COOR (SS)	0	0.00	0	0.00	701	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	1,697	0.00	0	0.00
HUMAN RESOURCES MGR B1	0	0.00	0	0.00	384	0.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	0	0.00	0	0.00	3,815	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	0	0.00	0	0.00	386	0.00	0	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	506	0.00	0	0.00
DEPUTY DIVISION DIRECTOR	0	0.00	0	0.00	853	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	437	0.00	0	0.00
LEGAL COUNSEL	0	0.00	0	0.00	701	0.00	0	0.00
MISCELLANEOUS TECHNICAL	0	0.00	0	0.00	572	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	1,051	0.00	0	0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
CHILDREN'S ADMINISTRATION								
Pay Plan FY19-Cost to Continue - 0000013								
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	439	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	32,097	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$32,097	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$5,404	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$26,314	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$379	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
CHILDREN'S FIELD STAFF/OPS								
Pay Plan FY19-Cost to Continue - 0000013								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	5,349	0.00	0	0.00
SR OFC SUPPORT ASST (STENO)	0	0.00	0	0.00	343	0.00	0	0.00
OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	29,147	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	17,639	0.00	0	0.00
CLERICAL SERVICES SPV FS	0	0.00	0	0.00	1,058	0.00	0	0.00
PROCUREMENT OFCR I	0	0.00	0	0.00	268	0.00	0	0.00
ACCOUNTANT I	0	0.00	0	0.00	92	0.00	0	0.00
TRAINING TECH II	0	0.00	0	0.00	3,851	0.00	0	0.00
TRAINING TECH III	0	0.00	0	0.00	352	0.00	0	0.00
EXECUTIVE I	0	0.00	0	0.00	7,350	0.00	0	0.00
EXECUTIVE II	0	0.00	0	0.00	1,055	0.00	0	0.00
HEALTH PROGRAM REP II	0	0.00	0	0.00	352	0.00	0	0.00
CHILDREN'S SERVICE WORKER I	0	0.00	0	0.00	50,543	0.00	0	0.00
CHILDREN'S SERVICE WORKER II	0	0.00	0	0.00	224,936	0.00	0	0.00
CHILDREN'S SERVICE WORKER III	0	0.00	0	0.00	171,422	0.00	0	0.00
CHILDREN'S SERVICE WORKER IV	0	0.00	0	0.00	32,655	0.00	0	0.00
CHILDREN'S SERVICE SPV	0	0.00	0	0.00	80,151	0.00	0	0.00
CHILDREN'S SERVICE PROG MGR	0	0.00	0	0.00	6,301	0.00	0	0.00
CHILDREN'S SERVICE SPECIALIST	0	0.00	0	0.00	23,500	0.00	0	0.00
REG CNSLT RESID LCSNG UNIT	0	0.00	0	0.00	2,132	0.00	0	0.00
PROGRAM ELIG ANALYST FAS	0	0.00	0	0.00	9,866	0.00	0	0.00
PROGRAM ELIG SUPERVISOR FAS	0	0.00	0	0.00	1,397	0.00	0	0.00
PROGRAM DEVELOPMENT SPEC	0	0.00	0	0.00	702	0.00	0	0.00
CORRESPONDENCE & INFO SPEC I	0	0.00	0	0.00	352	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	1,402	0.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	0	0.00	0	0.00	21,348	0.00	0	0.00
MISCELLANEOUS TECHNICAL	0	0.00	0	0.00	854	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	350	0.00	0	0.00
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	0	0.00	244	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	1,989	0.00	0	0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
CHILDREN'S FIELD STAFF/OPS								
Pay Plan FY19-Cost to Continue - 0000013								
SOCIAL SERVICES WORKER	0	0.00	0	0.00	1,150	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	698,150	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$698,150	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$252,124	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$445,348	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$678	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
PURCHASE OF CHILD CARE								
Pay Plan FY19-Cost to Continue - 0000013								
SR OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	354	0.00	0	0.00
EXECUTIVE II	0	0.00	0	0.00	364	0.00	0	0.00
PROGRAM DEVELOPMENT SPEC	0	0.00	0	0.00	2,486	0.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	0	0.00	0	0.00	715	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	364	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	4,283	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$4,283	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$69	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$4,214	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
YOUTH SERVICES ADMIN								
Pay Plan FY19-Cost to Continue - 0000013								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	690	0.00	0	0.00
OFFICE SUPPORT ASST (STENO)	0	0.00	0	0.00	351	0.00	0	0.00
SR OFC SUPPORT ASST (STENO)	0	0.00	0	0.00	1,226	0.00	0	0.00
OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	1,051	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	1,992	0.00	0	0.00
PROCUREMENT OFCR I	0	0.00	0	0.00	95	0.00	0	0.00
PROCUREMENT OFCR II	0	0.00	0	0.00	256	0.00	0	0.00
ACCOUNTING SPECIALIST II	0	0.00	0	0.00	351	0.00	0	0.00
PERSONNEL OFFICER	0	0.00	0	0.00	351	0.00	0	0.00
TRAINING TECH II	0	0.00	0	0.00	351	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC II	0	0.00	0	0.00	749	0.00	0	0.00
PERSONNEL CLERK	0	0.00	0	0.00	351	0.00	0	0.00
COMMUNITY SVS COORD-YOUTH SRVS	0	0.00	0	0.00	351	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	525	0.00	0	0.00
HUMAN RESOURCES MGR B1	0	0.00	0	0.00	256	0.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	0	0.00	0	0.00	3,358	0.00	0	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	505	0.00	0	0.00
DEPUTY DIVISION DIRECTOR	0	0.00	0	0.00	426	0.00	0	0.00
BOARD MEMBER	0	0.00	0	0.00	98	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	641	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	13,974	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$13,974	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$9,143	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$4,831	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
YOUTH TREATMENT PROGRAMS								
Pay Plan FY19-Cost to Continue - 0000013								
OFFICE SUPPORT ASST (STENO)	0	0.00	0	0.00	1,079	0.00	0	0.00
SR OFC SUPPORT ASST (STENO)	0	0.00	0	0.00	2,143	0.00	0	0.00
OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	13,301	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	6,652	0.00	0	0.00
PROCUREMENT OFCR I	0	0.00	0	0.00	352	0.00	0	0.00
ACCOUNT CLERK I	0	0.00	0	0.00	351	0.00	0	0.00
ACCOUNT CLERK II	0	0.00	0	0.00	701	0.00	0	0.00
ACCOUNTANT I	0	0.00	0	0.00	351	0.00	0	0.00
BUDGET ANAL III	0	0.00	0	0.00	352	0.00	0	0.00
PERSONNEL ANAL II	0	0.00	0	0.00	352	0.00	0	0.00
STAFF TRAINING & DEV COOR	0	0.00	0	0.00	351	0.00	0	0.00
TRAINING TECH II	0	0.00	0	0.00	3,851	0.00	0	0.00
EXECUTIVE I	0	0.00	0	0.00	3,238	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC II	0	0.00	0	0.00	1,052	0.00	0	0.00
PERSONNEL CLERK	0	0.00	0	0.00	351	0.00	0	0.00
COOK II	0	0.00	0	0.00	9,451	0.00	0	0.00
COOK III	0	0.00	0	0.00	5,251	0.00	0	0.00
ACADEMIC TEACHER I	0	0.00	0	0.00	1,751	0.00	0	0.00
ACADEMIC TEACHER II	0	0.00	0	0.00	1,052	0.00	0	0.00
ACADEMIC TEACHER III	0	0.00	0	0.00	14,350	0.00	0	0.00
EDUCATION SUPERVISOR	0	0.00	0	0.00	2,451	0.00	0	0.00
LIBRARIAN II	0	0.00	0	0.00	352	0.00	0	0.00
EDUCATION ASST II	0	0.00	0	0.00	1,052	0.00	0	0.00
SPECIAL EDUC TEACHER I	0	0.00	0	0.00	701	0.00	0	0.00
SPECIAL EDUC TEACHER II	0	0.00	0	0.00	701	0.00	0	0.00
SPECIAL EDUC TEACHER III	0	0.00	0	0.00	21,527	0.00	0	0.00
SCHOOL COUNSELOR I	0	0.00	0	0.00	351	0.00	0	0.00
SCHOOL COUNSELOR II	0	0.00	0	0.00	351	0.00	0	0.00
VOCATIONAL TEACHER II	0	0.00	0	0.00	352	0.00	0	0.00
VOCATIONAL TEACHER III	0	0.00	0	0.00	701	0.00	0	0.00
LPN II GEN	0	0.00	0	0.00	4,551	0.00	0	0.00
REGISTERED NURSE	0	0.00	0	0.00	3,428	0.00	0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
YOUTH TREATMENT PROGRAMS								
Pay Plan FY19-Cost to Continue - 0000013								
REGISTERED NURSE SENIOR	0	0.00	0	0.00	1,752	0.00	0	0.00
PSYCHOLOGIST I	0	0.00	0	0.00	352	0.00	0	0.00
RECREATION OFCR II	0	0.00	0	0.00	351	0.00	0	0.00
OUTDOOR REHAB CNSLR I	0	0.00	0	0.00	3,151	0.00	0	0.00
OUTDOOR REHAB CNSLR II	0	0.00	0	0.00	351	0.00	0	0.00
YOUTH FACILITY MGR I	0	0.00	0	0.00	4,551	0.00	0	0.00
YOUTH FACILITY MGR II	0	0.00	0	0.00	7,351	0.00	0	0.00
YOUTH SPECIALIST I	0	0.00	0	0.00	27,022	0.00	0	0.00
YOUTH SPECIALIST II	0	0.00	0	0.00	176,040	0.00	0	0.00
YOUTH GROUP LEADER	0	0.00	0	0.00	29,781	0.00	0	0.00
REG FAMILY SPEC	0	0.00	0	0.00	6,304	0.00	0	0.00
SERV COOR YTH SRVCS	0	0.00	0	0.00	30,773	0.00	0	0.00
SERV COOR II YTH SRVCS	0	0.00	0	0.00	1,414	0.00	0	0.00
SERV COOR SPV YTH SRVCS	0	0.00	0	0.00	3,851	0.00	0	0.00
COMMUNITY SVS COORD-YOUTH SRVS	0	0.00	0	0.00	1,751	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	1,401	0.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	0	0.00	0	0.00	8,408	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	854	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	905	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	57	0.00	0	0.00
SOCIAL SERVICES AIDE	0	0.00	0	0.00	7,215	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	416,485	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$416,485	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$157,655	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$227,503	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$31,327	0.00		0.00

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
MO HEALTHNET ADMIN								
Pay Plan FY19-Cost to Continue - 0000013								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	2,100	0.00	0	0.00
OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	700	0.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	2,800	0.00	0	0.00
BUYER IV	0	0.00	0	0.00	350	0.00	0	0.00
AUDITOR II	0	0.00	0	0.00	1,750	0.00	0	0.00
AUDITOR I	0	0.00	0	0.00	1,400	0.00	0	0.00
ACCOUNTANT I	0	0.00	0	0.00	350	0.00	0	0.00
ACCOUNTANT III	0	0.00	0	0.00	350	0.00	0	0.00
BUDGET ANAL II	0	0.00	0	0.00	700	0.00	0	0.00
ACCOUNTING CLERK	0	0.00	0	0.00	1,050	0.00	0	0.00
ACCOUNTING GENERALIST I	0	0.00	0	0.00	700	0.00	0	0.00
ACCOUNTING GENERALIST II	0	0.00	0	0.00	350	0.00	0	0.00
PERSONNEL OFFICER	0	0.00	0	0.00	350	0.00	0	0.00
PERSONNEL ANAL I	0	0.00	0	0.00	350	0.00	0	0.00
PUBLIC INFORMATION SPEC II	0	0.00	0	0.00	350	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC II	0	0.00	0	0.00	7,722	0.00	0	0.00
ADMINISTRATIVE ANAL I	0	0.00	0	0.00	350	0.00	0	0.00
PHYSICIAN	0	0.00	0	0.00	700	0.00	0	0.00
REGISTERED NURSE - CLIN OPERS	0	0.00	0	0.00	2,800	0.00	0	0.00
PROGRAM DEVELOPMENT SPEC	0	0.00	0	0.00	8,050	0.00	0	0.00
MEDICAID PROGRAM RELATIONS REP	0	0.00	0	0.00	750	0.00	0	0.00
MEDICAID CLERK	0	0.00	0	0.00	5,755	0.00	0	0.00
MEDICAID TECHNICIAN	0	0.00	0	0.00	7,545	0.00	0	0.00
MEDICAID SPEC	0	0.00	0	0.00	14,700	0.00	0	0.00
MEDICAID UNIT SPV	0	0.00	0	0.00	1,750	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	5,050	0.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	0	0.00	0	0.00	6,100	0.00	0	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	350	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	700	0.00	0	0.00
LEGAL COUNSEL	0	0.00	0	0.00	700	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	1,728	0.00	0	0.00
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	0	0.00	350	0.00	0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
MO HEALTHNET ADMIN								
Pay Plan FY19-Cost to Continue - 0000013								
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	6,450	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	350	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	85,550	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$85,550	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$24,708	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$44,062	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$16,780	0.00		0.00

Office of Director

CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Office of Director

Budget Unit: 88712C

HB Section: 11.005

1. CORE FINANCIAL SUMMARY

FY 2020 Budget Request						FY 2020 Governor's Recommendation					
	GR	Federal	Other	Total	E		GR	Federal	Other	Total	E
PS	105,067	147,841	31,144	284,052		PS				0	
EE	33,543	1,197		34,740		EE				0	
PSD						PSD					
TRF						TRF					
Total	138,610	149,038	31,144	318,792		Total	0	0	0	0	
FTE	1.61	0.72	0.92	3.25		FTE				0.00	
Est. Fringe	52,319	54,128	21,093	127,540		Est. Fringe	0	0	0	0	
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>						<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					

Other Funds: Child Support Enforcement Collections Fund (0169) - \$31,144

Other Funds:

2. CORE DESCRIPTION

Core operating budget for the Office of the Director.

3. PROGRAM LISTING (list programs included in this core funding)

Office of the Director

CORE DECISION ITEM

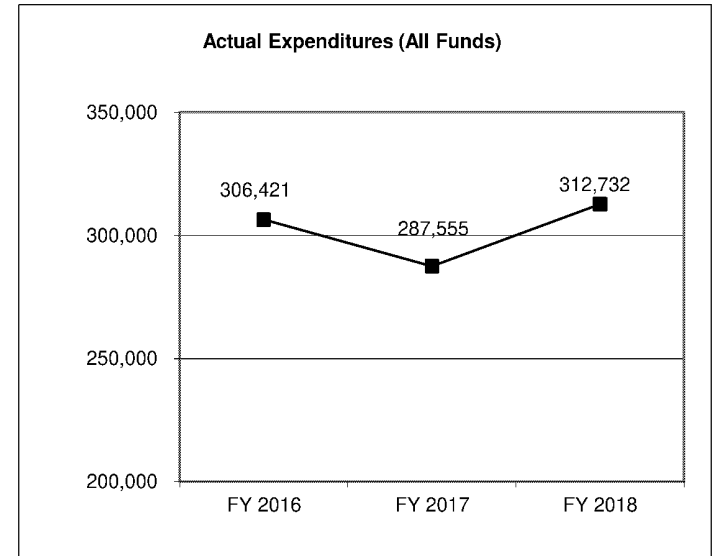
Department: Social Services
Division: Office of Director
Core: Office of Director

Budget Unit: 88712C

HB 11.005

4. FINANCIAL HISTORY

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Current Yr.
Appropriation (All Funds)	311,392	316,926	316,926	318,792
Less Reverted (All Funds)	(4,056)	(4,135)	(4,135)	(4,158)
Less Restricted (All Funds)	0	0	0	0
Budget Authority (All Funds)	307,336	312,791	312,791	314,634
Actual Expenditures (All Funds)	306,421	287,555	312,732	N/A
Unexpended (All Funds)	915	25,236	59	N/A
Unexpended, by Fund:				
General Revenue	0	7	59	N/A
Federal	914	16,615	0	N/A
Other	1	8,614	0	N/A
	(1)	(2)		



Reverted includes the statutory three- percent reserve (when applicable).
 Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

(1) FY16 - 6% core reduction of \$8,630 GR.

(2) FY17 - lapse due to one-time variance.

CORE RECONCILIATION DETAIL

STATE
OFFICE OF DIRECTOR

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	3.25	105,067	147,841	31,144	284,052	
	EE	0.00	33,543	1,197	0	34,740	
	Total	3.25	138,610	149,038	31,144	318,792	
DEPARTMENT CORE REQUEST							
	PS	3.25	105,067	147,841	31,144	284,052	
	EE	0.00	33,543	1,197	0	34,740	
	Total	3.25	138,610	149,038	31,144	318,792	
GOVERNOR'S RECOMMENDED CORE							
	PS	3.25	105,067	147,841	31,144	284,052	
	EE	0.00	33,543	1,197	0	34,740	
	Total	3.25	138,610	149,038	31,144	318,792	

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
OFFICE OF DIRECTOR								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	97,266	0.98	105,067	1.61	105,067	1.61	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	151,018	1.50	147,841	0.72	147,841	0.72	0	0.00
CHILD SUPPORT ENFORCEMENT FUND	30,774	0.32	31,144	0.92	31,144	0.92	0	0.00
TOTAL - PS	279,058	2.80	284,052	3.25	284,052	3.25	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	32,478	0.00	33,543	0.00	33,543	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	1,196	0.00	1,197	0.00	1,197	0.00	0	0.00
TOTAL - EE	33,674	0.00	34,740	0.00	34,740	0.00	0	0.00
TOTAL	312,732	2.80	318,792	3.25	318,792	3.25	0	0.00
Pay Plan FY19-Cost to Continue - 0000013								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	759	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	736	0.00	0	0.00
CHILD SUPPORT ENFORCEMENT FUND	0	0.00	0	0.00	371	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	1,866	0.00	0	0.00
TOTAL	0	0.00	0	0.00	1,866	0.00	0	0.00
GRAND TOTAL	\$312,732	2.80	\$318,792	3.25	\$320,658	3.25	\$0	0.00

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FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER: 88712C BUDGET UNIT NAME: Office of Director HOUSE BILL SECTION: 11.005	DEPARTMENT: Department of Social Services DIVISION: Office of Director																		
1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.																			
Department Request																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">PS or E&E</th> <th style="width: 15%;">Core</th> <th style="width: 10%;">% Flex Request</th> <th style="width: 15%;">Flex Request Amount</th> <th style="width: 50%;"></th> </tr> </thead> <tbody> <tr> <td>PS</td> <td>\$284,052</td> <td>10%</td> <td>\$28,405</td> <td rowspan="3" style="vertical-align: top;">Ten percent (10%) flexibility is requested between personal service and expense and equipment.</td> </tr> <tr> <td>E&E</td> <td>\$34,740</td> <td>10%</td> <td>\$3,474</td> </tr> <tr> <td>Total</td> <td>\$318,792</td> <td>10%</td> <td>\$31,879</td> </tr> </tbody> </table>		PS or E&E	Core	% Flex Request	Flex Request Amount		PS	\$284,052	10%	\$28,405	Ten percent (10%) flexibility is requested between personal service and expense and equipment.	E&E	\$34,740	10%	\$3,474	Total	\$318,792	10%	\$31,879
PS or E&E	Core	% Flex Request	Flex Request Amount																
PS	\$284,052	10%	\$28,405	Ten percent (10%) flexibility is requested between personal service and expense and equipment.															
E&E	\$34,740	10%	\$3,474																
Total	\$318,792	10%	\$31,879																
2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.																			
PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED																	
None.	None	10% Flexibility is being requested for FY 20.																	
3. Please explain how flexibility was used in the prior and/or current years.																			
PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE																		
N/A	None.																		

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
OFFICE OF DIRECTOR								
CORE								
STATE DEPARTMENT DIRECTOR	129,010	1.00	128,886	1.00	142,651	1.00	0	0.00
DEPUTY STATE DEPT DIRECTOR	101,653	0.88	113,103	1.00	117,910	1.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	489	0.00	0	0.00	0	0.00	0	0.00
LEGAL COUNSEL	691	0.00	0	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	47,215	0.92	42,063	1.25	23,491	1.25	0	0.00
TOTAL - PS	279,058	2.80	284,052	3.25	284,052	3.25	0	0.00
TRAVEL, IN-STATE	6,133	0.00	896	0.00	7,300	0.00	0	0.00
TRAVEL, OUT-OF-STATE	4,295	0.00	404	0.00	2,227	0.00	0	0.00
SUPPLIES	10,902	0.00	7,007	0.00	7,007	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	1,779	0.00	12,571	0.00	7,571	0.00	0	0.00
COMMUNICATION SERV & SUPP	8,434	0.00	10,762	0.00	8,434	0.00	0	0.00
PROFESSIONAL SERVICES	1,665	0.00	385	0.00	385	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	0	0.00	221	0.00	221	0.00	0	0.00
M&R SERVICES	73	0.00	506	0.00	506	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	10	0.00	10	0.00	0	0.00
OTHER EQUIPMENT	1	0.00	806	0.00	806	0.00	0	0.00
PROPERTY & IMPROVEMENTS	0	0.00	284	0.00	0	0.00	0	0.00
BUILDING LEASE PAYMENTS	0	0.00	10	0.00	0	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	240	0.00	845	0.00	240	0.00	0	0.00
MISCELLANEOUS EXPENSES	152	0.00	33	0.00	33	0.00	0	0.00
TOTAL - EE	33,674	0.00	34,740	0.00	34,740	0.00	0	0.00
GRAND TOTAL	\$312,732	2.80	\$318,792	3.25	\$318,792	3.25	\$0	0.00
GENERAL REVENUE	\$129,744	0.98	\$138,610	1.61	\$138,610	1.61		0.00
FEDERAL FUNDS	\$152,214	1.50	\$149,038	0.72	\$149,038	0.72		0.00
OTHER FUNDS	\$30,774	0.32	\$31,144	0.92	\$31,144	0.92		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.005

Program Name: Office of Director

Program is found in the following core budget(s): Office of Director

1a. What strategic priority does this program address?

Safe Children, Healthy and Prosperous Missourians

1b. What does this program do?

Mission: We will lead the nation in building the capacity of individuals, families, and communities to secure and sustain healthy, safe, and productive lives.

The Office of the Director for the Department of Social Services is dedicated to making a positive difference in the lives of Missourians. Through effective use of the people's money, quality service and assistance, innovation, and continued ongoing improvements, the organization is holistically committed to helping Missouri citizens first with honor, dignity, and excellence. In its leadership role, this office operates under these guiding principles:

- Results
- Excellence in Service
- Proficiency
- Integrity
- Inclusiveness
- Stewardship
- Accountability

The Missouri Department of Social Services (DSS) was constitutionally established in 1974. It is charged with the health and general welfare of the people of primary public concern; to secure them there shall be established a department of social services; to provide appropriate public welfare services to promote, safeguard and protect the social well-being and general welfare of children; to help maintain and strengthen family life; and, to provide such public welfare services to aid needy persons who can be so helped to become self-supporting or capable of self-care.

The department has six divisions (Children's Division, Family Support Division, MO HealthNet Division, Division of Youth Services, Division of Finance and Administrative Services, and Division of Legal Services) and four offices (Human Resource Center, Missouri Medicaid Audit and Compliance, State Technical Assistance Team, and Strategic Performance and Innovations) reporting to the Office of the Director. The core functions of the Department are:

- Child Protection and Permanency
- Youth Rehabilitation
- Access to Quality Health Care
- Maintaining and Strengthen Families

The oversight provided by the Director's Office establishes a firm foundation and sets a positive tone to ensure the department and its employees are good public servants, efficient and responsibly deliver higher quality impact, committed to optimizing services for citizens, and will rapidly transcend "The Missouri Way" leadership program to identify and cultivate generational leaders and promote better government.

2a. Provide an activity measure(s) for the program.

The Office of the Director supports all Department of Social Services' programs. Program activity measures are found in the respective departmental division sections.

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.005

Program Name: Office of Director

Program is found in the following core budget(s): Office of Director

2b. Provide a measure(s) of the program's quality.

The Office of the Director supports all Department of Social Services' programs. Program quality measures are found in the respective departmental division sections.

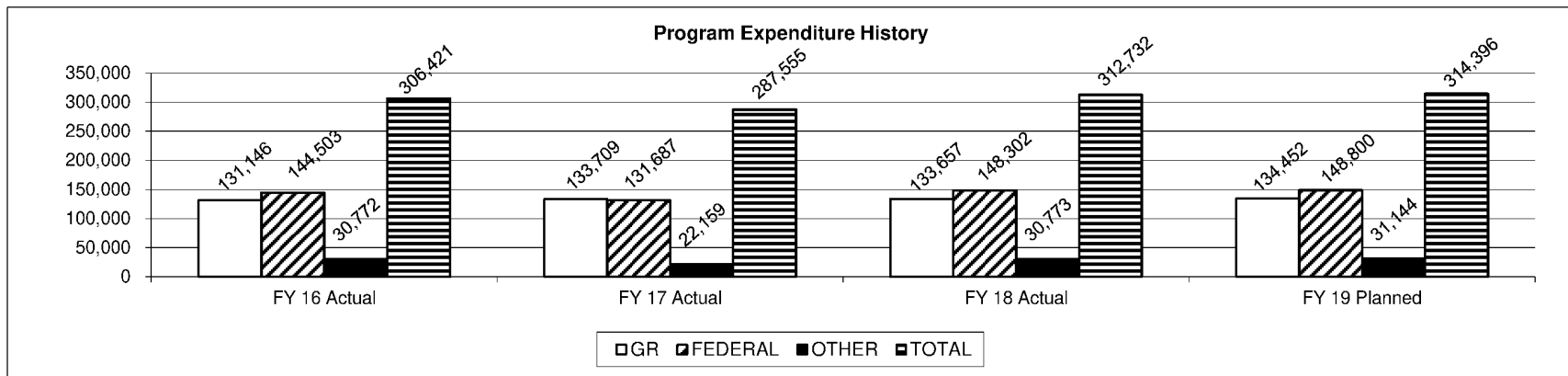
2c. Provide a measure(s) of the program's impact.

The Office of the Director supports all Department of Social Services' programs. Program impact measures are found in the respective departmental division sections.

2d. Provide a measure(s) of the program's efficiency.

The Office of the Director supports all Department of Social Services' programs. Program efficiency measures are found in the respective departmental division sections.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



Planned FY 2019 expenditures are net of reserves and reverted.

4. What are the sources of the "Other " funds?

Child Support Enforcement Collections Fund (0169)

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.005

Program Name: Office of Director

Program is found in the following core budget(s): Office of Director

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute: Section 660.010, RSMo.

6. Are there federal matching requirements? If yes, please explain.

Expenditures are allocated across the department based on FTE counts and charged to corresponding grants or used as maintenance of effort as appropriate.

7. Is this a federally mandated program? If yes, please explain.

No.

Federal Grants and Donations

CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Federal Grants and Donations

Budget Unit: 88722C
HB Section: 11.010

1. CORE FINANCIAL SUMMARY

FY 2020 Budget Request						FY 2020 Governor's Recommendation					
	GR	Federal	Other	Total	E		GR	Federal	Other	Total	E
PS						PS				0	
EE		1,653,024	9	1,653,033		EE				0	
PSD		2,790,528	33,990	2,824,518		PSD				0	
TRF						TRF				0	
Total		4,443,552	33,999	4,477,551		Total		0	0	0	
FTE	0.00	0.00	0.00	0.00		FTE	0.00	0.00	0.00	0.00	
Est. Fringe	0	0	0	0		Est. Fringe	0	0	0	0	
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.						Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.					

Other Funds: Family Services Donations Fund (0167) - \$33,999

Other Funds:

2. CORE DESCRIPTION

This is the core budget to receive and spend time-limited grants or donations from private, federal, and other governmental agencies. Appropriations language requires the department to notify the Senate Appropriations and House Budget Chairs of the source of any new funds and the purpose prior to the use of funding. Notification is provided during the budget process for known expenditures and through a letter for expenditures that were unknown at the time of budget printing.

3. PROGRAM LISTING (list programs included in this core funding)

Federal Grants and Donations

CORE DECISION ITEM

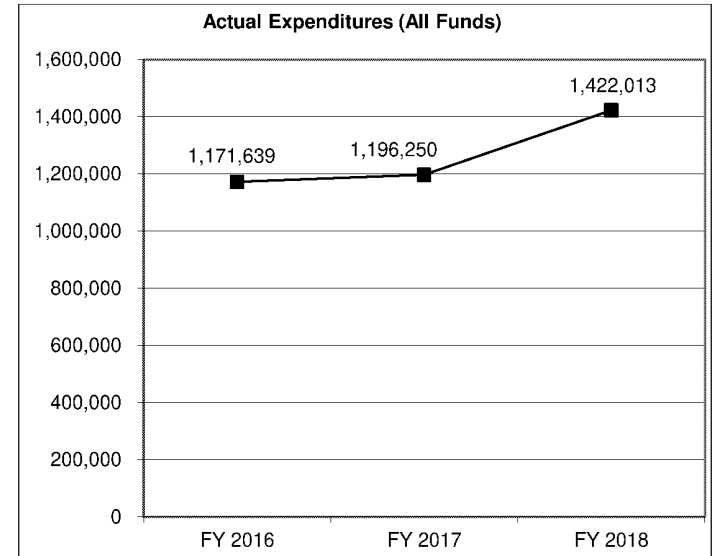
Department: Social Services
Division: Office of Director
Core: Federal Grants and Donations

Budget Unit: 88722C

HB Section: 11.010

4. FINANCIAL HISTORY

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Current Yr.
Appropriation (All Funds)	9,477,551	4,477,551	4,477,551	4,477,551
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)	0	0	0	0
Budget Authority (All Funds)	9,477,551	4,477,551	4,477,551	4,477,551
Actual Expenditures (All Funds)	1,171,639	1,196,250	1,422,013	N/A
Unexpended (All Funds)	8,305,912	3,281,301	3,055,538	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	8,271,913	3,247,302	3,021,538	N/A
Other	33,999	33,999	33,999	N/A
	(1)	(2)		



Reverted includes the statutory three- percent reserve (when applicable).
 Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

- (1) FY16 - agency reserves of \$8,233,896 due to excess authority and \$33,999 Family Services Donations Fund (0167) due to cash shortage.
 (2) FY17 - core reduction of \$5,000,000 due to excess Federal authority.

CORE RECONCILIATION DETAIL

STATE
FEDERAL GRANTS & DONATIONS

5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES										
			EE		0.00	0	1,674,063	12	1,674,075	
			PD		0.00	0	2,769,489	33,987	2,803,476	
			Total		0.00	0	4,443,552	33,999	4,477,551	
DEPARTMENT CORE ADJUSTMENTS										
Core Reallocation	209	9942	EE		0.00	0	(21,039)	0	(21,039)	Core reallocations will more closely align the budget with planned expenditures
Core Reallocation	209	9946	EE		0.00	0	0	(3)	(3)	Core reallocations will more closely align the budget with planned expenditures
Core Reallocation	209	9942	PD		0.00	0	21,039	0	21,039	Core reallocations will more closely align the budget with planned expenditures
Core Reallocation	209	9946	PD		0.00	0	0	3	3	Core reallocations will more closely align the budget with planned expenditures
NET DEPARTMENT CHANGES					0.00	0	0	0	0	
DEPARTMENT CORE REQUEST										
			EE		0.00	0	1,653,024	9	1,653,033	
			PD		0.00	0	2,790,528	33,990	2,824,518	
			Total		0.00	0	4,443,552	33,999	4,477,551	
GOVERNOR'S RECOMMENDED CORE										
			EE		0.00	0	1,653,024	9	1,653,033	

CORE RECONCILIATION DETAIL

STATE
FEDERAL GRANTS & DONATIONS

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	2,790,528	33,990	2,824,518	
	Total	0.00	0	4,443,552	33,999	4,477,551	

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
FEDERAL GRANTS & DONATIONS								
CORE								
EXPENSE & EQUIPMENT								
DEPT OF SOC SERV FEDERAL & OTH	863,739	0.00	1,674,063	0.00	1,653,024	0.00	0	0.00
FAMILY SERVICES DONATIONS	0	0.00	12	0.00	9	0.00	0	0.00
TOTAL - EE	863,739	0.00	1,674,075	0.00	1,653,033	0.00	0	0.00
PROGRAM-SPECIFIC								
DEPT OF SOC SERV FEDERAL & OTH	558,274	0.00	2,769,489	0.00	2,790,528	0.00	0	0.00
FAMILY SERVICES DONATIONS	0	0.00	33,987	0.00	33,990	0.00	0	0.00
TOTAL - PD	558,274	0.00	2,803,476	0.00	2,824,518	0.00	0	0.00
TOTAL	1,422,013	0.00	4,477,551	0.00	4,477,551	0.00	0	0.00
GRAND TOTAL	\$1,422,013	0.00	\$4,477,551	0.00	\$4,477,551	0.00	\$0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
FEDERAL GRANTS & DONATIONS								
CORE								
TRAVEL, IN-STATE	23,960	0.00	5,001	0.00	5,001	0.00	0	0.00
TRAVEL, OUT-OF-STATE	5,261	0.00	0	0.00	0	0.00	0	0.00
SUPPLIES	4,956	0.00	15,000	0.00	4,956	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	1,599	0.00	3,501	0.00	1,599	0.00	0	0.00
COMMUNICATION SERV & SUPP	70	0.00	25,001	0.00	70	0.00	0	0.00
PROFESSIONAL SERVICES	807,424	0.00	1,602,934	0.00	1,623,972	0.00	0	0.00
M&R SERVICES	9,620	0.00	9,933	0.00	9,933	0.00	0	0.00
COMPUTER EQUIPMENT	8,495	0.00	0	0.00	0	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	1	0.00	1	0.00	0	0.00
OTHER EQUIPMENT	1,629	0.00	6,001	0.00	6,001	0.00	0	0.00
PROPERTY & IMPROVEMENTS	0	0.00	1	0.00	0	0.00	0	0.00
BUILDING LEASE PAYMENTS	0	0.00	5,001	0.00	0	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	201	0.00	0	0.00	0	0.00
MISCELLANEOUS EXPENSES	725	0.00	1,500	0.00	1,500	0.00	0	0.00
TOTAL - EE	863,739	0.00	1,674,075	0.00	1,653,033	0.00	0	0.00
PROGRAM DISTRIBUTIONS	558,274	0.00	2,803,476	0.00	2,824,518	0.00	0	0.00
TOTAL - PD	558,274	0.00	2,803,476	0.00	2,824,518	0.00	0	0.00
GRAND TOTAL	\$1,422,013	0.00	\$4,477,551	0.00	\$4,477,551	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$1,422,013	0.00	\$4,443,552	0.00	\$4,443,552	0.00		0.00
OTHER FUNDS	\$0	0.00	\$33,999	0.00	\$33,999	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.010

Program Name: Office of Director

Program is found in the following core budget(s): Federal Grants and Donations

1a. What strategic priority does this program address?

Centralized mechanism for new grants

1b. What does this program do?

This appropriation provides the department with a centralized administrative mechanism to receive and expend new grants as they become available during the fiscal year. The Division of Finance and Administrative Services coordinates the use of this authority for the department as divisions pursue sources other than General Revenue for funding. New grants and donations provide opportunities to sustain a level of service delivery and fund program development that will better serve Missourians. Without this appropriation, the department would be forced to delay use of new grants and donations until emergency or supplemental appropriations are approved.

This appropriation is primarily used for one-time and/or time-limited federal grants and may support a wide variety of expenditures, including staff, for effective administration of the grant or donation. House Bill 11 language for this appropriation requires the department to notify the General Assembly of any new funds and the purpose for which they will be expended. New grants spent through this appropriation are transferred to the grantee division's budget through the appropriation process when it is anticipated that funding will continue for years after the grant is first received. Exceptions to this rule are made in those cases when the department is acting in an administrative capacity.

Awards planned to utilize this appropriation:

Awards which utilized this appropriation in FY18:

Division	FY20 Planned	FY18
CD	Adoption Incentives	Adoption Incentives
CD	Casey Family Services Grant	School Violence Hotline
DLS	STAT Task Force	STAT Task Force
DLS	State Cyber Crime Grant	
DYS	Title I	Title I
DYS	DYS Donations	
FSD	SEBTC (Summer Food Program)	SEBTC (Summer Food Program)
FSD	SNAP Process & Technology Improvement	Victims of Crime Act (VOCA) Training Grant
MHD	Primary Care Health Home Grant	Adult Medicaid Quality Grant
MHD	Improving Maternal and Infant Health	Primary Care Home Health Grant
	Outcomes in Medicaid and CHIP	

No performance measures are included for this program as it is an accounting mechanism.

PROGRAM DESCRIPTION

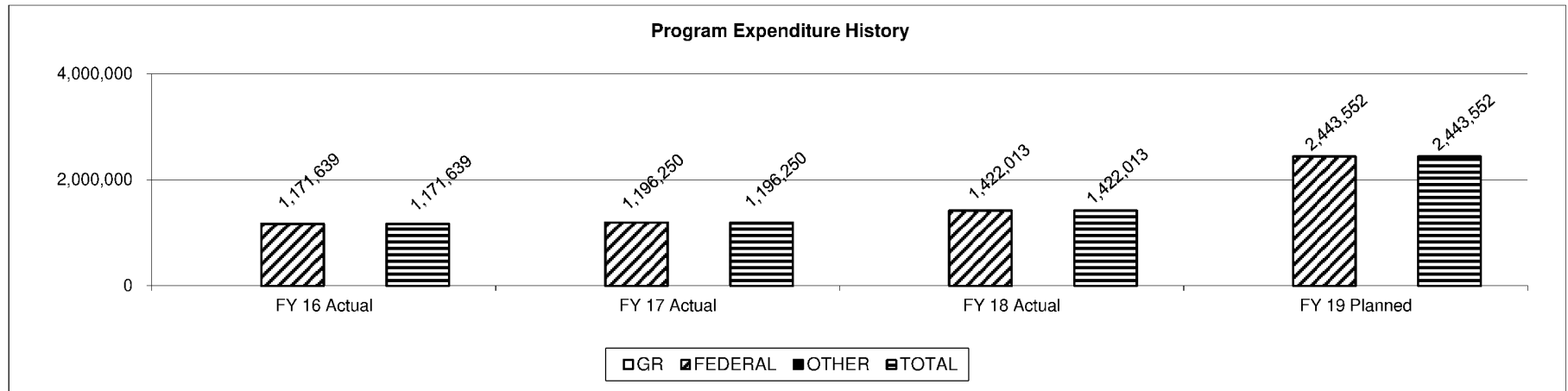
Department: Social Services

HB Section(s): 11.010

Program Name: Office of Director

Program is found in the following core budget(s): Federal Grants and Donations

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



Planned FY 2019 expenditures is net of reserves.

4. What are the sources of the "Other " funds?

Family Services Donations Fund (0167)

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 660, RSMo.

6. Are there federal matching requirements? If yes, please explain.

Some federal grants require a state match which is expended from the grantee division's budget. The percentage of required state match depends on the grant.

7. Is this a federally mandated program? If yes, please explain.

No.

Human Resource Center

CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Human Resource Center (HRC)

Budget Unit: 88742C
HB Section: 11.015

1. CORE FINANCIAL SUMMARY

FY 2020 Budget Request						FY 2020 Governor's Recommendation					
	GR	Federal	Other	Total	E		GR	Federal	Other	Total	E
PS	268,421	203,515		471,936		PS				0	
EE	11,036	29,749		40,785		EE				0	
PSD						PSD					
TRF						TRF					
Total	279,457	233,264		512,721		Total	0	0	0	0	
FTE	5.80	4.72		10.52		FTE				0.00	
Est. Fringe	154,937	121,540	0	276,477		Est. Fringe	0	0	0	0	
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.						Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.					

Other Funds: N/A

Other Funds:

2. CORE DESCRIPTION

This appropriation provides core funding for the Human Resource Center (HRC). HRC is charged by the Department of Social Services (DSS) to plan, develop, and implement a statewide human resource program giving direction and coordination to all divisions within the department.

3. PROGRAM LISTING (list programs included in this core funding)

Human Resource Center

CORE DECISION ITEM

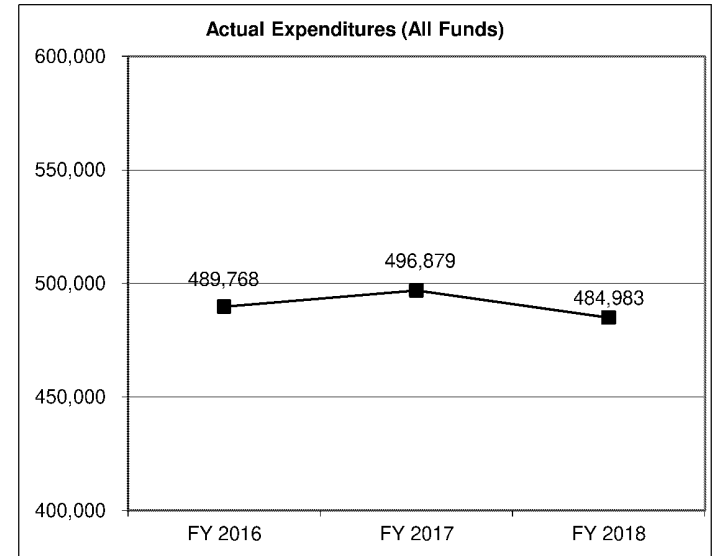
Department: Social Services
Division: Office of Director
Core: Human Resource Center (HRC)

Budget Unit: 88742C

HB Section: 11.015

4. FINANCIAL HISTORY

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Current Yr.
Appropriation (All Funds)	499,794	508,974	508,974	512,721
Less Reverted (All Funds)	(8,165)	(8,322)	(8,322)	(8,384)
Less Restricted (All Funds)	0	0	0	0
Budget Authority (All Funds)	491,629	500,652	500,652	504,337
Actual Expenditures (All Funds)	489,768	496,879	484,983	N/A
Unexpended (All Funds)	1,861	3,773	15,669	N/A
Unexpended, by Fund:				
General Revenue	6	5	734	N/A
Federal	1,855	3,768	14,935	N/A
Other	0	0	0	N/A
	(1)	(2)	(3)	



Reverted includes the statutory three- percent reserve (when applicable).
 Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

- (1) FY16 - \$1,852 federal fund agency reserves due to federal side of 6% GR cut. \$17,372 general revenue core reduction.
- (2) FY17 - \$1,852 in federal fund agency reserve due to federal side of 6% GR cut in FY16.
- (3) FY18 - \$1,852 in federal fund agency reserve due to federal side of 6% GR cut in FY16.

CORE RECONCILIATION DETAIL

STATE
HUMAN RESOURCE CENTER

5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES										
				PS	10.52	268,421	203,515	0	471,936	
				EE	0.00	11,036	29,749	0	40,785	
				Total	10.52	279,457	233,264	0	512,721	
DEPARTMENT CORE ADJUSTMENTS										
Core Reallocation	321	9948		PS	0.00	0	0	0		(0) Core reallocations will more closely align the budget with planned expenditures
Core Reallocation	321	2996		PS	0.00	0	0	0		(0) Core reallocations will more closely align the budget with planned expenditures
NET DEPARTMENT CHANGES					0.00	0	0	0	(0)	
DEPARTMENT CORE REQUEST										
				PS	10.52	268,421	203,515	0	471,936	
				EE	0.00	11,036	29,749	0	40,785	
				Total	10.52	279,457	233,264	0	512,721	
GOVERNOR'S RECOMMENDED CORE										
				PS	10.52	268,421	203,515	0	471,936	
				EE	0.00	11,036	29,749	0	40,785	
				Total	10.52	279,457	233,264	0	512,721	

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
HUMAN RESOURCE CENTER								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	258,361	4.83	268,421	5.80	268,421	5.80	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	189,261	3.66	203,515	4.72	203,515	4.72	0	0.00
TOTAL - PS	447,622	8.49	471,936	10.52	471,936	10.52	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	9,973	0.00	11,036	0.00	11,036	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	27,388	0.00	29,749	0.00	29,749	0.00	0	0.00
TOTAL - EE	37,361	0.00	40,785	0.00	40,785	0.00	0	0.00
TOTAL	484,983	8.49	512,721	10.52	512,721	10.52	0	0.00
Pay Plan FY19-Cost to Continue - 0000013								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	2,068	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	1,774	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	3,842	0.00	0	0.00
TOTAL	0	0.00	0	0.00	3,842	0.00	0	0.00
GRAND TOTAL	\$484,983	8.49	\$512,721	10.52	\$516,563	10.52	\$0	0.00

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DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
WORKFORCE INT									
Workforce Compensation Int - 1886046									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	1,925,903	0.00	0	0.00	
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	1,925,903	0.00	0	0.00	
TOTAL - PS	0	0.00	0	0.00	3,851,806	0.00	0	0.00	
TOTAL	0	0.00	0	0.00	3,851,806	0.00	0	0.00	
GRAND TOTAL	\$0	0.00	\$0	0.00	\$3,851,806	0.00	\$0	0.00	

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FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER: 88742C BUDGET UNIT NAME: Human Resource Center (HRC) HOUSE BILL SECTION: 11.015	DEPARTMENT: Department of Social Services DIVISION: Office of Director																		
1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.																			
Department Request																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">PS or E&E</th> <th style="width: 20%;">Core</th> <th style="width: 10%;">% Flex Request</th> <th style="width: 10%;">Flex Request Amount</th> <th style="width: 50%;"></th> </tr> </thead> <tbody> <tr> <td>PS</td> <td>\$471,936</td> <td>10%</td> <td>\$47,194</td> <td rowspan="3" style="vertical-align: top;">Ten percent (10%) flexibility is requested between personal service and expense and equipment.</td> </tr> <tr> <td>E&E</td> <td>\$40,785</td> <td>10%</td> <td>\$4,079</td> </tr> <tr> <td>Total</td> <td>\$512,721</td> <td>10%</td> <td>\$51,272</td> </tr> </tbody> </table>		PS or E&E	Core	% Flex Request	Flex Request Amount		PS	\$471,936	10%	\$47,194	Ten percent (10%) flexibility is requested between personal service and expense and equipment.	E&E	\$40,785	10%	\$4,079	Total	\$512,721	10%	\$51,272
PS or E&E	Core	% Flex Request	Flex Request Amount																
PS	\$471,936	10%	\$47,194	Ten percent (10%) flexibility is requested between personal service and expense and equipment.															
E&E	\$40,785	10%	\$4,079																
Total	\$512,721	10%	\$51,272																
2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.																			
PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED																	
None.	None	10% Flexibility is being requested for FY 20.																	
3. Please explain how flexibility was used in the prior and/or current years.																			
PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE																		
N/A	None.																		

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
HUMAN RESOURCE CENTER								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	34,206	0.96	29,047	1.09	29,047	1.09	0	0.00
SR OFFICE SUPPORT ASSISTANT	6,805	0.26	13,135	0.82	13,135	0.82	0	0.00
PERSONNEL OFFICER	46,056	1.00	44,674	1.50	46,056	1.50	0	0.00
HUMAN RELATIONS OFCR I	45,157	1.14	78,873	2.00	78,873	2.00	0	0.00
HUMAN RELATIONS OFCR II	45,161	1.05	43,129	1.00	45,161	1.00	0	0.00
PERSONNEL ANAL II	41,343	1.01	41,355	1.00	41,355	1.00	0	0.00
HUMAN RESOURCES MGR B1	1,751	0.03	4,666	0.11	218,309	3.11	0	0.00
HUMAN RESOURCES MGR B2	142,058	2.02	133,986	2.00	0	0.00	0	0.00
HUMAN RESOURCES MGR B3	82,656	1.00	83,071	1.00	0	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	538	0.00	0	0.00	0	0.00	0	0.00
LEGAL COUNSEL	691	0.00	0	0.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	844	0.01	0	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	356	0.01	0	0.00	0	0.00	0	0.00
TOTAL - PS	447,622	8.49	471,936	10.52	471,936	10.52	0	0.00
TRAVEL, IN-STATE	4,422	0.00	1,886	0.00	4,632	0.00	0	0.00
SUPPLIES	15,840	0.00	16,733	0.00	16,733	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	3,494	0.00	3,923	0.00	3,923	0.00	0	0.00
COMMUNICATION SERV & SUPP	6,599	0.00	9,455	0.00	7,455	0.00	0	0.00
PROFESSIONAL SERVICES	5,403	0.00	3,456	0.00	3,456	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	0	0.00	508	0.00	508	0.00	0	0.00
M&R SERVICES	230	0.00	977	0.00	230	0.00	0	0.00
OFFICE EQUIPMENT	1,340	0.00	3,338	0.00	3,338	0.00	0	0.00
OTHER EQUIPMENT	7	0.00	0	0.00	1	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	329	0.00	329	0.00	0	0.00
MISCELLANEOUS EXPENSES	26	0.00	180	0.00	180	0.00	0	0.00
TOTAL - EE	37,361	0.00	40,785	0.00	40,785	0.00	0	0.00
GRAND TOTAL	\$484,983	8.49	\$512,721	10.52	\$512,721	10.52	\$0	0.00
GENERAL REVENUE	\$268,334	4.83	\$279,457	5.80	\$279,457	5.80		0.00
FEDERAL FUNDS	\$216,649	3.66	\$233,264	4.72	\$233,264	4.72		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

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PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.015

Program Name: Office of Director

Program is found in the following core budget(s): Human Resource Center (HRC)

1a. What strategic priority does this program address?

Effective human resource management oversight

1b. What does this program do?

The Human Resource Center plans, develops, and implements statewide human resource programs; providing leadership, direction, and coordination of related services and support to all divisions.

The quality and level of services provided to the public through Department of Social Services (DSS) programs are directly affected by the performance of each division's employees. The service and support functions provided by the Human Resource Center (HRC) are necessary to maintain a qualified and productive workforce and ensure compliance with applicable state and federal law. HRC's mission is to serve the divisions in a timely and responsible manner through training, guidance, and assistance, thus contributing to the retention and continuing development of a productive and harmonious workforce.

HRC provides training, interpretive and technical assistance to staff ensuring personnel decisions are made and actions are taken within relevant guidelines including merit system rules and regulations, state and federal employment laws, state and federal civil rights laws, and administrative policies and procedures in order to assist the divisions in meeting their programmatic goals. HRC uses its resources to:

- Assure department compliance with state personnel law (merit system) and serve as liaison with the Office of Administration's Division of Personnel
- Administer personnel functions of employment, termination, promotion, compensation, performance review, professional development, discipline, and related activities directly for the MO HealthNet Division, Director's Office, and the support divisions and indirectly for the remaining divisions
- Provide advice, training, and consultation to staff to assure consistency among divisions and fair and equitable treatment of employees
- Maintain a high standard of case preparation and presentation of employee disciplinary actions before the Administrative Hearing Commission
- Provide representation of DSS before administrative bodies and court tribunals on personnel related issues
- Develop and provide training to all staff in areas such as new employee orientation, prevention of harassment, workplace diversity, unlawful discrimination, labor relations, customer service, and employee and management development
- Assure department compliance with federal and state laws relating to equal employment opportunity, affirmative action, and provision of services
- Investigate allegations of unlawful discrimination and harassment of DSS employees and clients
- Assist/coordinate workplace accommodations for employees pursuant to federal and state laws and departmental policies
- Provide technical assistance regarding civil rights, employment law, and human resource issues to department and division personnel
- Serve as liaison for civil rights issues with other governmental agencies such as Equal Employment Opportunity Commission (EEOC), Missouri Commission on Human Rights (MCHR), United States Department of Agriculture (USDA), and United States Department of Health and Human Services (HHS)
- Provide technical assistance on civil rights issues to DSS vendors and service recipients
- Develop and provide assistance in the implementation of a department Workforce Diversity Plan and Program
- Work with management on organizational change/development issues

PROGRAM DESCRIPTION

Department: Social Services

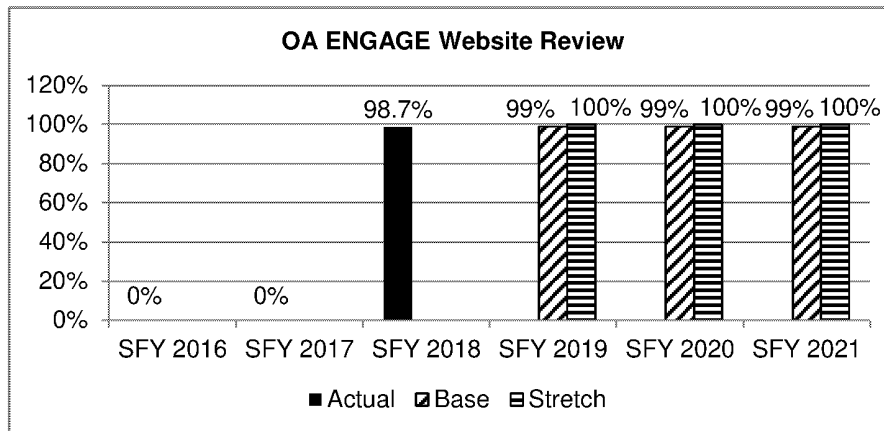
HB Section(s): 11.015

Program Name: Office of Director

Program is found in the following core budget(s): Human Resource Center (HRC)

- Improve management/employee relations through fair and timely conflict resolution procedures including grievance mediation and management reviews
- Maintain and continue to enhance the department's learning management system (Employee Learning Center)
- Maintain grievance, discipline, retention, and employment analysis system to assist managers in identification of problem areas and staff needs
- Coordinate/assist in labor/management relations
- Coordinate and administer departmental employee award and recognition programs, unemployment benefits, workers' compensation claims, and recruitment activities
- Develop and maintain an employment information website for DSS employees and the public
- Maintain official personnel records in a confidential and secure manner and receive and process fingerprint checks for DSS applicants, volunteers, interns, and contractors, when applicable.

2a. Provide an activity measure(s) for the program.



ENGAGE, the State of Missouri's professional development approach was implemented in January 2018. All staff are required to complete a comprehensive review of the OA ENGAGE website. Completion of this review is tracked through the Employee Learning Center.

PROGRAM DESCRIPTION

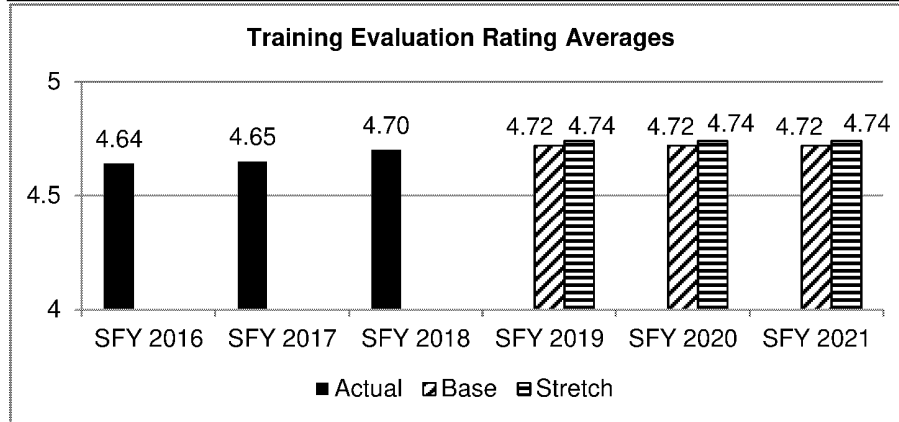
Department: Social Services

Program Name: Office of Director

Program is found in the following core budget(s): Human Resource Center (HRC)

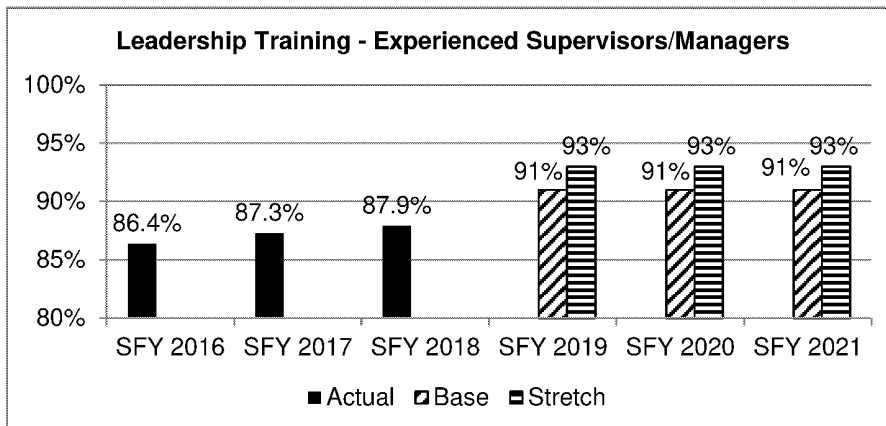
HB Section(s): 11.015

2b. Provide a measure(s) of the program's quality.

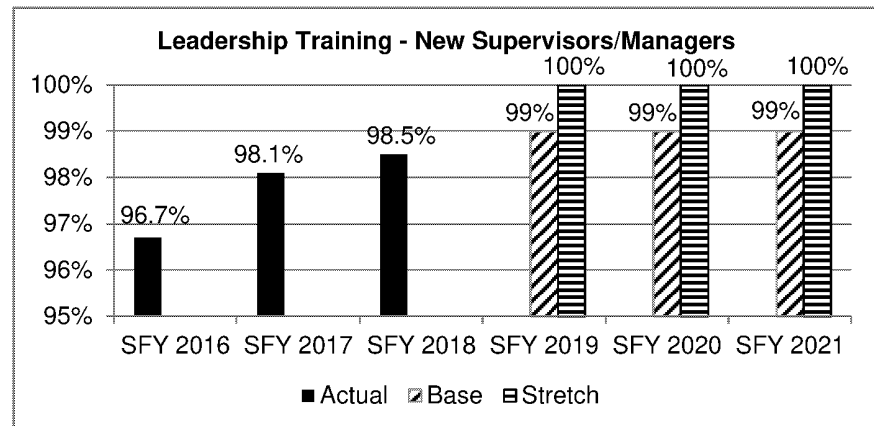


Participants completing courses conducted by the Human Resource Center rate the training content and instructor on a 1-5 scale (strongly disagree to strongly agree).

2c. Provide a measure(s) of the program's impact.



Experienced supervisors/managers are required to complete 16 hours of leadership training each state fiscal year.



New supervisors must attend 40 hours of training within one year of hire/promotion.

PROGRAM DESCRIPTION

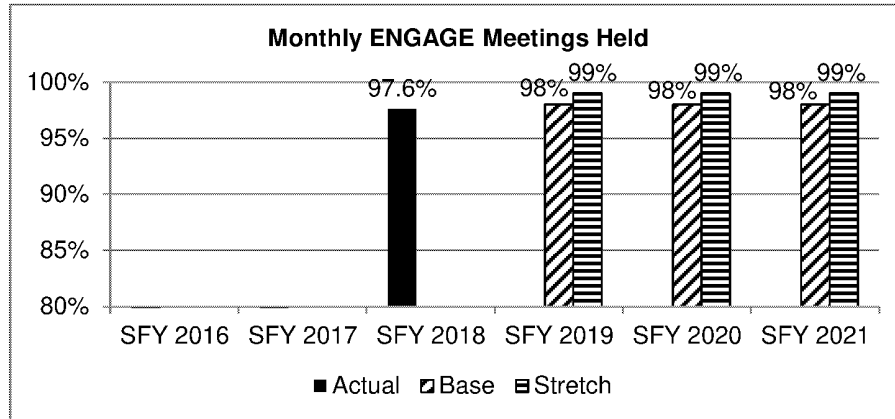
Department: Social Services

HB Section(s): 11.015

Program Name: Office of Director

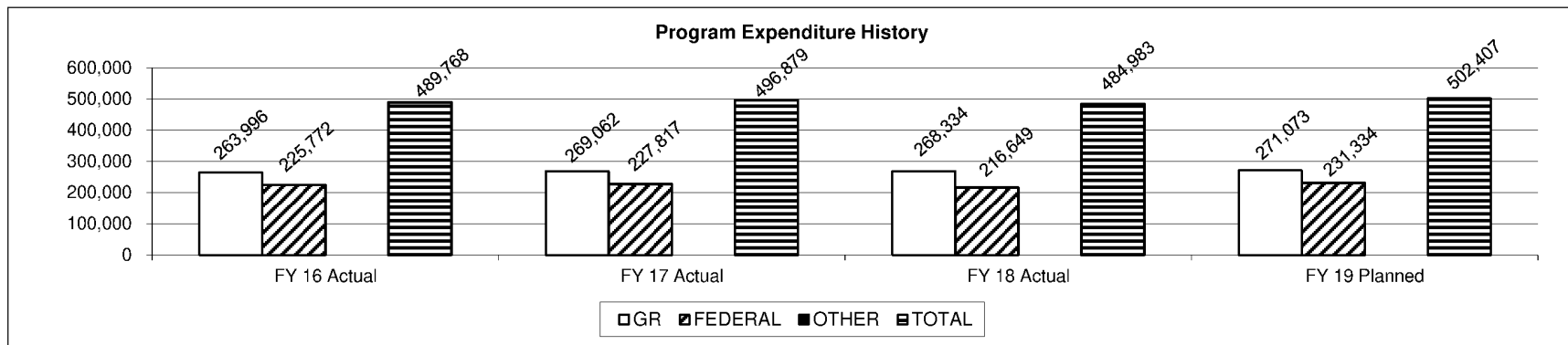
Program is found in the following core budget(s): Human Resource Center (HRC)

2d. Provide a measure(s) of the program's efficiency.



ENGAGE, the State of Missouri's professional development approach, was implemented in January 2018.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



Planned FY 2019 expenditures are net of reserves and reverted.

PROGRAM DESCRIPTION

Department: Social Services

Program Name: Office of Director

Program is found in the following core budget(s): Human Resource Center (HRC)

HB Section(s): 11.015

4. What are the sources of the "Other " funds?

N/A

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute: Section 660.010, RSMo.

6. Are there federal matching requirements? If yes, please explain.

Expenditures are allocated in accordance with the methodology outlined in the department's cost allocation plan and charged to corresponding grants or used as maintenance of effort as appropriate.

7. Is this a federally mandated program? If yes, please explain.

N/A

NEW DECISION ITEM
RANK: 37 OF 51

Department: Social Services
 Division: Human Resource Center
 DI Name: Workforce Compensation Initiative

DI# 1886046

Budget Unit: Various
 HB Section: Various

1. AMOUNT OF REQUEST

	FY 2020 Budget Request			
	GR	Federal	Other	Total
PS	1,925,903	1,925,903		3,851,806
EE				
PSD				
TRF				
Total	1,925,903	1,925,903	0	3,851,806

FTE 0.00

Est. Fringe	586,823	586,823	0	1,173,645
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: N/A

	FY 2020 Governor's Recommendation			
	GR	Federal	Other	Total
PS	0	0		0
EE				
PSD				
TRF				
Total	0	0	0	0

FTE 0.00

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: Workforce Compensation Initiative	

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

Based on recommendations from the Personnel Advisory Board and Compensation and Benefits Study, funding for this NDI will be used to pay for salary increases to retain high performing employees, increase salaries to bring certain job classes to an equal pay level with other departments within market level, and increase salaries based on the recommendation from the Personnel Advisory Board.

NEW DECISION ITEM
RANK: 37 OF 51

Department: Social Services
Division: Human Resource Center
DI Name: Workforce Compensation Initiative **DI# 1886046** **Budget Unit: Various**
HB Section: Various

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

The NDI is based on recommendations put forward by the FY2020 Personnel Advisory Board's (PAB) Pay Plan Recommendations and the Compensation and Benefits Study Report (2016) from the CBIZ Human Capital Services.

PAB recommendation for repositioning of job classes to a higher pay range.

Job Class	FTE	Current Pay	New Salary	Proposed Inc.
Psychologist I	1.00	\$68,759	\$69,359	\$600

According to the Compensation and Benefits Study from 2016, the State's average base salary range is approximately 10.4% below market. Providing funding to bring salaries closer to market level will allow DSS to retain highly qualified, skilled, and dedicated state employees. DSS is requesting .5% of FY19 appropriated personal service dollars to be appropriated based on employee performance.

FY19 Approp. PS	Percent	Total Request
\$253,134,840	0.50%	\$1,265,674

DSS requests a salary increase for the Department of Legal Services (DLS) Investigators I, II, and III positions to bring salaries in line with investigators at the Department of Revenue and the Department of Labor and Industrial Relations. DLS Investigators work to recover money owed to the state and prosecute the offenders. Investigators have a current return on investment of over 600% (amount recovered per FTE/salary). DLS Investigators must become or are subject matter experts in all recipient public welfare benefit eligibility programs including welfare fraud, Electronic Benefits Transfer (EBT) trafficking, research, interview and interrogation, report writing, and court/administrative hearing preparation and testimony.

Job Class	FTE	Current Pay	New Salary	Proposed Inc.	Total
Investigator I	6.00	\$31,584	\$35,040	\$3,456	\$20,736
Investigator II	18.00	\$38,304	\$42,768	\$4,464	\$80,352
Investigator III	4.00	\$42,768	\$46,056	\$3,288	\$13,152
Special Asst.	3.00	\$48,000	\$50,214	\$2,214	\$6,642
					<u>\$120,882</u>

NEW DECISION ITEM

RANK: 37 OF 51

Department: Social Services

Budget Unit: Various

Division: Human Resource Center

DI Name: Workforce Compensation Initiative

DI# 1886046

HB Section: Various

According to the Compensation and Benefits Study from 2016, out of 6,575 DSS FTE there were 1,150 FTE that were below the salary grade minimum. In order to bring their salary within grade the study showed that DSS would need to have an approximate increase of 1.1% of personal service dollars. A total of 62 different job classifications would need to be increased:

Job Class	Title	Job Class	Title	Job Class	Title
008151	REGISTERED NURSE MANAGER B2	003011	EDUCATION SUPERVISOR	000761	ADMINISTRATIVE ANAL I
008038	HUMAN RESOURCES MGR B2	005249	PROGRAM DEVELOPMENT SPEC	003045	SPECIAL EDUC TEACHER I
008029	FISCAL & ADMINISTRATIVE MGR B2	003047	SPECIAL EDUC TEACHER III	000501	EXECUTIVE I
008074	RESEARCH MANAGER B2	003007	ACADEMIC TEACHER III	005296	INVESTIGATOR I
008037	HUMAN RESOURCES MGR B1	000341	ACCOUNTING SPECIALIST I	000096	PRINTING/MAIL TECHNICIAN IV
008028	FISCAL & ADMINISTRATIVE MGR B1	005088	COMMUNITY SVS COORD-YOUTH SRVS	000311	ACCOUNTANT I
008202	SOCIAL SERVICES MNGR, BAND 2	005082	REG FAMILY SPEC	005181	CHILDREN'S SERVICE WORKER II
008201	SOCIAL SERVICES MGR, BAND 1	000236	PROCUREMENT OFCR I	000031	CLERICAL SERVICES SPV FS
004341	REGISTERED NURSE SENIOR	005201	CHILDREN'S SERVICE SPECIALIST	004318	LPN II GEN
000370	BUDGET ANAL III	000552	MANAGEMENT ANALYSIS SPEC I	000451	PUBLIC INFORMATION SPEC I
000306	SENIOR AUDITOR	005183	CHILDREN'S SERVICE WORKER IV	003005	ACADEMIC TEACHER I
005186	CHILDREN'S SERVICE PROG MGR	000305	AUDITOR I	000627	PERSONNEL CLERK
009736	HEARINGS OFFICER	003046	SPECIAL EDUC TEACHER II	005077	YOUTH SPECIALIST II
005344	MEDICAID UNIT SPV	000502	EXECUTIVE II	005180	CHILDREN'S SERVICE WORKER I
000313	ACCOUNTANT III	005297	INVESTIGATOR II	005340	MEDICAID CLERK
000304	AUDITOR II	005274	CHILD SUPPORT ENFORCEMENT SPV	000004	ADMIN OFFICE SUPPORT ASST
004340	REGISTERED NURSE	005156	MOBILITY SPEC FOR THE BLIND	005165	REHAB ASST REHAB FOR BLND
000762	ADMINISTRATIVE ANAL II	005079	YOUTH GROUP LEADER	000372	ACCOUNTING CLERK
000553	MANAGEMENT ANALYSIS SPEC II	003021	LIBRARIAN II	000023	SR OFC SUPPT ASST (KEYBRD)
005184	CHILDREN'S SERVICE SPV	005182	CHILDREN'S SERVICE WORKER III	000003	SR OFC SUPPT ASST (CLERICAL)
005223	FAMILY SUPPORT ELIGBLTY PRG MG	005161	AREA SUPV BUS ENTPRS BLIND		

NEW DECISION ITEM

RANK: 37 OF 51

Department: Social Services

Budget Unit: Various

Division: Human Resource Center

DI Name: Workforce Compensation Initiative

DI# 1886046

HB Section: Various

Below is a breakdown by division of employees below the minimum grade:

Division	FTE count below minimum	Total
Division of Finance and Administrative Services	66.00	\$177,780
Division of Legal Services	26.00	\$51,657
Support Divisions	17.00	\$59,076
Family Support Division	164.00	\$476,182
Children's Division	585.00	\$1,209,243
Division of Youth Services	253.00	\$347,143
MO HealthNet Division	39.00	\$143,569
	<u>1,150.00</u>	<u>\$2,464,650</u>

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.									
Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Total PS	<u>1,925,903</u>	0.0	<u>1,925,903</u>	0.0	<u>0</u>	0.0	<u>3,851,806</u>	0.0	<u>0</u>
Grand Total	1,925,903	0.0	1,925,903	0.0	0	0.0	3,851,806	0.0	0

NEW DECISION ITEM
RANK: 37 OF 51

Department: Social Services

Budget Unit: Various

Division: Human Resource Center

DI Name: Workforce Compensation Initiative

DI# 1886046

HB Section: Various

6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)

6a. Provide an activity measure for the program.

Please see division administration sections for performance measures.

6b. Provide a measure of the program's quality.

Please see division administration sections for performance measures.

6c. Provide a measure of the program's impact.

Please see division administration sections for performance measures.

6d. Provide a measure of the program's efficiency

Please see division administration sections for performance measures.

7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

N/A

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
WORKFORCE INT								
Workforce Compensation Int - 1886046								
SALARIES & WAGES	0	0.00	0	0.00	3,851,806	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	3,851,806	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$3,851,806	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$1,925,903	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$1,925,903	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

Missouri Medicaid Audit & Compliance

CORE DECISION ITEM

Department: Social Services
 Division: Office of Director
 Core: MO Medicaid Audit & Compliance (MMAC)

Budget Unit: 90043C
 HB Section: 11.020

1. CORE FINANCIAL SUMMARY

FY 2020 Budget Request					FY 2020 Governor's Recommendation						
	GR	Federal	Other	Total	E		GR	Federal	Other	Total	E
PS	1,202,202	1,628,718	91,115	2,922,035		PS					0
EE	185,578	860,039	223,973	1,269,590		EE					0
PSD						PSD					
TRF						TRF					
Total	1,387,780	2,488,757	315,088	4,191,625		Total	0	0	0	0	
FTE	32.05	41.00	3.00	76.05		FTE					0.00
Est. Fringe	770,526	1,013,362	65,599	1,849,487		Est. Fringe	0	0	0	0	
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.						Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.					

Other Funds: Recovery Audit and Compliance Fund (0974) - \$82,087
 Medicaid Provider Enrollment Fund (0990) - \$233,001

Other Funds:

2. CORE DESCRIPTION

The mission of Missouri Medicaid Audit & Compliance (MMAC) is to enhance the integrity of the state Medicaid program by preventing and detecting fraudulent, abusive and wasteful practices within the program and recovering improperly expended funds while promoting high quality patient care. This unit works to reduce costs, increase efficiency of provider monitoring, and assist providers with compliance. Executive initiatives include a disclosure protocol for providers to report and refund payments identified by providers as having been received in error or have been improperly billed to MO HealthNet. MMAC also protects the integrity of the Medicaid program by enrolling providers through a rigorous screening process. MMAC has cooperative agreements with the Department of Health and Senior Services and the Department of Mental Health to enhance the integrity of the waiver programs through the same processes. MMAC is dedicated to preserving and protecting the Medicaid program for those in need and to safeguard the state's taxpayers from fraud and abuse of Medicaid.

3. PROGRAM LISTING (list programs included in this core funding)

MO Medicaid Audit and Compliance

CORE DECISION ITEM

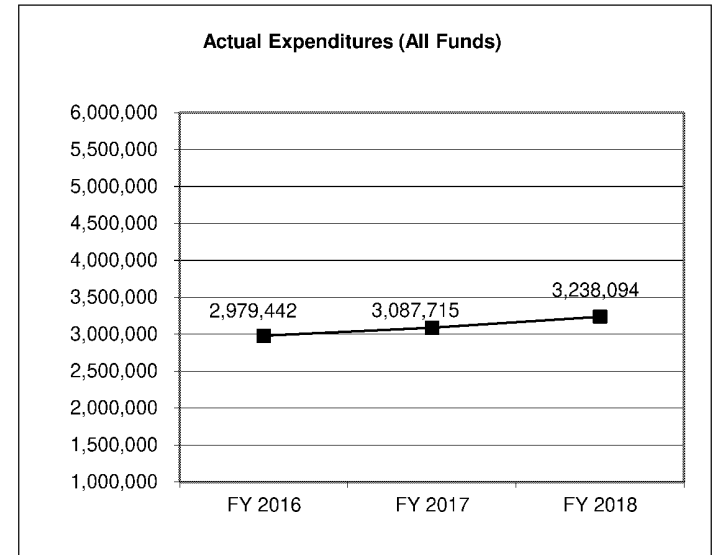
Department: Social Services
Division: Office of Director
Core: MO Medicaid Audit & Compliance (MMAC)

Budget Unit: 90043C

HB Section: 11.020

4. FINANCIAL HISTORY

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Current Yr.
Appropriation (All Funds)	3,912,589	3,984,463	3,984,463	4,191,625
Less Reverted (All Funds)	(40,089)	(41,296)	(41,296)	(41,633)
Less Restricted (All Funds)	0	0	0	0
Budget Authority (All Funds)	3,872,500	3,943,167	3,943,167	4,149,992
Actual Expenditures (All Funds)	2,979,442	3,087,715	3,238,094	N/A
Unexpended (All Funds)	893,058	855,452	705,073	N/A
Unexpended, by Fund:				
General Revenue	12	32,018	15,796	N/A
Federal	809,450	741,347	607,190	N/A
Other	83,596	82,087	82,087	N/A
	(1)	(2)	(3)	



Reverted includes the statutory three- percent reserve (when applicable).
Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

- (1) FY16 - agency reserves of \$82,087 Recovery Audit and Compliance Fund (0974) due to excess authority. Agency reserves of \$711,845 federal funds due to excess authority and federal side of 6% cut in FY16. Core reduction \$438,576 (\$85,296 GR and \$353,271 OT(0974)) and 9.45 FTE.
- (2) FY17 - agency reserves of \$82,087 Recovery Audit and Compliance Fund (0974) due to excess authority. Agency reserves of \$151,296 federal funds due to excess authority and federal side of 6% cut in FY16.
- (3) FY18 - agency reserves of \$82,087 Recovery Audit and Compliance Fund (0974) due to excess authority. Agency reserves of \$151,296 federal funds due to excess authority and federal side of 6% cut in FY16.

CORE RECONCILIATION DETAIL

STATE
MO MEDICAID AUDIT & COMPLIANCE

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	76.05	1,202,202	1,628,718	91,115	2,922,035	
	EE	0.00	185,578	860,039	223,973	1,269,590	
	Total	76.05	1,387,780	2,488,757	315,088	4,191,625	
DEPARTMENT CORE REQUEST							
	PS	76.05	1,202,202	1,628,718	91,115	2,922,035	
	EE	0.00	185,578	860,039	223,973	1,269,590	
	Total	76.05	1,387,780	2,488,757	315,088	4,191,625	
GOVERNOR'S RECOMMENDED CORE							
	PS	76.05	1,202,202	1,628,718	91,115	2,922,035	
	EE	0.00	185,578	860,039	223,973	1,269,590	
	Total	76.05	1,387,780	2,488,757	315,088	4,191,625	

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
MO MEDICAID AUDIT & COMPLIANCE								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	1,155,226	29.15	1,202,202	32.05	1,202,202	32.05	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	1,539,593	38.68	1,628,718	41.00	1,628,718	41.00	0	0.00
MEDICAID PROVIDER ENROLLMENT	0	0.00	91,115	3.00	91,115	3.00	0	0.00
TOTAL - PS	2,694,819	67.83	2,922,035	76.05	2,922,035	76.05	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	164,215	0.00	185,578	0.00	185,578	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	327,560	0.00	860,039	0.00	860,039	0.00	0	0.00
RECOVERY AUDIT AND COMPLIANCE	0	0.00	82,087	0.00	82,087	0.00	0	0.00
MEDICAID PROVIDER ENROLLMENT	51,500	0.00	141,886	0.00	141,886	0.00	0	0.00
TOTAL - EE	543,275	0.00	1,269,590	0.00	1,269,590	0.00	0	0.00
TOTAL	3,238,094	67.83	4,191,625	76.05	4,191,625	76.05	0	0.00
Pay Plan FY19-Cost to Continue - 0000013								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	11,245	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	14,416	0.00	0	0.00
MEDICAID PROVIDER ENROLLMENT	0	0.00	0	0.00	1,050	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	26,711	0.00	0	0.00
TOTAL	0	0.00	0	0.00	26,711	0.00	0	0.00
GRAND TOTAL	\$3,238,094	67.83	\$4,191,625	76.05	\$4,218,336	76.05	\$0	0.00

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FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER: 90043C BUDGET UNIT NAME: MO Medicaid Audit & Compliance (MMAC) HOUSE BILL SECTION: 11.020	DEPARTMENT: Department of Social Services DIVISION: Office of Director																		
1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.																			
Department Request																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">PS or E&E</th> <th style="width: 15%;">Core</th> <th style="width: 10%;">% Flex Request</th> <th style="width: 10%;">Flex Request Amount</th> <th style="width: 55%;"></th> </tr> </thead> <tbody> <tr> <td>PS</td> <td>\$2,922,035</td> <td>10%</td> <td>\$292,204</td> <td rowspan="3" style="vertical-align: top;">Ten percent (10%) flexibility is requested between personal service and expense and equipment.</td> </tr> <tr> <td>E&E</td> <td>\$1,269,590</td> <td>10%</td> <td>\$126,959</td> </tr> <tr> <td>Total</td> <td>\$4,191,625</td> <td>10%</td> <td>\$419,163</td> </tr> </tbody> </table>		PS or E&E	Core	% Flex Request	Flex Request Amount		PS	\$2,922,035	10%	\$292,204	Ten percent (10%) flexibility is requested between personal service and expense and equipment.	E&E	\$1,269,590	10%	\$126,959	Total	\$4,191,625	10%	\$419,163
PS or E&E	Core	% Flex Request	Flex Request Amount																
PS	\$2,922,035	10%	\$292,204	Ten percent (10%) flexibility is requested between personal service and expense and equipment.															
E&E	\$1,269,590	10%	\$126,959																
Total	\$4,191,625	10%	\$419,163																
2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.																			
PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED																	
None.	None	10% Flexibility is being requested for FY 20.																	
3. Please explain how flexibility was used in the prior and/or current years.																			
PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE																		
N/A	None.																		

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
MO MEDICAID AUDIT & COMPLIANCE								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	44,840	1.44	62,007	2.00	62,007	2.00	0	0.00
SR OFFICE SUPPORT ASSISTANT	52,472	2.00	52,392	1.96	52,392	1.96	0	0.00
AUDITOR II	39,708	1.00	34,095	0.88	34,095	0.88	0	0.00
ACCOUNTANT I	31,608	1.00	31,955	1.00	31,955	1.00	0	0.00
EXECUTIVE I	30,826	0.97	31,234	0.99	31,234	0.99	0	0.00
MANAGEMENT ANALYSIS SPEC II	43,369	1.00	43,131	1.00	43,131	1.00	0	0.00
ADMINISTRATIVE ANAL I	33,580	0.96	0	0.00	0	0.00	0	0.00
ADMINISTRATIVE ANAL II	34,104	0.96	66,319	2.00	66,319	2.00	0	0.00
REGISTERED NURSE SENIOR	233,080	4.91	223,136	4.67	268,820	5.67	0	0.00
REGISTERED NURSE - CLIN OPERS	38,479	0.72	54,011	1.00	0	0.00	0	0.00
PROGRAM DEVELOPMENT SPEC	39,468	0.96	41,531	0.99	41,531	0.99	0	0.00
INVESTIGATOR II	230,185	5.38	233,520	6.00	233,520	6.00	0	0.00
INVESTIGATOR III	45,873	0.96	48,218	1.00	48,218	1.00	0	0.00
CORRESPONDENCE & INFO SPEC I	71,720	1.98	73,264	2.00	73,264	2.00	0	0.00
MEDICAID CLERK	284,702	9.82	343,415	13.00	343,415	13.00	0	0.00
MEDICAID TECHNICIAN	133,253	4.02	152,962	5.00	152,962	5.00	0	0.00
MEDICAID SPEC	790,805	20.56	880,990	22.81	880,990	22.81	0	0.00
MEDICAID UNIT SPV	162,305	3.43	193,556	4.00	193,556	4.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	45,190	0.98	46,407	1.00	46,407	1.00	0	0.00
INVESTIGATION MGR B1	50,922	0.96	53,487	1.00	53,487	1.00	0	0.00
REGISTERED NURSE MANAGER B2	27,064	0.43	62,379	1.00	0	0.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	38,882	0.72	55,515	1.00	113,863	2.00	0	0.00
SOCIAL SERVICES MNGR, BAND 2	36,912	0.67	0	0.00	0	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	85,092	1.00	85,519	1.00	85,519	1.00	0	0.00
LEGAL COUNSEL	70,380	1.00	52,992	0.75	65,350	0.75	0	0.00
TOTAL - PS	2,694,819	67.83	2,922,035	76.05	2,922,035	76.05	0	0.00
TRAVEL, IN-STATE	21,538	0.00	39,551	0.00	39,551	0.00	0	0.00
TRAVEL, OUT-OF-STATE	1,082	0.00	687	0.00	687	0.00	0	0.00
SUPPLIES	91,285	0.00	109,214	0.00	109,214	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	8,525	0.00	9,792	0.00	9,792	0.00	0	0.00
COMMUNICATION SERV & SUPP	24,741	0.00	31,441	0.00	31,441	0.00	0	0.00
PROFESSIONAL SERVICES	382,531	0.00	926,763	0.00	510,248	0.00	0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
MO MEDICAID AUDIT & COMPLIANCE								
CORE								
M&R SERVICES	519	0.00	79,411	0.00	519	0.00	0	0.00
OFFICE EQUIPMENT	4,946	0.00	69,647	0.00	69,647	0.00	0	0.00
OTHER EQUIPMENT	6,331	0.00	1,257	0.00	496,466	0.00	0	0.00
BUILDING LEASE PAYMENTS	198	0.00	0	0.00	198	0.00	0	0.00
MISCELLANEOUS EXPENSES	1,579	0.00	1,827	0.00	1,827	0.00	0	0.00
TOTAL - EE	543,275	0.00	1,269,590	0.00	1,269,590	0.00	0	0.00
GRAND TOTAL	\$3,238,094	67.83	\$4,191,625	76.05	\$4,191,625	76.05	\$0	0.00
GENERAL REVENUE	\$1,319,441	29.15	\$1,387,780	32.05	\$1,387,780	32.05		0.00
FEDERAL FUNDS	\$1,867,153	38.68	\$2,488,757	41.00	\$2,488,757	41.00		0.00
OTHER FUNDS	\$51,500	0.00	\$315,088	3.00	\$315,088	3.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.020

Program Name: Office of Director

Program is found in the following core budget(s): MO Medicaid Audit & Compliance

1a. What strategic priority does this program address?

Monitor Medicaid providers for compliance

1b. What does this program do?

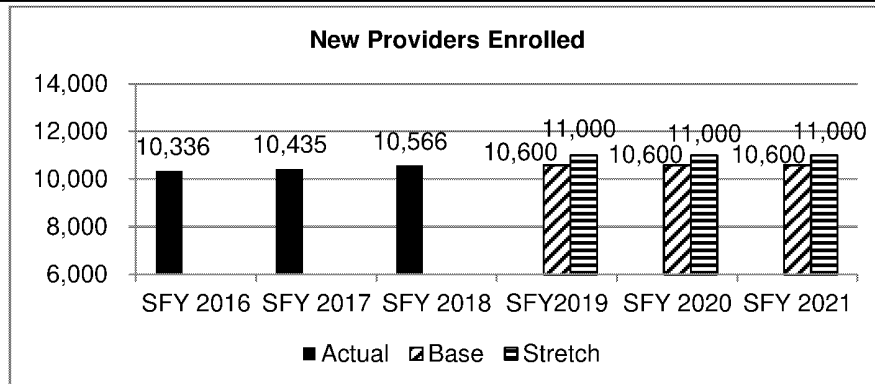
Missouri Medicaid Audit & Compliance (MMAC) enrolls Medicaid providers and is also responsible for auditing and investigating those providers, including the imposition of sanctions when necessary, up to and including termination from the Medicaid program. MMAC provides oversight and guidance for contracted services such as Electronic Health Records Incentive Payments, Credit Balance Audits, Commercial Insurance Disallowance Audits, and Centers for Medicare and Medicaid Services driven audits. MMAC works closely with enrolled providers to ensure they receive necessary information regarding their program requirements.

MMAC seeks to ensure appropriate amounts are paid to legitimate providers for appropriate and reasonable services provided to eligible participants. The unit monitors Medicaid program compliance by providers and participants. The unit conducts post-payment reviews of MO HealthNet claims to assure that appropriate payments are made and that providers are billing and providing services in accordance with federal and state regulations.

MMAC determines what enforcement activities to pursue following unit audits and investigations. These enforcement activities range from education, demand of repayment, program suspension, closed-end agreements, prepayment review, participant lock-in, and referrals to the Attorney General's Office Medicaid Fraud Control Unit (MFCU).

MMAC maintains Medicaid enrollment files for approximately 59,600 health care providers that participate in the MO HealthNet fee-for-service (FFS) and managed care programs. The Provider Enrollment Unit (PEU) processes new applications, updates the records of existing providers, and revalidates the enrollment information for each MO HealthNet provider at least every five years. Federal regulations require screening of new applicants as well as monthly monitoring checks of current providers. The PEU focuses on maintaining current information on all enrolled providers and denying or terminating the enrollment of providers who are deemed ineligible or excludable from participating in the Medicaid program.

2a. Provide an activity measure(s) for the program.



PROGRAM DESCRIPTION

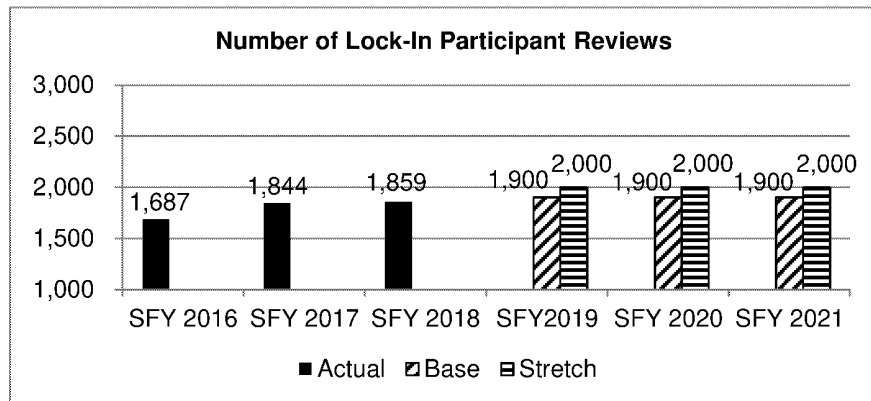
Department: Social Services

Program Name: Office of Director

Program is found in the following core budget(s): MO Medicaid Audit & Compliance

HB Section(s): 11.020

2b. Provide a measure(s) of the program's quality.



If a MO HealthNet participant is found to be misutilizing MO HealthNet benefits, the individual can be restricted to a physician/clinic, pharmacy, or both in accordance with 13 CSR 70-4.070.

PROGRAM DESCRIPTION

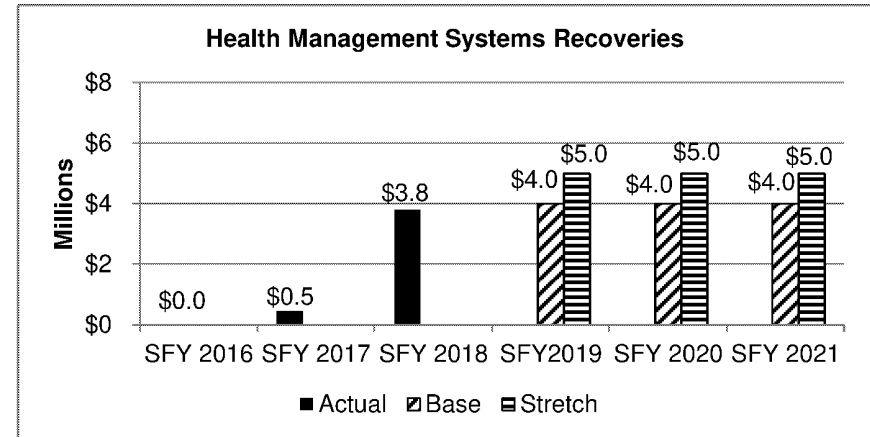
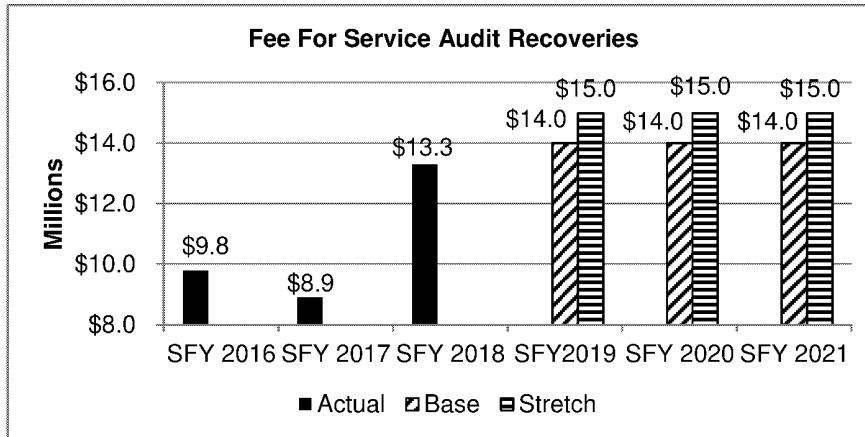
Department: Social Services

HB Section(s): 11.020

Program Name: Office of Director

Program is found in the following core budget(s): MO Medicaid Audit & Compliance

2c. Provide a measure(s) of the program's impact.



The Fee For Service audits are conducted by MMAC staff and the Health Management Systems (HMS) contractor. HMS is a contractor employed by MMAC to conduct Long Term Care, Credit Balance, and Commercial Insurance Disallowance audits.

PROGRAM DESCRIPTION

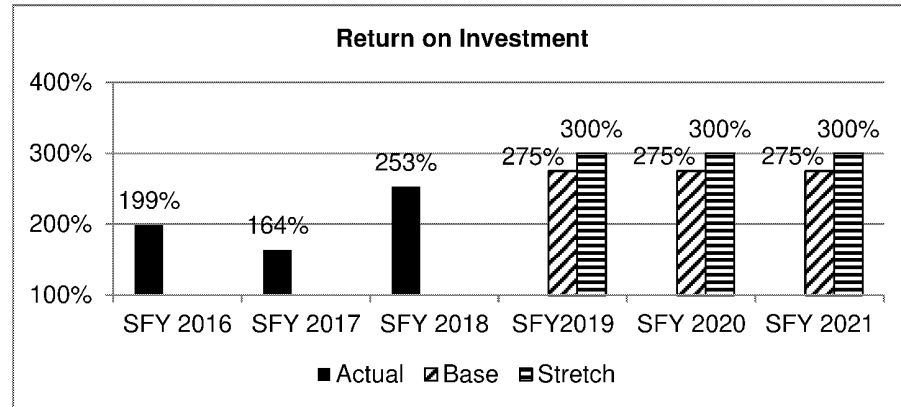
Department: Social Services

HB Section(s): 11.020

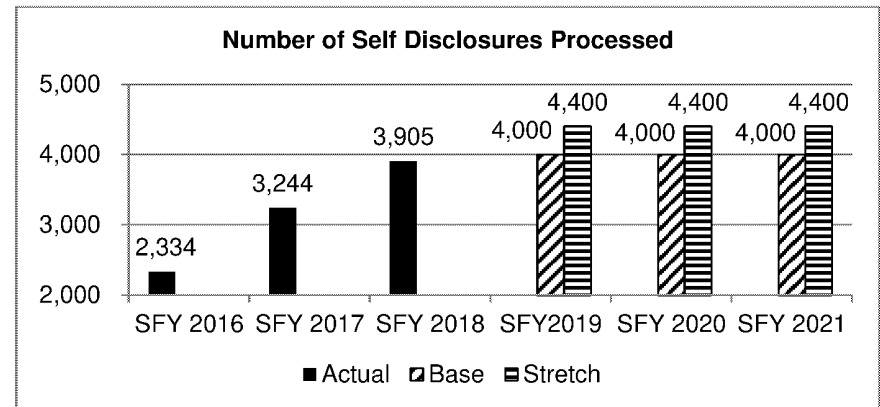
Program Name: Office of Director

Program is found in the following core budget(s): MO Medicaid Audit & Compliance

2d. Provide a measure(s) of the program's efficiency.

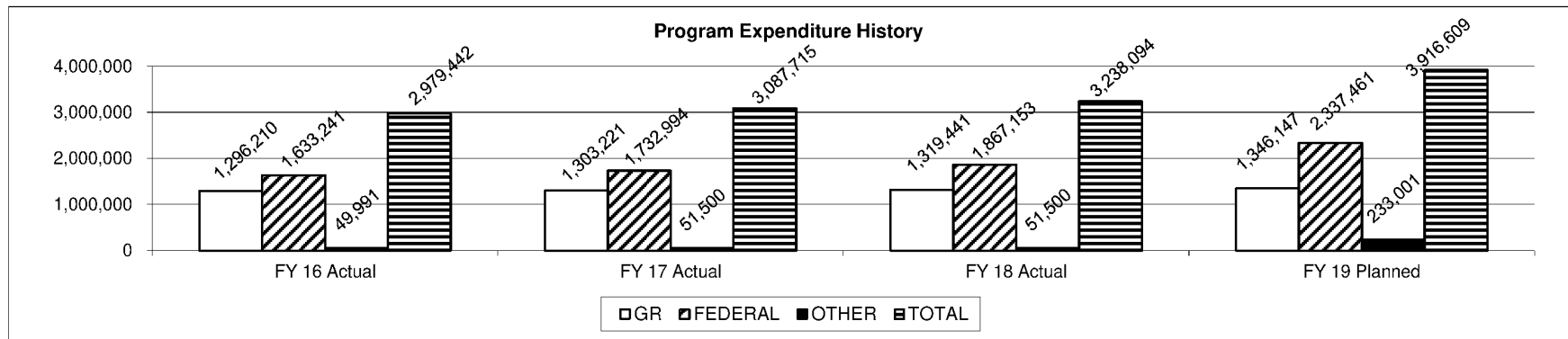


Return on Investment was calculated by dividing MMAC expenditures by MMAC recoveries. Recoveries include checks received, Medicaid reimbursement offsets, and claims voided online through the adjustment process.



Self Disclosures are recoveries for errors that are reported to MMAC by the providers.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



Planned FY 2019 expenditures are net of reserves and reverted.

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.020

Program Name: Office of Director

Program is found in the following core budget(s): MO Medicaid Audit & Compliance

4. What are the sources of the "Other " funds?

Recovery Audit & Compliance Fund (0974)

Medicaid Provider Enrollment Fund (0990)

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Federal law: Social Security Act Section 1902(a)(4), 1903(i)(2), and 1909; Federal regulations: 42 CFR, Part 455; State Regulation: 13 CSR 65-2.020

6. Are there federal matching requirements? If yes, please explain.

MMAC expenditures generally earn a 50% federal match. Expenditures related to the operation of the Medicaid Management Information System (MMIS) earn a 75% federal match. Staff resources employed in the implementation of the new Provider Enrollment - Case Management system earn a 90% federal match.

7. Is this a federally mandated program? If yes, please explain.

Yes. The Social Security Act requires states to report fraud and abuse information and have a method to verify whether services reimbursed by Medicaid were actually furnished to recipients.

Systems Management

CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Systems Management

Budget Unit: 90040C
HB Section: 11.025

1. CORE FINANCIAL SUMMARY

FY 2020 Budget Request						FY 2020 Governor's Recommendation					
	GR	Federal	Other	Total	E		GR	Federal	Other	Total	E
PS						PS					
EE	917,552	4,082,448		5,000,000		EE				0	
PSD						PSD					
TRF						TRF					
Total	917,552	4,082,448		5,000,000		Total	0	0		0	
FTE						FTE					
<i>Est. Fringe</i>	0	0	0	0		<i>Est. Fringe</i>	0	0	0	0	
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.						Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.					

Other Funds: N/A

Other Funds:

2. CORE DESCRIPTION

This funding will support system changes that allow the state to remain in compliance with changing federal requirements for the screening and monitoring of enrolling Medicaid providers. In addition, systems management will be used to fully fund a new Program Integrity Solution, which combines the fraud and abuse detection system (FADS), the Surveillance and Utilization Review System (SURS), and a case management system. The case management component is new and allows for the consolidation of smaller, outdated and unsupported systems. The FADS and SURS components are the most up-to-date technologies for the purposes of efficient and thorough detection of provider and participant fraud and abuse, and enhanced capabilities for audit and investigation processes. The fraud and abuse detection application allows for data mining, identification of claims outliers, and query/reporting capabilities.

3. PROGRAM LISTING (list programs included in this core funding)

Systems Management

CORE DECISION ITEM

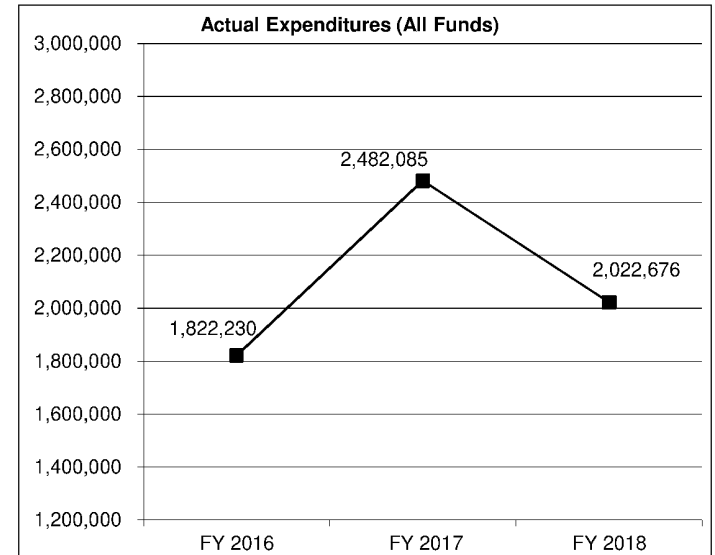
Department: Social Services
Division: Office of Director
Core: Systems Management

Budget Unit: 90040C

HB Section: 11.025

4. FINANCIAL HISTORY

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Current Yr.
Appropriation (All Funds)	4,612,249	3,612,249	2,412,249	5,000,000
Less Reverted (All Funds)	(19,280)	(19,280)	(13,280)	(27,527)
Less Restricted (All Funds)	0	0	0	0
Budget Authority (All Funds)	4,592,969	3,592,969	2,398,969	4,972,473
Actual Expenditures (All Funds)	1,822,230	2,482,085	2,022,676	N/A
Unexpended (All Funds)	2,770,739	1,110,884	376,293	N/A
Unexpended, by Fund:				
General Revenue	228,857	90,246	0	N/A
Federal	2,541,882	1,020,638	376,293	N/A
Other	0	0	0	N/A
	(1)	(2)	(3)	



Reverted includes the statutory three- percent reserve (when applicable).
 Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

- (1) FY16 - \$2,521,022 FF placed in agency reserve due to excess authority. Core reduction of \$41,022 GR.
 (2) FY17 - \$1,000,000 core reduction of excess federal authority. Agency reserve of \$1,000,000 due to excess authority.
 (3) FY18 - \$1,200,000 core reduction of excess federal authority.

CORE RECONCILIATION DETAIL

STATE
SYSTEMS MANAGEMENT

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	917,552	4,082,448	0	5,000,000	
	Total	0.00	917,552	4,082,448	0	5,000,000	
DEPARTMENT CORE REQUEST							
	EE	0.00	917,552	4,082,448	0	5,000,000	
	Total	0.00	917,552	4,082,448	0	5,000,000	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	917,552	4,082,448	0	5,000,000	
	Total	0.00	917,552	4,082,448	0	5,000,000	

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
SYSTEMS MANAGEMENT								
CORE								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	429,393	0.00	917,552	0.00	917,552	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	1,593,283	0.00	4,082,448	0.00	4,082,448	0.00	0	0.00
TOTAL - EE	2,022,676	0.00	5,000,000	0.00	5,000,000	0.00	0	0.00
TOTAL	2,022,676	0.00	5,000,000	0.00	5,000,000	0.00	0	0.00
GRAND TOTAL	\$2,022,676	0.00	\$5,000,000	0.00	\$5,000,000	0.00	\$0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
SYSTEMS MANAGEMENT								
CORE								
PROFESSIONAL SERVICES	612,676	0.00	3,555,749	0.00	3,555,749	0.00	0	0.00
M&R SERVICES	1,410,000	0.00	1,418,751	0.00	1,418,751	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	20,000	0.00	20,000	0.00	0	0.00
OTHER EQUIPMENT	0	0.00	5,500	0.00	5,500	0.00	0	0.00
TOTAL - EE	2,022,676	0.00	5,000,000	0.00	5,000,000	0.00	0	0.00
GRAND TOTAL	\$2,022,676	0.00	\$5,000,000	0.00	\$5,000,000	0.00	\$0	0.00
GENERAL REVENUE	\$429,393	0.00	\$917,552	0.00	\$917,552	0.00		0.00
FEDERAL FUNDS	\$1,593,283	0.00	\$4,082,448	0.00	\$4,082,448	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.025

Program Name: Office of Director

Program is found in the following core budget(s): Systems Management

1a. What strategic priority does this program address?

Technology to detect fraud/abuse

1b. What does this program do?

Systems Management is a combination of funding from Case Management, originally established for the acquisition of a Provider Enrollment and Case Management system, and the ongoing expenditures for a Fraud and Abuse Detection System (FADS), an operational need. A redesign of the approach partners case management with FADS. The components remain the same but are re-partnered to allow for a better pool of vendors with mature products. Missouri Medicaid Audit and Compliance's (MMAC) Medicaid Provider Enrollment Unit is the centralized location for providers to enroll in the Medicaid program in order to provide services to Missouri Medicaid participants. The new enrollment system will interface with the Medicaid Management Information System (MMIS), responsible for processing Medicaid claims for enrolled providers. The FADS and case management allow for the most up-to-date technologies for purposes of program recipient and provider fraud and abuse detection.

For Title XIX Medicaid purposes, "systems mechanization" and "mechanized claims processing and information retrieval systems" is identified in section 1903(a)(3) of the Act and defined in regulation at 42 CFR 433.111. The objectives of MMAC systems and enhancements include the Title XIX program control and administrative costs; service to participants, providers and inquiries; operations of claims control and computer capabilities; and management reporting for planning and control.

The web-based provider enrollment application will allow for changes in the Health Care industry and allow the State to be in compliance and proactive with forthcoming requirements of electronic health records, mandatory exclusions database, and ownership and disclosure information of Medicaid providers.

The fraud and abuse detection application allows for data mining, claims outliers and query/reporting capabilities. MMAC utilizes these applications to monitor enrolled providers and Medicaid participants. The fraud and abuse application must be able to record time spent and costs associated with investigations, audits, and recoveries. In addition, the application must allow for real-time claims analysis to recognize improper payments, fraudulent practices or abusive billing practices.

PROGRAM DESCRIPTION

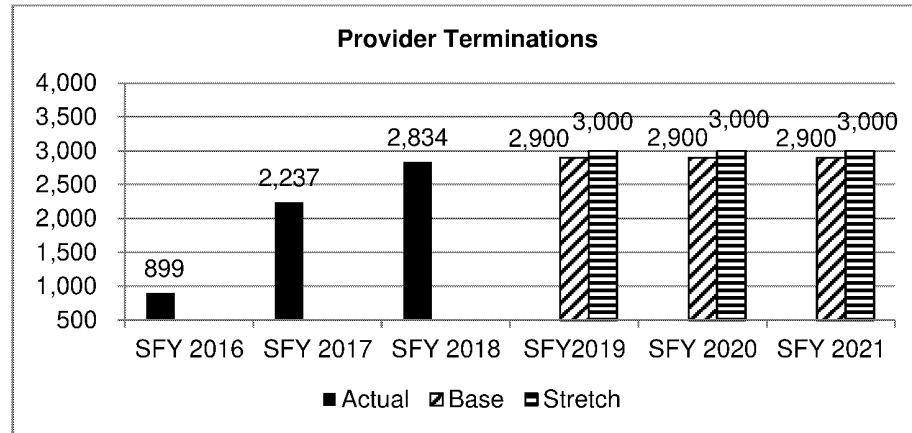
Department: Social Services

HB Section(s): 11.025

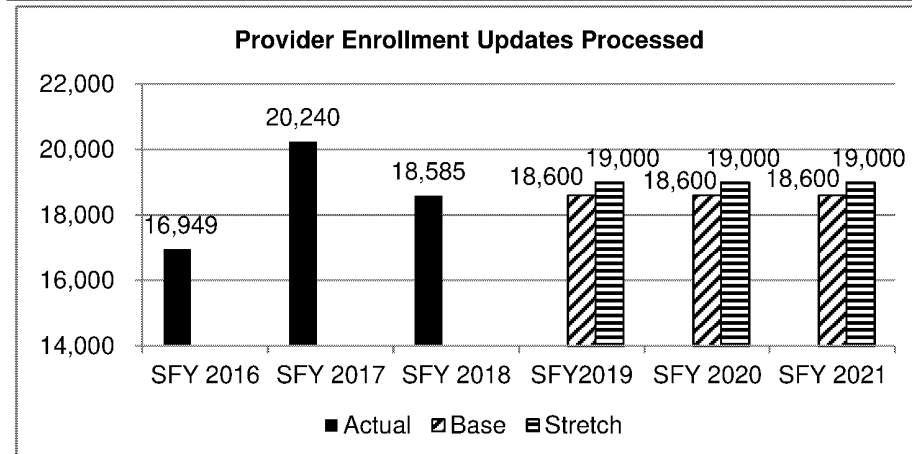
Program Name: Office of Director

Program is found in the following core budget(s): Systems Management

2a. Provide an activity measure(s) for the program.



2b. Provide a measure(s) of the program's quality.



PROGRAM DESCRIPTION

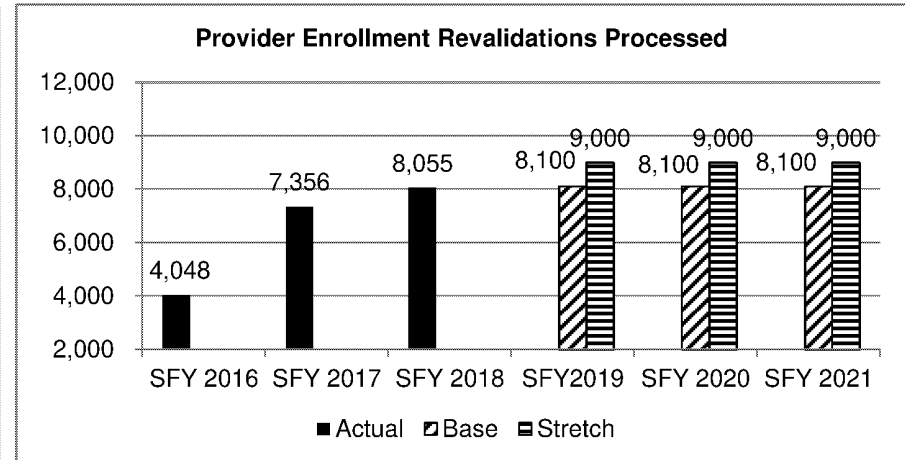
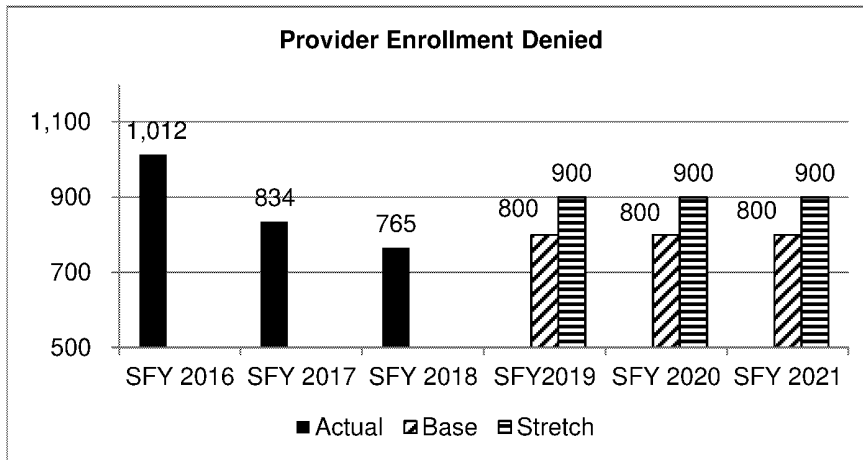
Department: Social Services

HB Section(s): 11.025

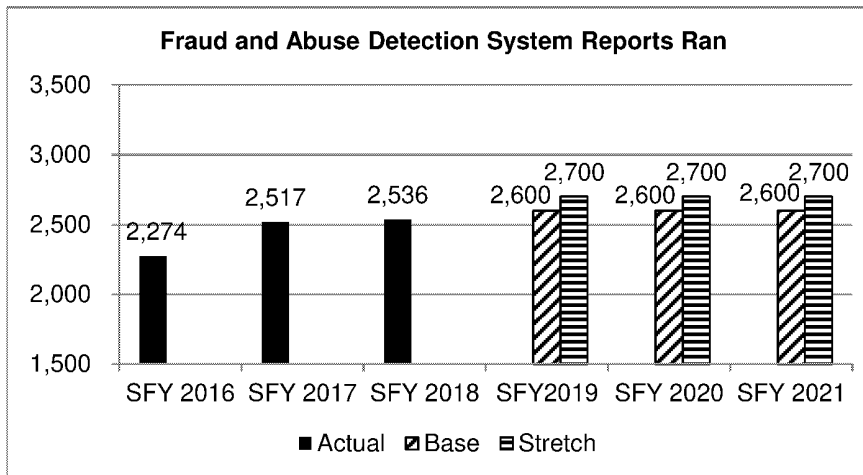
Program Name: Office of Director

Program is found in the following core budget(s): Systems Management

2c. Provide a measure(s) of the program's impact.



2d. Provide a measure(s) of the program's efficiency.



PROGRAM DESCRIPTION

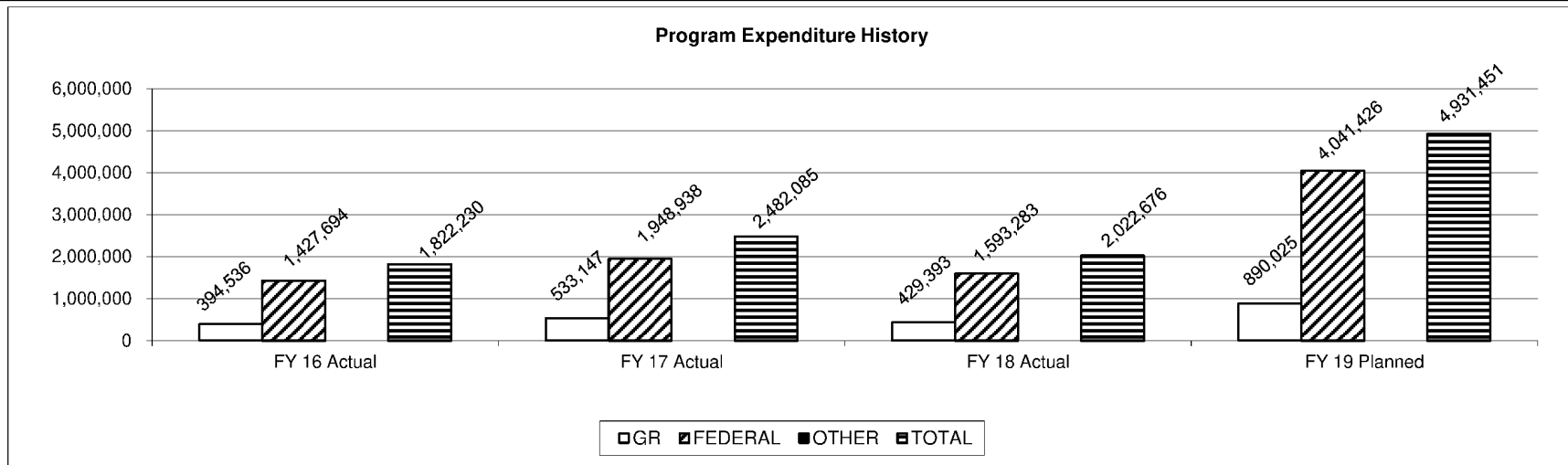
Department: Social Services

HB Section(s): 11.025

Program Name: Office of Director

Program is found in the following core budget(s): Systems Management

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



Planned FY 2019 expenditures are net of reserves and reverted.

4. What are the sources of the "Other " funds?

N/A

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Social Security Act, Section 1903 (a) (3); 42 CFR 43.111.

6. Are there federal matching requirements? If yes, please explain.

Expenditures related to the operation of the Medicaid Management Information System (MMIS) earn a 75% federal match. Expenditures related to the implementation of the new Provider Enrollment - Case Management system earn a 90% federal match.

7. Is this a federally mandated program? If yes, please explain.

N/A

Recovery Audit Contract

CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Recovery Audit Contract (RAC)

Budget Unit: 90045C
HB Section: 11.030

1. CORE FINANCIAL SUMMARY

FY 2020 Budget Request						FY 2020 Governor's Recommendation					
	GR	Federal	Other	Total	E		GR	Federal	Other	Total	E
PS						PS					
EE			1,200,000	1,200,000		EE				0	
PSD						PSD					
TRF						TRF					
Total			1,200,000	1,200,000		Total			0	0	
FTE						FTE					
Est. Fringe	0	0	0	0		Est. Fringe	0	0	0	0	
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.						Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.					

Other Funds: Recovery Audit and Compliance Fund (0974) - \$1,200,000

Other Funds:

2. CORE DESCRIPTION

Federal law requires states to contract with a Recovery Audit Contractor (RAC) to identify and recoup Medicaid provider overpayments. This appropriation funds contractor contingency payments for overpayment recoveries. DSS received a 2 year waiver (exemption) from the Centers for Medicare and Medicaid Services (CMS) for RAC services. In September 2016, DSS was granted the RAC wavier that was effective 1/1/2016 to 12/31/2017. This waiver covered calendar years 2016 and 2017. The waiver means that Missouri will not be required to have a RAC as long as certain provisions are met. In the request, the provisions included MMAC continuing to provide audit and investigation services for the state as well as utilizing another contractor to complete credit balance audits of long term care facilities and hospitals. On July 31, 2017 DSS requested a renewal/extension of the waiver (exemption). In August 2018, the waiver was approved through 12/31/2019.

3. PROGRAM LISTING (list programs included in this core funding)

Recovery Audit Contract

CORE DECISION ITEM

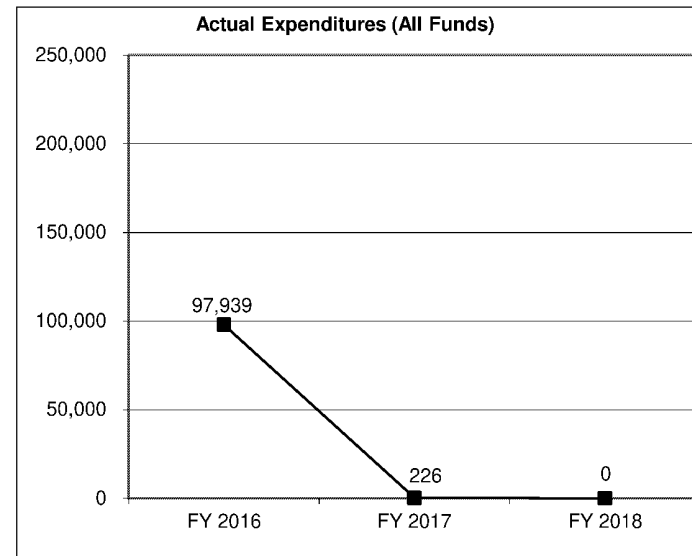
Department: Social Services
Division: Office of Director
Core: Recovery Audit Contract (RAC)

Budget Unit: 90045C

HB Section: 11.030

4. FINANCIAL HISTORY

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Current Yr.
Appropriation (All Funds)	1,200,000	1,200,000	1,200,000	1,200,000
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)	0	0	0	0
Budget Authority (All Funds)	1,200,000	1,200,000	1,200,000	1,200,000
Actual Expenditures (All Funds)	97,939	226	0	N/A
Unexpended (All Funds)	1,102,061	1,199,774	1,200,000	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	1,102,061	1,199,774	1,200,000	N/A
	(1)	(2)	(3)	



Reverted includes the statutory three- percent reserve (when applicable).
Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

- (1) FY16 - expenditures based on recoveries received into the fund.
- (2) FY17 - expenditures based on recoveries received into the fund.
- (3) FY18 - expenditures based on recoveries received into the fund.

CORE RECONCILIATION DETAIL

STATE
RECOVERY AUDIT & COMPL CONTRT

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	1,200,000	1,200,000	
	Total	0.00	0	0	1,200,000	1,200,000	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	1,200,000	1,200,000	
	Total	0.00	0	0	1,200,000	1,200,000	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	1,200,000	1,200,000	
	Total	0.00	0	0	1,200,000	1,200,000	

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
RECOVERY AUDIT & COMPL CONTRT								
CORE								
EXPENSE & EQUIPMENT								
RECOVERY AUDIT AND COMPLIANCE	0	0.00	1,200,000	0.00	1,200,000	0.00	0	0.00
TOTAL - EE	0	0.00	1,200,000	0.00	1,200,000	0.00	0	0.00
TOTAL	0	0.00	1,200,000	0.00	1,200,000	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$1,200,000	0.00	\$1,200,000	0.00	\$0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
RECOVERY AUDIT & COMPL CONTRT								
CORE								
PROFESSIONAL SERVICES	0	0.00	1,200,000	0.00	1,200,000	0.00	0	0.00
TOTAL - EE	0	0.00	1,200,000	0.00	1,200,000	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$1,200,000	0.00	\$1,200,000	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$1,200,000	0.00	\$1,200,000	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.030

Program Name: Office of Director

Program is found in the following core budget(s): Recovery Audit Contract (RAC)

1a. What strategic priority does this program address?

Identify/recoup Medicaid provider overpayments

1b. What does this program do?

The federal government requires states to contract with a Recovery Audit Contractor (RAC) to identify and recoup Medicaid provider overpayments. State Medicaid programs may contract with one or more RACs to identify underpayments and overpayments and to recoup overpayments. Payments to Medicaid RACs are contingency-based and linked to overpayments the contracts identify. Missouri's RAC contract ended November 30, 2015. The Department of Social Services worked with the Office of Administration to issue two Requests for Proposals (RFPs) to execute a new contract. No bidders responded to either RFP. Following the lead of other states in the same circumstance, DSS submitted a State Plan Amendment (SPA) to request of waiver for the requirement for Medicaid state agencies to have a RAC contract. CMS granted the exemption and DSS currently has a wavier through 12/31/2019.

Missouri Medicaid Audit and Compliance (MMAC) works with a contractor to verify recoupment and/or payments. Once 100% of the payment has been received for the audits conducted, an invoice is submitted by the contractor for the contingency fee percentage related to the amount of recoveries.

Contingency Fee Percentages

Total Amount of Overpayment Recoveries	Contingency Percentage of Total Overpayments Recovered
\$0 to \$10,000,000	12.0%
\$10,000,000.01 to \$20,000,000	9.5%
\$20,000,000.01 to \$50,000,000	8.0%
\$50,000,000.01 to \$60,000,000	9.0%
> \$60,000,000.01	12.0%

No performance measures are included for this program as it is an accounting mechanism.

PROGRAM DESCRIPTION

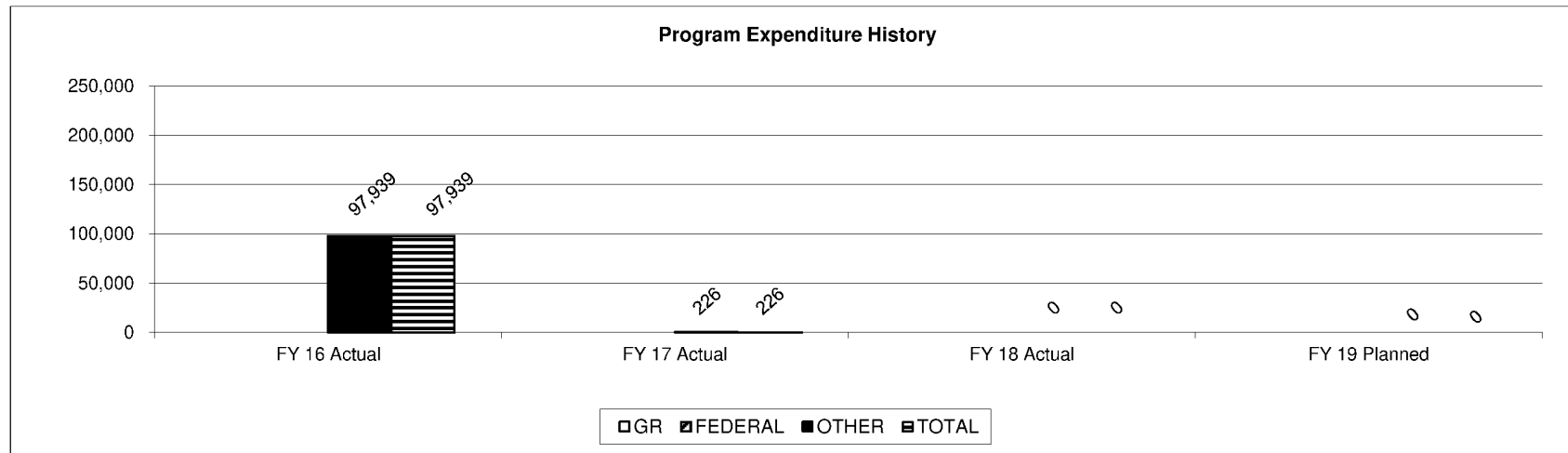
Department: Social Services

HB Section(s): 11.030

Program Name: Office of Director

Program is found in the following core budget(s): Recovery Audit Contract (RAC)

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



Planned FY 2019 expenditures are net of reserves.

4. What are the sources of the "Other " funds?

Recovery Audit and Compliance Fund (0974)

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Section 6411 of the Patient Protection and Affordable Care Act (PPACA; Public Law 111-148) and the Health Care and Education Reconciliation Act (HCERA; Public Law 111-152) and Section 1902 (a) (42) (B) (ii) (IV) (contractor) of the Social Security Act.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

Yes. States are required to contract to identify and recoup Medicaid provider overpayments.

Division of Finance and Administrative Services

CORE DECISION ITEM

Department: Social Services
Division: Finance and Administrative Services
Core: Division of Finance and Administrative Services

Budget Unit: 88815C
HB Section: 11.035

1. CORE FINANCIAL SUMMARY

FY 2020 Budget Request						FY 2020 Governor's Recommendation					
	GR	Federal	Other	Total	E		GR	Federal	Other	Total	E
PS	1,769,812	1,078,374	53,465	2,901,651		PS				0	
EE	375,468	170,113	1,200,317	1,745,898		EE				0	
PSD						PSD					
TRF						TRF					
Total	2,145,280	1,248,487	1,253,782	4,647,549		Total	0	0	0	0	
FTE	43.41	21.39	1.15	65.95		FTE				0.00	
Est. Fringe	1,086,749	598,351	30,795	1,715,894		Est. Fringe	0	0	0	0	
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.						Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.					

Other Funds: Child Support Enforcement Collections Fund (0169) - \$49,281
 DOSS Administrative Trust Fund (0545) - \$1,204,501

Other Funds:

2. CORE DESCRIPTION

The core funding for the Division of Finance and Administrative Services (DFAS) is responsible for providing centralized financial and administrative support to all Department of Social Services divisions. In addition, staff are responsible for the department's research and data management functions which are included in the DFAS core budget.

3. PROGRAM LISTING (list programs included in this core funding)

Division of Finance and Administrative Services

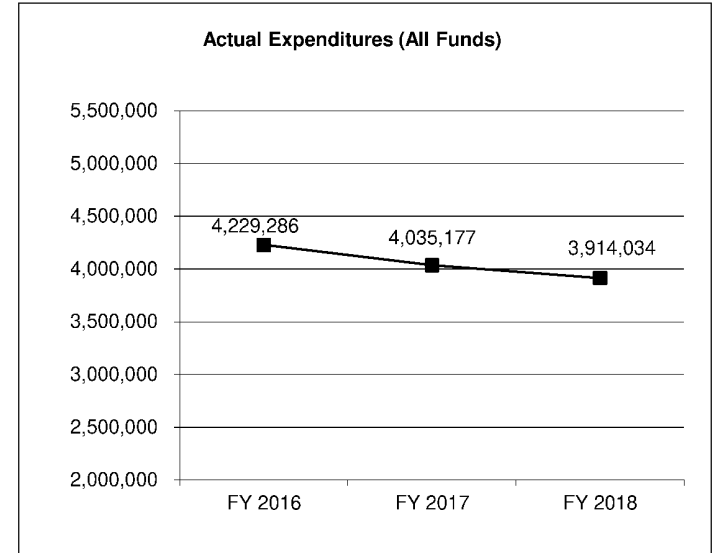
CORE DECISION ITEM

Department: Social Services
Division: Finance and Administrative Services
Core: Division of Finance and Administrative Services

Budget Unit: 88815C
HB Section: 11.035

4. FINANCIAL HISTORY

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Current Yr.
Appropriation (All Funds)	4,570,604	4,627,099	4,625,823	4,647,549
Less Reverted (All Funds)	(62,939)	(64,001)	(63,963)	(64,358)
Less Restricted (All Funds)	0	0	0	0
Budget Authority (All Funds)	4,507,665	4,563,098	4,561,860	4,583,191
Actual Expenditures (All Funds)	4,229,286	4,035,177	3,914,034	N/A
Unexpended (All Funds)	278,379	527,921	647,826	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	85,877	209,911	239,139	N/A
Other	192,502	318,010	408,687	N/A
	(1)	(2)	(3)	



Reverted includes the statutory three- percent reserve (when applicable).
 Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

- (1)** FY16 - agency reserves of \$188,415 other funds due to excess authority and \$12,216 federal funds due to the federal side of the 6% GR cut from FY16. 6% Core reduction \$133,912 GR.
- (2)** FY17 - agency reserves of \$223,466 other funds due to excess authority and agency reserves of \$41,803 federal funds due to federal side of the 6% GR cut from FY16.
- (3)** FY18 - Core reduction of 6 FTE due to excess FTE authority. Transfer for cost allocation of \$1,276 GR to OA.

CORE RECONCILIATION DETAIL

STATE
FINANCE & ADMINISTRATIVE SRVS

5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES										
				PS	65.95	1,769,812	1,078,374	53,465	2,901,651	
				EE	0.00	375,468	170,113	1,200,317	1,745,898	
				Total	65.95	2,145,280	1,248,487	1,253,782	4,647,549	
DEPARTMENT CORE ADJUSTMENTS										
Core Reallocation	325	3113		PS	(0.07)	0	0	0		0 Core reallocations will more closely align the budget with planned expenditures
Core Reallocation	325	3117		PS	0.25	0	0	0		0 Core reallocations will more closely align the budget with planned expenditures
Core Reallocation	325	3050		PS	(0.18)	0	0	0		0 Core reallocations will more closely align the budget with planned expenditures
NET DEPARTMENT CHANGES					(0.00)	0	0	0	0	
DEPARTMENT CORE REQUEST										
				PS	65.95	1,769,812	1,078,374	53,465	2,901,651	
				EE	0.00	375,468	170,113	1,200,317	1,745,898	
				Total	65.95	2,145,280	1,248,487	1,253,782	4,647,549	
GOVERNOR'S RECOMMENDED CORE										
				PS	65.95	1,769,812	1,078,374	53,465	2,901,651	
				EE	0.00	375,468	170,113	1,200,317	1,745,898	
				Total	65.95	2,145,280	1,248,487	1,253,782	4,647,549	

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
FINANCE & ADMINISTRATIVE SRVS								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	1,703,940	36.05	1,769,812	43.59	1,769,812	43.41	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	859,740	17.59	1,078,374	21.14	1,078,374	21.39	0	0.00
CHILD SUPPORT ENFORCEMENT FUND	48,845	1.03	49,281	1.12	49,281	1.05	0	0.00
DOSS ADMINISTRATIVE TRUST	0	0.00	4,184	0.10	4,184	0.10	0	0.00
TOTAL - PS	2,612,525	54.67	2,901,651	65.95	2,901,651	65.95	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	364,205	0.00	375,468	0.00	375,468	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	141,525	0.00	170,113	0.00	170,113	0.00	0	0.00
DOSS ADMINISTRATIVE TRUST	795,779	0.00	1,200,317	0.00	1,200,317	0.00	0	0.00
TOTAL - EE	1,301,509	0.00	1,745,898	0.00	1,745,898	0.00	0	0.00
TOTAL	3,914,034	54.67	4,647,549	65.95	4,647,549	65.95	0	0.00
Pay Plan FY19-Cost to Continue - 0000013								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	15,437	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	8,082	0.00	0	0.00
CHILD SUPPORT ENFORCEMENT FUND	0	0.00	0	0.00	434	0.00	0	0.00
DOSS ADMINISTRATIVE TRUST	0	0.00	0	0.00	35	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	23,988	0.00	0	0.00
TOTAL	0	0.00	0	0.00	23,988	0.00	0	0.00
DSS Technology Advancement - 1886048								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	500,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	500,000	0.00	0	0.00
TOTAL	0	0.00	0	0.00	500,000	0.00	0	0.00
GRAND TOTAL	\$3,914,034	54.67	\$4,647,549	65.95	\$5,171,537	65.95	\$0	0.00

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FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER: 88815C BUDGET UNIT NAME: Finance and Administrative Services HOUSE BILL SECTION: 11.035	DEPARTMENT: Department of Social Services DIVISION: Finance and Administrative Services																
1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.																	
Department Request																	
<table border="1" style="display: inline-table; border-collapse: collapse; text-align: right;"> <thead> <tr> <th style="width: 10%;">PS or E&E</th> <th style="width: 15%;">Core</th> <th style="width: 10%;">% Flex Request</th> <th style="width: 15%;">Flex Request Amount</th> </tr> </thead> <tbody> <tr> <td>PS</td> <td>\$2,901,651</td> <td>10%</td> <td>\$290,165</td> </tr> <tr> <td>E&E</td> <td>\$1,745,898</td> <td>10%</td> <td>\$174,590</td> </tr> <tr> <td>Total</td> <td>\$4,647,549</td> <td>10%</td> <td>\$464,755</td> </tr> </tbody> </table> <div style="display: inline-block; vertical-align: top; margin-left: 20px;"> Ten percent (10%) flexibility is requested between personal service and expense and equipment. </div>		PS or E&E	Core	% Flex Request	Flex Request Amount	PS	\$2,901,651	10%	\$290,165	E&E	\$1,745,898	10%	\$174,590	Total	\$4,647,549	10%	\$464,755
PS or E&E	Core	% Flex Request	Flex Request Amount														
PS	\$2,901,651	10%	\$290,165														
E&E	\$1,745,898	10%	\$174,590														
Total	\$4,647,549	10%	\$464,755														
2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.																	
PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED															
None.	None	10% Flexibility is being requested for FY 20.															
3. Please explain how flexibility was used in the prior and/or current years.																	
PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE																
N/A	None.																

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
FINANCE & ADMINISTRATIVE SRVS								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	32,636	1.13	85,483	3.04	85,483	3.04	0	0.00
SR OFFICE SUPPORT ASSISTANT	146,080	5.52	95,433	5.07	146,080	5.07	0	0.00
PRINTING/MAIL TECHNICIAN IV	31,608	1.00	31,959	1.00	31,959	1.00	0	0.00
STOREKEEPER I	77,144	2.95	78,463	3.00	78,463	3.00	0	0.00
BUYER III	3,821	0.08	0	0.00	3,821	1.00	0	0.00
PROCUREMENT OFCR I	69,994	1.84	62,308	2.00	62,308	2.00	0	0.00
PROCUREMENT OFCR II	46,992	1.00	47,305	1.00	47,305	1.00	0	0.00
OFFICE SERVICES COOR	12,322	0.29	43,131	1.00	43,131	1.00	0	0.00
ACCOUNT CLERK II	0	0.00	26,984	1.00	0	0.00	0	0.00
ACCOUNTANT I	0	0.00	31,960	1.00	0	0.00	0	0.00
ACCOUNTANT II	45,192	1.00	113,833	3.00	45,543	1.00	0	0.00
ACCOUNTING SPECIALIST II	42,578	1.01	36,534	1.00	42,578	1.00	0	0.00
BUDGET ANAL III	45,624	1.00	46,406	1.00	46,406	1.00	0	0.00
ACCOUNTING GENERALIST I	61,102	1.95	31,960	1.00	63,916	2.00	0	0.00
ACCOUNTING GENERALIST II	18,797	0.53	35,991	1.00	35,991	1.00	0	0.00
ACCOUNTING SUPERVISOR	68,118	1.51	85,114	2.00	89,782	2.00	0	0.00
RESEARCH ANAL III	200,864	4.41	207,303	4.00	225,802	5.00	0	0.00
RESEARCH ANAL IV	53,136	1.00	89,944	2.00	53,486	1.00	0	0.00
EXECUTIVE I	104,929	3.34	101,388	4.00	95,874	3.00	0	0.00
EXECUTIVE II	4,456	0.12	35,990	1.00	0	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC I	7,980	0.20	38,654	1.00	0	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC II	72,267	1.59	132,826	3.00	115,751	4.00	0	0.00
TELECOMMUN ANAL IV	55,368	1.00	55,719	1.00	55,719	1.00	0	0.00
MOTOR VEHICLE DRIVER	26,340	1.00	26,689	1.00	26,689	1.00	0	0.00
FACILITIES OPERATIONS MGR B2	60,000	1.00	60,350	1.00	60,350	1.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	162,852	3.21	153,031	3.00	749,076	14.74	0	0.00
FISCAL & ADMINISTRATIVE MGR B2	506,096	7.58	500,054	8.74	0	0.00	0	0.00
RESEARCH MANAGER B1	0	0.00	0	0.00	128,800	2.00	0	0.00
RESEARCH MANAGER B2	128,100	2.01	125,816	2.00	0	0.00	0	0.00
DEPUTY STATE DEPT DIRECTOR	94,831	0.85	0	0.00	110,561	1.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	1,125	0.01	0	0.00	0	0.00	0	0.00
DIVISION DIRECTOR	0	0.00	95,561	1.00	0	(0.00)	0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
FINANCE & ADMINISTRATIVE SRVS								
CORE								
DESIGNATED PRINCIPAL ASST DIV	87,800	1.00	85,520	1.00	85,943	1.00	0	0.00
LEGAL COUNSEL	60,161	0.80	0	0.00	60,161	1.00	0	0.00
STUDENT INTERN	320	0.02	0	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICIAL & ADMSTR	85,092	1.00	85,522	1.00	97,000	1.00	0	0.00
SPECIAL ASST PROFESSIONAL	109,027	1.59	169,703	2.05	128,956	2.05	0	0.00
SPECIAL ASST OFFICE & CLERICAL	89,773	2.13	84,717	2.05	84,717	2.05	0	0.00
TOTAL - PS	2,612,525	54.67	2,901,651	65.95	2,901,651	65.95	0	0.00
TRAVEL, IN-STATE	47,322	0.00	28,155	0.00	47,249	0.00	0	0.00
TRAVEL, OUT-OF-STATE	10,369	0.00	1,633	0.00	10,369	0.00	0	0.00
SUPPLIES	331,789	0.00	297,557	0.00	297,557	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	11,080	0.00	12,125	0.00	12,125	0.00	0	0.00
COMMUNICATION SERV & SUPP	18,455	0.00	24,459	0.00	24,459	0.00	0	0.00
PROFESSIONAL SERVICES	57,527	0.00	146,301	0.00	116,301	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	3,509	0.00	2,828	0.00	3,509	0.00	0	0.00
M&R SERVICES	3,795	0.00	6,036	0.00	6,036	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	4,094	0.00	4,094	0.00	0	0.00
OFFICE EQUIPMENT	20,857	0.00	9,789	0.00	23,327	0.00	0	0.00
OTHER EQUIPMENT	525	0.00	12,574	0.00	525	0.00	0	0.00
MISCELLANEOUS EXPENSES	502	0.00	347	0.00	347	0.00	0	0.00
REBILLABLE EXPENSES	795,779	0.00	1,200,000	0.00	1,200,000	0.00	0	0.00
TOTAL - EE	1,301,509	0.00	1,745,898	0.00	1,745,898	0.00	0	0.00
GRAND TOTAL	\$3,914,034	54.67	\$4,647,549	65.95	\$4,647,549	65.95	\$0	0.00
GENERAL REVENUE	\$2,068,145	36.05	\$2,145,280	43.59	\$2,145,280	43.41		0.00
FEDERAL FUNDS	\$1,001,265	17.59	\$1,248,487	21.14	\$1,248,487	21.39		0.00
OTHER FUNDS	\$844,624	1.03	\$1,253,782	1.22	\$1,253,782	1.15		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.035

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Division of Finance and Administrative Services

1a. What strategic priority does this program address?

Provide financial and administrative support

1b. What does this program do?

The Division of Finance and Administrative Services (DFAS) provides centralized financial and administrative support to all Department of Social Services (DSS) divisions. In addition, staff responsible for the department's research and data management functions are included in the DFAS.

Following is a description of core DFAS functions:

Accounts Payable:

DFAS Accounts Payable staff perform centralized data entry, compliance and approval of all DSS payments in the State's accounting system (SAMII) in accordance with CSR 10-3 and accounting internal controls. Staff are responsible for ensuring payments are coded appropriately for financial reporting including federal grant reporting. In addition, staff correspond with vendors to address payment inquiries and reconcile balances.

Administrative Services (includes Office Services, Warehouse, Emergency Management, and Telecommunications):

DFAS Administrative Services acquires, stores and distributes bulk supplies, forms and envelopes; manages surplus property retrieval and disposition; provides technical support in the design, acquisition and installation of telecommunication services and equipment for DSS offices and assists in resolving problems with existing DSS telecommunication equipment; coordinates expansions, office relocations/moves, and closures. Staff act as a liaison on building matters between DSS program divisions and the Office of Administration, Division of Facilities Management/Design and Construction (OA FMDC). In addition, DFAS leads DSS emergency management preparedness planning and supports initiatives to provide statewide mass care (shelter, food and water) coordination during emergencies through the assistance of partner agencies (Red Cross, Salvation Army and other volunteer agencies active in disasters).

Budget:

DFAS directs and prepares the department budget, compiling and evaluating budget proposals from DSS divisions. In addition, DFAS serves as the department's budget liaison with Office of Administration, House, and Senate budget staff. DFAS also supports divisions during budget hearings. The budget section is responsible for department expenditure control, assuring there is sufficient cash to support available authority, monitoring spending rates, and determining that department expenditures are within the scope of house bill language. DFAS also coordinates all fiscal note preparation for the department and provides a central contact point for the legislature and Governor's Office for all fiscal note inquiries and questions. The budget unit is responsible for expenditure projections and analyzing caseload fluctuations against expenditure fluctuations. The unit opens payment accounting lines as needed and analyzes appropriation projected need versus cash balance to determine agency reserves.

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.035

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Division of Finance and Administrative Services

Child Care Payment Unit (CCPU):

The Child Care Payment Unit (CCPU) consists of two units; Jefferson City and St. Louis. The CCPU is responsible for ensuring child care subsidy payments are made timely and accurately to authorized child care providers caring for state subsidy children. The CCPU generates payments, reviews records and processes requests for supplemental payments or recoupments of overpayments. In addition, the CCPU assists with state and federal audits as directed and assists with Child Care Compliance reviews and Welfare Investigation reviews as needed.

Child Welfare Eligibility Unit:

DFAS is responsible for managing Title IV-E eligibility determinations and Title IV-E redeterminations for all youth in state custody. The Title IV-E Eligibility staff work directly with the Juvenile court system and the Children's Division to obtain the necessary documentation in determining initial and continuous Title IV-E eligibility status for youth. The Child Welfare Eligibility Unit also works directly with the Social Security Administration and Children's Division administering Social Security benefits on behalf of youth the Children's Division is selected as the representative payee. The Child Welfare Eligibility Unit ensures all eligible youth receive financial support while in state custody. The Child Welfare Eligibility Unit provides technical expertise and training to Children's Division staff to ensure compliance with all Title IV-E regulation and rule. This Unit also monitors program participation to identify any opportunities to improve operational efficiencies and increase program participation.

Compliance Services Unit (CSU):

The CSU conducts internal reviews of DSS operations in order to provide the department with independent appraisals of how effectively and efficiently programs and functions are meeting their objectives and to make recommendations for improvement. The CSU conducts reviews of contracts awarded to third party entities to ensure the terms of the contracts are being met, that the cost billed represents actual services provided, and to determine compliance with DSS policies, as well as federal and state laws and regulations. Specific attention is given to complying with OMB's Uniform Guidance for federal awards and its requirements for subrecipient monitoring. CSU reviews the single audits of DSS subrecipients of federal funds. CSU serves as the Department's liaison to the State Auditor's office, as well as the Offices of Inspector General as they audit DSS programs. CSU also performs special reviews as requested by DSS executive staff. CSU coordinates with other oversight groups within the department such as DLS Investigations and program staff who provide ongoing control activities over their specific programs. CSU coordinates the DSS Internal Control Plan.

Procurement Unit:

Procurement is responsible for securing DSS contracts for a wide array of products and services for children and families and also manages a variety of Memorandums of Understanding (MOU) with various governmental and community agencies. Staff provides assistance and oversight in the development, planning, execution and coordination of RFPs and contracts. In addition, staff provides technical expertise and training for department staff concerning procurement statutes, regulations and rules, contracting procedures and protocols and ensures that contracting operations are in compliance with state and federal regulations. DFAS procurement officers serve as liaisons with the state Office of Administration, Division of Purchasing. DFAS is responsible for the implementation of practices and initiatives to increase participation of Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) vendors in department contracts. Procurement currently maintains over 37,000 contracts and agreements and processes nearly 30,000 procurement documents annually.

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.035

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Division of Finance and Administrative Services

The Family and Children Electronic System (FACES) Payment Unit:

The FACES Payment Unit is responsible for the oversight and/or approval of Children's Services Division (CD) provider payments, which includes Adoption and Foster Care maintenance (room & board, clothing, and incidentals), residential treatment services, and children's treatment services, and miscellaneous services (legal fees, respite care, interpretative services, etc.) provided on behalf of children and families. The unit provides technical assistance to agency staff regarding FACES payment questions and serves as Statewide Payment Specialists for all CD FACES Financial System (FFS) payments. In addition, staff review and approve purchase requests for children receiving social security income (i.e. KIDS account); they monitor available funds, advise field staff on appropriate purchases, and ensure purchases are in compliance with Social Security Administration rules and guidelines. Staff researching payments issued in the FFS to identify overpayments and initiate necessary stop payment and recoupment efforts.

Grants Unit:

DFAS manages approximately 50 grants with a value of over \$7 billion in federal funds. The agency serves as the single state contact for federal grants that include Temporary Assistance for Needy Families (TANF), Social Services Block Grant (SSBG), Medicaid Title XIX and Title XXI (CHIP), Title IV-D (Child Support), and Title IV-E (Child Welfare). As the single state contact, DFAS compiles required monthly, quarterly, and annual reports associated with each grant and submits these to the federal government on behalf of DSS and partner agencies. DFAS manages certain tables within the SAMII accounting system and works closely with federal partners to ensure compliance with reported grant earnings.

Cost Allocation and Cash Management Unit:

This unit is responsible for the development and maintenance of the department's cost allocation plan which is necessary for allocating DSS expenses to appropriate funding streams, and claiming allowable expenses to federal grants. This unit is also responsible for department wide cash management including daily federal draws and deposits to support DSS operations, in addition to supporting certain programs administered by other departments. Staff complete daily, quarterly, and annual reconciliations, balance federal cash draws with federal earnings, and monitor various funds. Cash Management staff also manage certain tables within the SAMII accounting system and work closely with federal partners and auditors to ensure compliance with state and federal regulations.

Payroll Unit:

DSS employs approximately 6,700 full time employees during a fiscal year. DFAS Payroll ensures these employees' salaries are accurate and coded to the correct appropriation and reporting category. Staff work with individual employees explaining various scenarios that impact employee's pay; processes overtime payments; reviews and corrects annual and sick leave entries; ensures other leave such as worker's compensation and administrative leave is used and recorded in accordance with DSS policy. In addition, staff work with benefit agencies such as MCHCP, MOSERS, ASI Flex, Allstate and AFLAC to ensure employee benefits are initiated and terminated correctly; corresponds with agencies such as the Social Security Administration, Family Support Division, Deferred Compensation, banking institutions, attorneys, etc. to verify wages, employment timeframes, and leave taken due to illness and accidents.

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.035

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Division of Finance and Administrative Services

Regional Offices:

DFAS Regional Office consist of four (4) regions; Kansas City Region, North Region, St. Louis Region, and South Region. These offices provide assistance and support to all DSS offices and facilities throughout the state. Responsibilities include; Fleet Management, which include reconciliation of vehicle logs and Wright Express Invoices (WEX), processing of Purchasing Requests (DBF1s), coordination of contract bids under \$25,000, conduct annual physical inventory of Division of Youth Services (DYS) facilities, and completion of Compliance Services Unit reviews of DYS facilities that do not receive USDA funding on a 3-year rolling basis. In addition, the North Regional Office is responsible for the coordination and approval of mobile device purchases and tracking for the entire department and coordinates all requirements and maintains vehicle records for 650 vehicles in the DSS fleet and serves as a liaison to OA Fleet Management. The St. Louis Regional office is responsible for the management of the St. Louis City and County Mail Operations Unit.

Strategic Performance and Innovation Unit:

Research and Data Analysis (RDA) conducts research and data management and analysis for the Department of Social Services. RDA produces a wide range of reports, both regular (dashboard, monthly management reports, etc.) and ad hoc, for the Department's programs, some of which are available to the public on the Department's internet website. Statistical reports, coupled with data analysis, are used to make evidence-based and data-driven decisions related to innovations and process improvements, and to guide the Administration and Divisions, as it relates to regulations, rules and policies. RDA also assists in supplying information about the Department's programs to constituents, the General Assembly, the Executive Branch, Federal, State, and Local government agencies, and the media.

Revenue Maximization/Community Partnerships/TANF:

Staff in revenue maximization positions work to ensure departmental program expenditures are accurately categorized to maximize federal reimbursement and to ensure accurate federal reporting. This unit also acts as the department's liaison with the community partnerships and the Family and Community Trust (FACT) board and coordinate activities to include contracting, expenditure tracking, spend plan management, and other related activities to partnership activities. Staff within this unit also manage the fiscal portion of TANF program. Activities related to TANF include monitoring grant requirements, developing and monitoring the spend plan, tracking Maintenance of Effort (MOE) and managing contracts and MOUs with other governmental entities involving TANF dollars.

Victims of Violence Unit:

DFAS is responsible for managing the Victims of Crime Act (VOCA) and the Family Violence Prevention and Services (FVPSA) grants. These grants are awarded to agencies to provide direct services to victims of crime. These grants require the sub-grantees to provide a 20% match, which may be either cash or in-kind goods or services. To ensure community buy-in, the awarded agency must also utilize volunteer staff in the provision of direct services. Agencies are also required to show how they work with other community agencies to lessen any gaps in services for victims. This funding is highly utilized by domestic violence shelters, rape crisis centers, child abuse treatment facilities, prosecutors, Court Appointed Special Advocates, Children's Advocacy Centers, and other victim service organizations to provide high quality services that directly improve the physical, mental and emotional health and well-being of victims of crime, as well as aid them through the criminal justice process.

PROGRAM DESCRIPTION

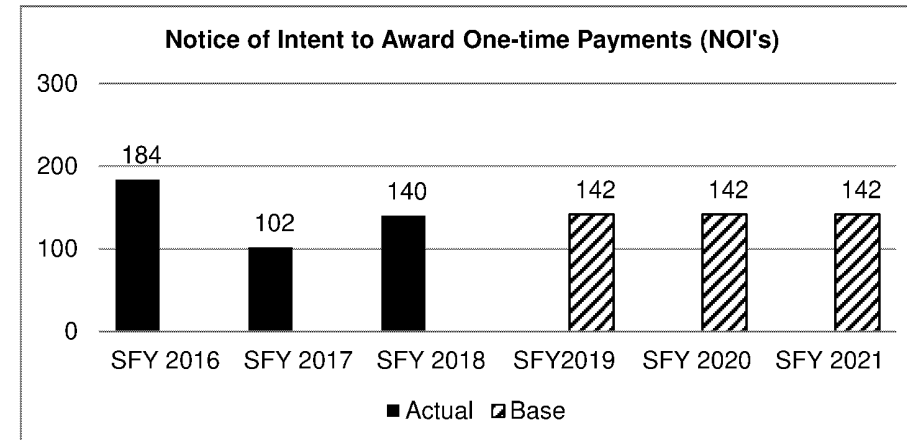
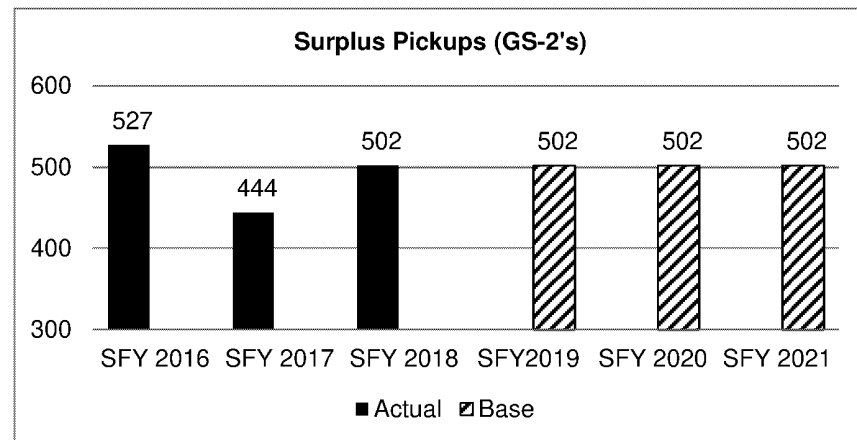
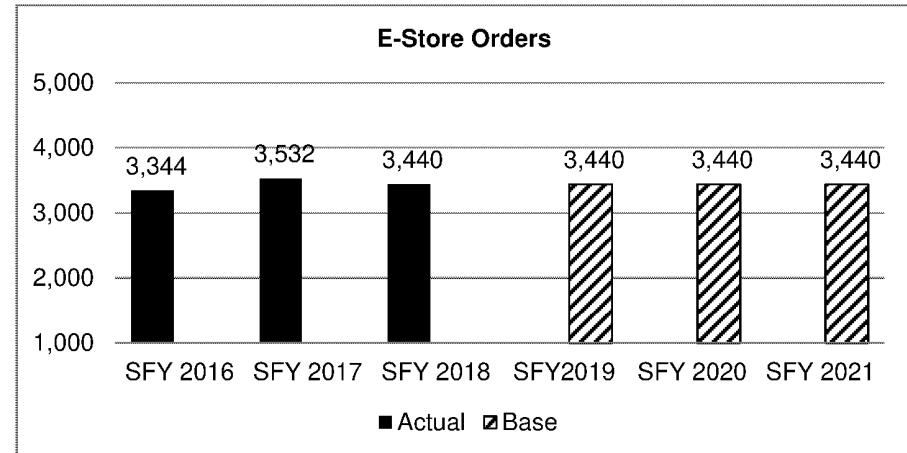
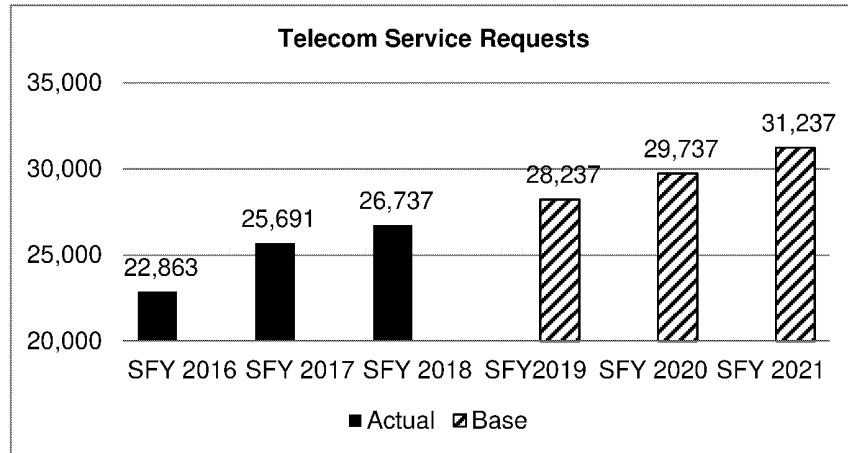
Department: Social Services

HB Section(s): 11.035

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Division of Finance and Administrative Services

2a. Provide an activity measure(s) for the program.



NOI's are used to authorize the Real Estate Services Unit with Office of Administrative to expend funds for one time or ongoing facilities' costs.

PROGRAM DESCRIPTION

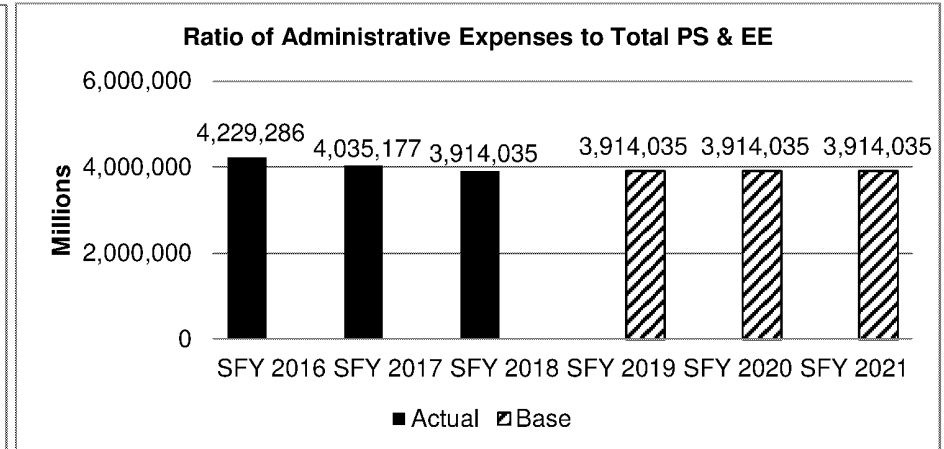
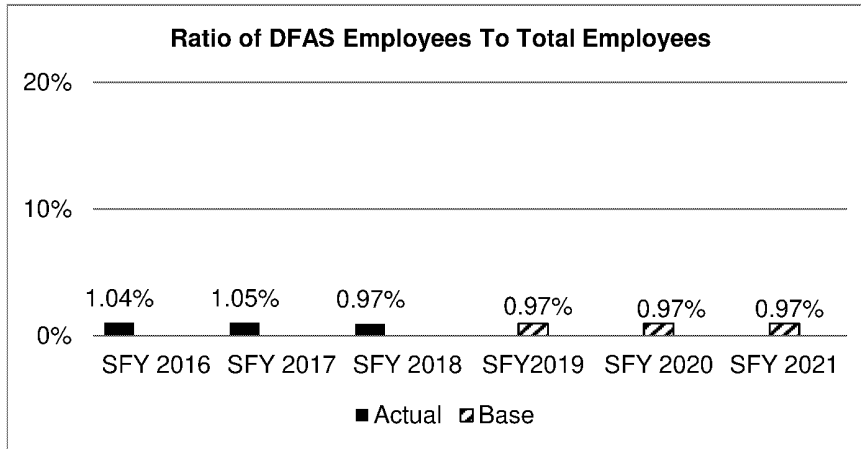
Department: Social Services

HB Section(s): 11.035

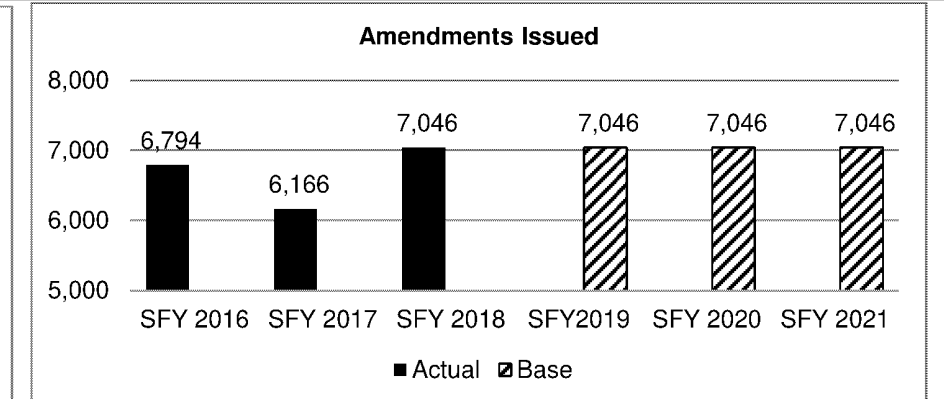
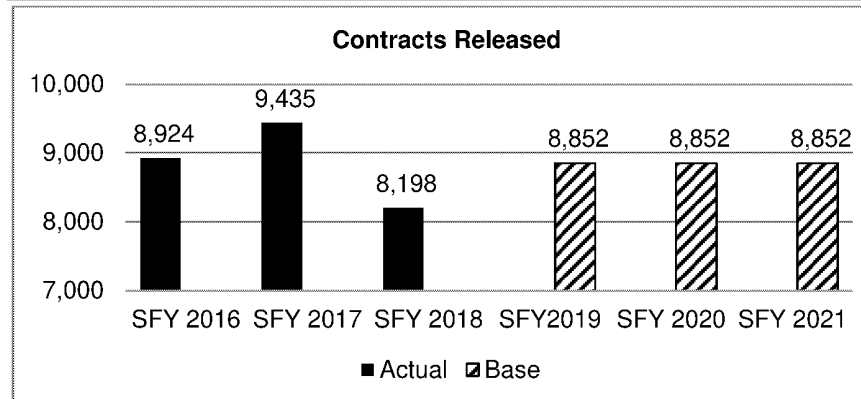
Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Division of Finance and Administrative Services

2b. Provide a measure(s) of the program's quality.



2c. Provide a measure(s) of the program's impact.



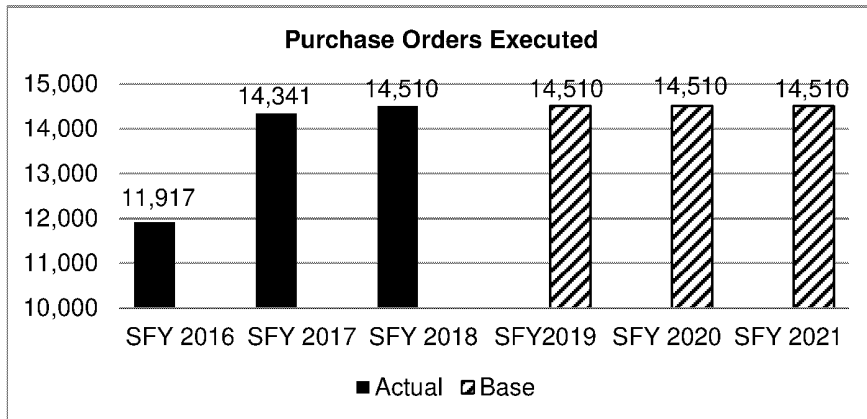
PROGRAM DESCRIPTION

Department: Social Services

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Division of Finance and Administrative Services

HB Section(s): 11.035



Procurement activities to support all DSS programs and over 38,000 contracts

2d. Provide a measure(s) of the program's efficiency.

The division is working to develop efficiency measures.

PROGRAM DESCRIPTION

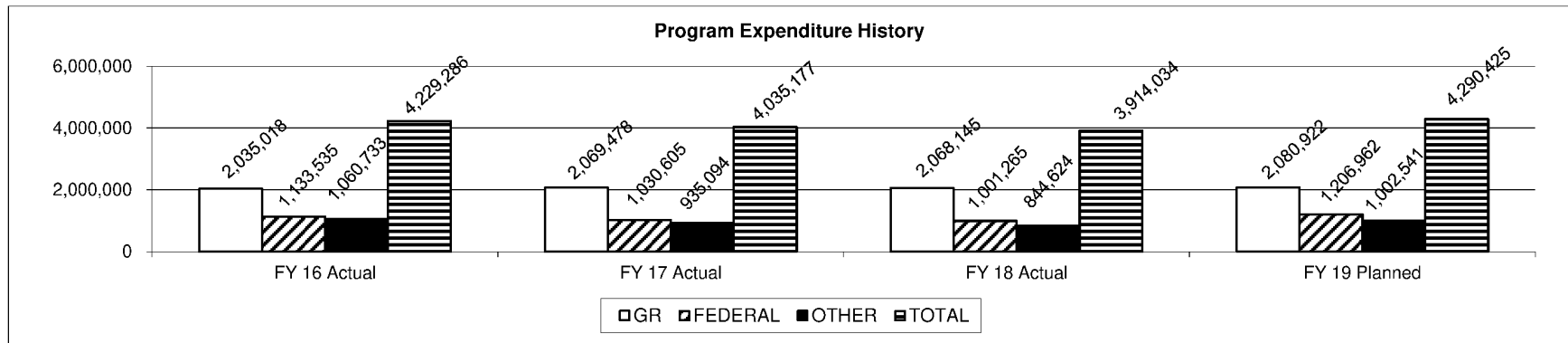
Department: Social Services

HB Section(s): 11.035

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Division of Finance and Administrative Services

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



Planned FY 2019 expenditures are net of reserves and reverted.

4. What are the sources of the "Other " funds?

Child Support Enforcement Fund (0169) and DOSS Administrative Trust Fund (0545)

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute: Section 660.010, RSMo.

6. Are there federal matching requirements? If yes, please explain.

Expenditures are allocated in accordance with the methodology outlined in the department's cost allocation plan and charged to corresponding grants or used as maintenance of effort as appropriate.

7. Is this a federally mandated program? If yes, please explain.

No.

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Legal Expense Fund Transfer

CORE DECISION ITEM

Department: Social Services
Division: Office of the Director
Core: Legal Expense Fund Transfer

Budget Unit 90599C
HB Section 11.600

1. CORE FINANCIAL SUMMARY

FY 2020 Budget Request					
	GR	Federal	Other	Total	E
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	0	0	
TRF	1	0	0	1	
Total	1	0	0	1	
FTE	0.00	0.00	0.00	0.00	

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: N/A

FY 2020 Governor's Recommendation					
	GR	Federal	Other	Total	E
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	0	0	
TRF	0	0	0	0	
Total	0	0	0	0	
FTE	0.00	0.00	0.00	0.00	

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

2. CORE DESCRIPTION

In FY 2019, the General Assembly appropriated \$1 for transfer from the department's core budget to the State Legal Expense Fund for the payment of claims, premiums, and expenses provided by Section 105.711 through Section 105.726, RSMo. In order to fund such expenses, the General Assembly also authorized three percent flexibility from various house bill sections in the department's operating budget into the \$1 transfer appropriation.

3. PROGRAM LISTING (list programs included in this core funding)

N/A

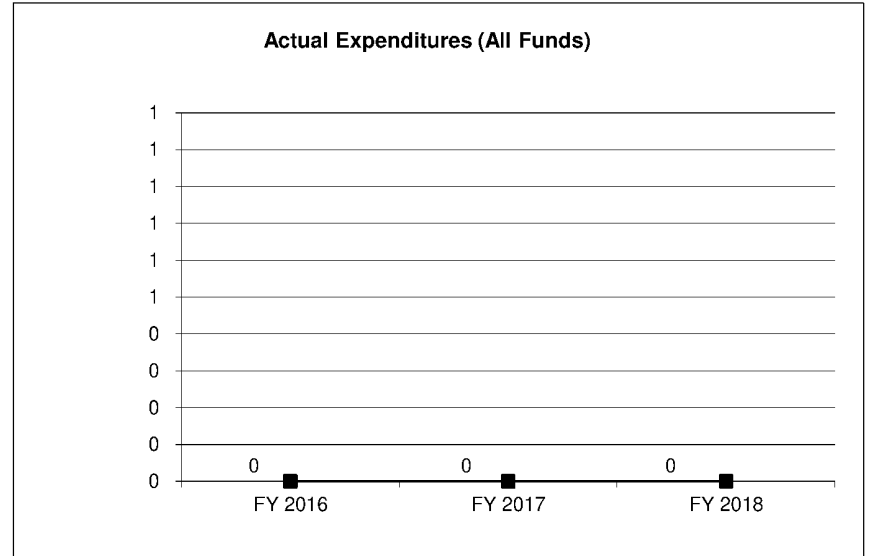
CORE DECISION ITEM

Department: Social Services
Division: Office of the Director
Core: Legal Expense Fund Transfer

Budget Unit 90599C
HB Section 11.600

4. FINANCIAL HISTORY

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Current Yr.
Appropriation (All Funds)	0	0	1	1
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)	0	0	0	0
Budget Authority (All Funds)	0	0	1	1
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	0	0	1	N/A
Unexpended, by Fund:				
General Revenue	0	0	1	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes the statutory three-percent reserve amount (when applicable).

Restricted includes any Governor's Expenditure Restrictions which remained at the end of the fiscal year (when applicable).

NOTES:

FY 2018 is the first year for this appropriation.

CORE RECONCILIATION DETAIL

STATE
DSS LEGAL EXPENSE FUND TRF

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	1	0	0	1	
	Total	0.00	1	0	0	1	
DEPARTMENT CORE REQUEST							
	TRF	0.00	1	0	0	1	
	Total	0.00	1	0	0	1	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	1	0	0	1	
	Total	0.00	1	0	0	1	

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
DSS LEGAL EXPENSE FUND TRF								
CORE								
FUND TRANSFERS								
GENERAL REVENUE	0	0.00	1	0.00	1	0.00	0	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	0	0.00
TOTAL	0	0.00	1	0.00	1	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$1	0.00	\$0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
DSS LEGAL EXPENSE FUND TRF								
CORE								
TRANSFERS OUT	0	0.00	1	0.00	1	0.00	0	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$1	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$1	0.00	\$1	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

Revenue Maximization

CORE DECISION ITEM

Department: Social Services
 Division: Finance and Administrative Services
 Core: Revenue Maximization

Budget Unit: 88817C
 HB Section: 11.040

1. CORE FINANCIAL SUMMARY

FY 2020 Budget Request						FY 2020 Governor's Recommendation					
	GR	Federal	Other	Total	E		GR	Federal	Other	Total	E
PS						PS					
EE		3,250,000		3,250,000		EE				0	
PSD						PSD					
TRF						TRF					
Total		3,250,000		3,250,000		Total		0		0	
FTE				0.00		FTE				0.00	
Est. Fringe	0	0	0	0		Est. Fringe	0	0	0	0	
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>						<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					

Other Funds: N/A

Other Funds:

2. CORE DESCRIPTION

Core budget to provide the Department of Social Services (DSS) with a mechanism for payment of fees to contractors who engage in revenue maximization projects on behalf of the Department.

3. PROGRAM LISTING (list programs included in this core funding)

Temporary Assistance for Needy Families (TANF) Program Analysis/Missouri Work Assistance (MWA)
 Victims of Crime Act of 1984 (VOCA) "Underserved" Analysis and Needs Assessment with Strategic Plan Services
 Community Services Block Grant (CSBG) and Low Income Housing Energy Assistance Program (LIHEAP) Financial Subrecipient Monitoring Services

CORE DECISION ITEM

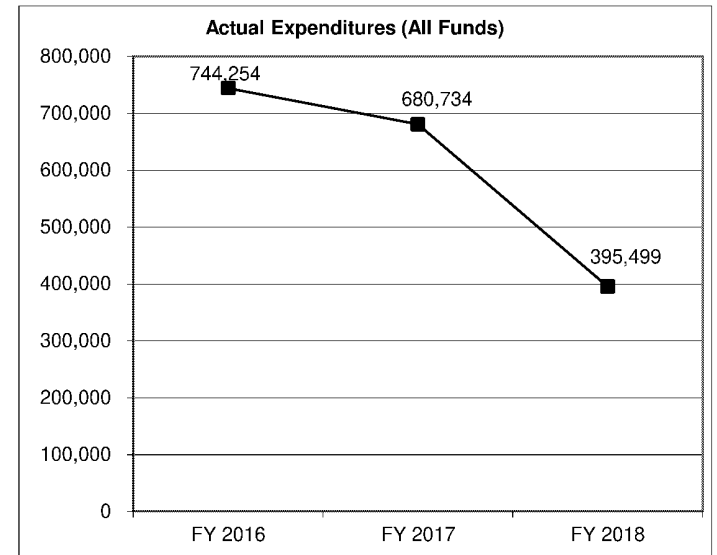
Department: Social Services
Division: Finance and Administrative Services
Core: Revenue Maximization

Budget Unit: 88817C

HB Section: 11.040

4. FINANCIAL HISTORY

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Current Yr.
Appropriation (All Funds)	5,250,000	3,250,000	3,250,000	3,250,000
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)	0	0	0	0
Budget Authority (All Funds)	5,250,000	3,250,000	3,250,000	3,250,000
Actual Expenditures (All Funds)	744,254	680,734	395,499	N/A
Unexpended (All Funds)	4,505,746	2,569,266	2,854,501	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	4,505,746	2,569,266	2,854,501	N/A
Other	0	0	0	N/A
	(1)	(2)	(3)	



Reverted includes the statutory three- percent reserve (when applicable).
Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

- (1) FY16 - agency reserve of \$4,500,000 federal funds due to excess authority.
- (2) FY17 - agency reserve of \$2,500,000 federal funds due to excess authority. \$2,000,000 core reduction of excess federal authority.
- (3) FY18 - agency reserve of \$2,500,000 federal funds due to excess authority.

CORE RECONCILIATION DETAIL

STATE
REVENUE MAXIMATION

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	3,250,000	0	3,250,000	
	Total	0.00	0	3,250,000	0	3,250,000	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	3,250,000	0	3,250,000	
	Total	0.00	0	3,250,000	0	3,250,000	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	3,250,000	0	3,250,000	
	Total	0.00	0	3,250,000	0	3,250,000	

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
REVENUE MAXIMATION								
CORE								
EXPENSE & EQUIPMENT								
DEPT OF SOC SERV FEDERAL & OTH	395,499	0.00	3,250,000	0.00	3,250,000	0.00	0	0.00
TOTAL - EE	395,499	0.00	3,250,000	0.00	3,250,000	0.00	0	0.00
TOTAL	395,499	0.00	3,250,000	0.00	3,250,000	0.00	0	0.00
GRAND TOTAL	\$395,499	0.00	\$3,250,000	0.00	\$3,250,000	0.00	\$0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
REVENUE MAXIMATION								
CORE								
PROFESSIONAL SERVICES	395,499	0.00	3,250,000	0.00	3,250,000	0.00	0	0.00
TOTAL - EE	395,499	0.00	3,250,000	0.00	3,250,000	0.00	0	0.00
GRAND TOTAL	\$395,499	0.00	\$3,250,000	0.00	\$3,250,000	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$395,499	0.00	\$3,250,000	0.00	\$3,250,000	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.040

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Revenue Maximization

1a. What strategic priority does this program address?

Mechanism for maximizing program funding

1b. What does this program do?

The Department of Social Services works with contracted entities that specialize in maximizing federal program dollars and identifying other non-GR sources. This program also provides a mechanism to make contingency contract payments on outstanding revenue maximization projects. The following projects are either planned or ongoing for FY20:

Temporary Assistance for Needy Families (TANF) Program Analysis/Missouri Work Assistance (MWA)

Planned for FY20

Project Description: The purpose of this project is to assist the DSS in creating systems and developing methods to operate an accountable work and training program focused on delivering results that demonstrate a Temporary Assistance for Needy Families (TANF) participant's progress toward self-sufficiency through activities that lead to employment through the Missouri Work Assistance Program (MWA). The contractor will provide recommendations, materials and training for staff regarding a quality management system that will be housed with the current MWA system. The contractor, in collaboration with Department staff, review all relevant state policies and procedures surrounding oversight and performance of the work program activities of the MWA contract.

VOCA Analysis and Needs Assessment with Strategic Plan Services

Planned for FY20

Project Description: The purpose of this project is to assist DSS to acquire services for research and options regarding the definition of the term "underserved" with respect to the Victims of Crime Act of 1984 (VOCA). The contractor will identify service opportunities to the underserved population within the VOCA guidelines, to ensure the Department is meeting the federal VOCA funding requirements. The contractor will also perform a Needs Assessment and update the Department's strategic plan.

CSBG and LIHEAP Financial Subrecipient Monitoring Services

Planned for FY20

Contractor: Public Consulting Group (PCG)

Project Description: The purpose of this is to assist the Missouri DSS to acquire professional monitoring services. These services are required to perform desk and on-site financial monitoring of Community Action Agency's administration of the Community Services Block Grant (CSBG) and Low Income Housing Energy Assistance Program (LIHEAP) programs. DSS is responsible for performing monitoring of these funds and the objective of the monitoring is to determine that the CSBG and LIHEAP programs are administered in compliance with financial contract requirements and federal regulations.

No performance measures are included for this program as it is an accounting mechanism.

PROGRAM DESCRIPTION

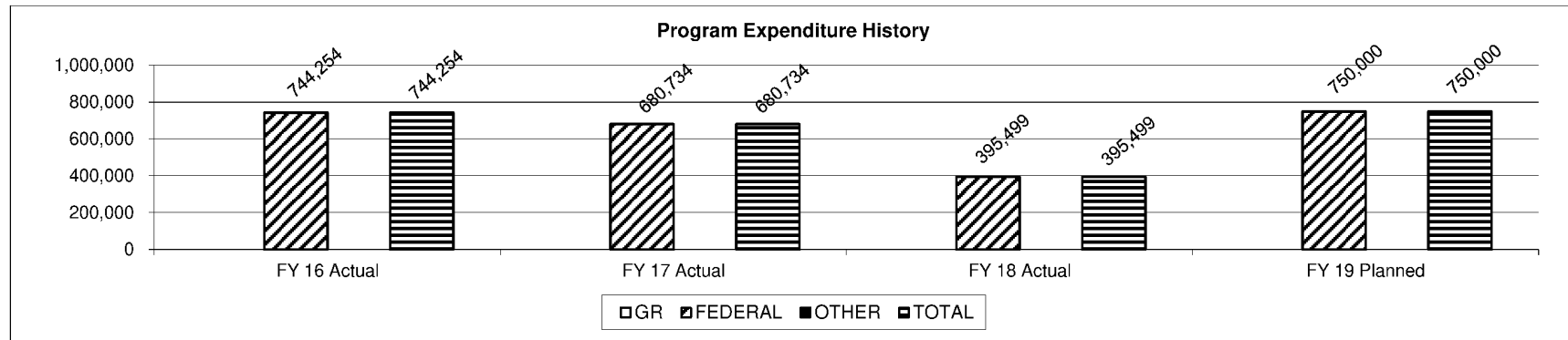
Department: Social Services

HB Section(s): 11.040

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Revenue Maximization

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



Planned FY 2019 expenditures are net of reserves.

4. What are the sources of the "Other " funds?

N/A

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute: Section 660.010, RSMo.

6. Are there federal matching requirements? If yes, please explain.

No. Generally, contractors are paid from new federal funds resulting from successful revenue maximization projects. There may be a state match required to receive the additional funds.

7. Is this a federally mandated program? If yes, please explain.

No.

Receipt and Disbursement- Refunds

CORE DECISION ITEM

Department: Social Services
Division: Finance and Administrative Services
Core: Receipt and Disbursement - Refunds

Budget Unit: 88853C

HB Section: 11.045

1. CORE FINANCIAL SUMMARY

FY 2020 Budget Request						FY 2020 Governor's Recommendation					
	GR	Federal	Other	Total	E		GR	Federal	Other	Total	E
PS						PS					
EE						EE					
PSD		12,348,789	3,221,100	15,569,889	E	PSD				0	E
TRF						TRF					
Total		12,348,789	3,221,100	15,569,889	E	Total		0	0	0	E
FTE				0.00		FTE				0.00	

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: Third Party Liability Collections Fund (0120) - \$369,000
Premium Fund (0885) - \$2,827,100
Pharmacy Rebates Fund (0114) - \$25,000

Note: An "E" is requested for all funds.

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

Note: An "E" is requested for all funds.

2. CORE DESCRIPTION

Core budget for the Division of Finance and Administrative Services to manage (refund) incorrectly deposited receipts.

3. PROGRAM LISTING (list programs included in this core funding)

Receipt and Disbursement - Refunds

CORE DECISION ITEM

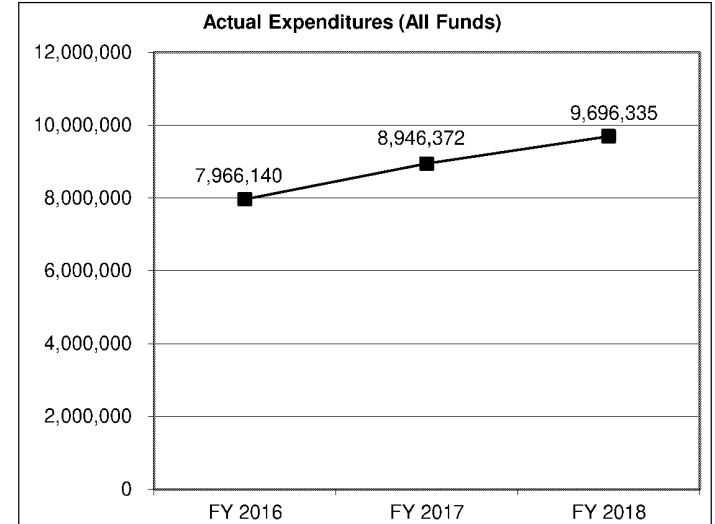
Department: Social Services
Division: Finance and Administrative Services
Core: Receipt and Disbursement - Refunds

Budget Unit: 88853C

HB Section: 11.045

4. FINANCIAL HISTORY

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Current Yr.
Appropriation (All Funds)	15,099,000	15,099,000	15,099,000	15,569,889
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)	0	0	0	0
Budget Authority (All Funds)	15,099,000	15,099,000	15,099,000	15,569,889
Actual Expenditures (All Funds)	7,966,140	8,946,372	9,696,335	N/A
Unexpended (All Funds)	7,132,860	6,152,628	5,402,665	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	6,759,597	6,071,587	5,303,855	N/A
Other	373,263	81,041	98,810	N/A



Reverted includes the statutory three- percent reserve (when applicable).
 Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

CORE RECONCILIATION DETAIL

STATE
RECEIPT & DISBURSEMENT-REFUNDS

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	12,348,789	3,221,100	15,569,889	
	Total	0.00	0	12,348,789	3,221,100	15,569,889	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	12,348,789	3,221,100	15,569,889	
	Total	0.00	0	12,348,789	3,221,100	15,569,889	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	12,348,789	3,221,100	15,569,889	
	Total	0.00	0	12,348,789	3,221,100	15,569,889	

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
RECEIPT & DISBURSEMENT-REFUNDS								
CORE								
PROGRAM-SPECIFIC								
TITLE XIX-FEDERAL AND OTHER	5,526,218	0.00	5,821,789	0.00	5,821,789	0.00	0	0.00
FEDERAL AND OTHER	363,872	0.00	1,500,000	0.00	1,500,000	0.00	0	0.00
TEMP ASSIST NEEDY FAM FEDERAL	605	0.00	27,000	0.00	27,000	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	860,237	0.00	5,000,000	0.00	5,000,000	0.00	0	0.00
PHARMACY REBATES	25,000	0.00	25,000	0.00	25,000	0.00	0	0.00
THIRD PARTY LIABILITY COLLECT	270,464	0.00	369,000	0.00	369,000	0.00	0	0.00
PREMIUM	2,649,939	0.00	2,827,100	0.00	2,827,100	0.00	0	0.00
TOTAL - PD	9,696,335	0.00	15,569,889	0.00	15,569,889	0.00	0	0.00
TOTAL	9,696,335	0.00	15,569,889	0.00	15,569,889	0.00	0	0.00
GRAND TOTAL	\$9,696,335	0.00	\$15,569,889	0.00	\$15,569,889	0.00	\$0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
RECEIPT & DISBURSEMENT-REFUNDS								
CORE								
PROGRAM DISTRIBUTIONS	0	0.00	470,889	0.00	0	0.00	0	0.00
REFUNDS	9,696,335	0.00	15,099,000	0.00	15,569,889	0.00	0	0.00
TOTAL - PD	9,696,335	0.00	15,569,889	0.00	15,569,889	0.00	0	0.00
GRAND TOTAL	\$9,696,335	0.00	\$15,569,889	0.00	\$15,569,889	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$6,750,932	0.00	\$12,348,789	0.00	\$12,348,789	0.00		0.00
OTHER FUNDS	\$2,945,403	0.00	\$3,221,100	0.00	\$3,221,100	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.045

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Receipt and Disbursement - Refunds

1a. What strategic priority does this program address?

Timely deposits of receipts

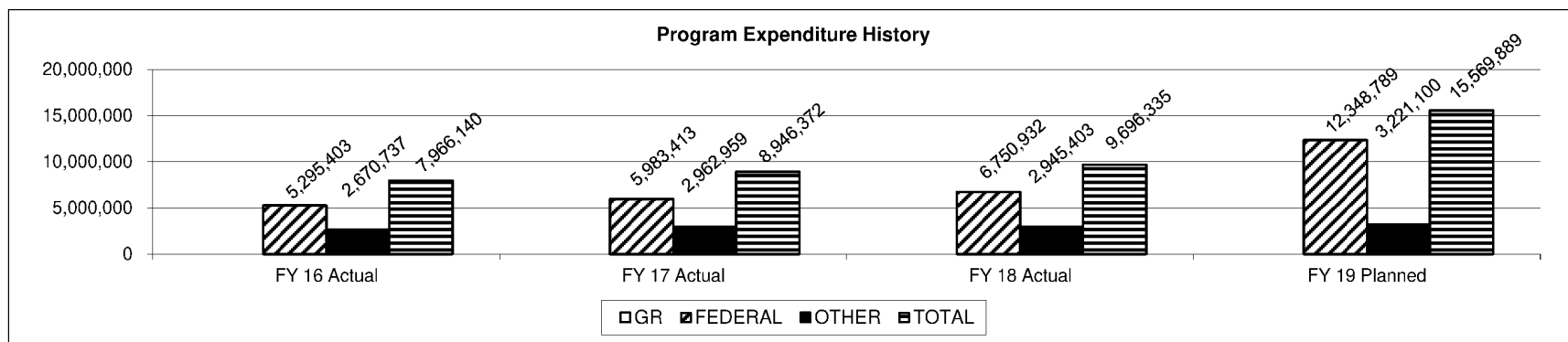
1b. What does this program do?

These appropriations allow the department to make timely deposits of all receipts and then to make refunds or corrections when necessary. Pursuing this method creates additional interest earnings for the state treasury. Delaying the deposit of funds increases the chance that funds will be misused. The State Auditor, who routinely reviews the cash receipt function of the department for accuracy and timeliness, endorses prompt deposit of all funds received. The appropriations also afford the department the authority to make correcting payments in the event funds were originally deposited to an inappropriate fund or when refunds to the payer are required due to an original overpayment.

The Department of Social Services receives hundreds of checks daily. Fiscal integrity and internal controls over cash receipts call for prompt deposit of all funds until a determination can be made as to proper deposit or distribution of the funds. A typical transaction would be when insurance companies and/or other parties liable for medical bills of clients reimburse Medicaid for the entire cost of the care rather than only the portion paid by Medicaid. Later, when the proper amount is determined, a refund is issued from this account for the difference. Another frequent use of this appropriation is to refund a portion of the premium paid by a family when they leave the program.

No performance measures are included for this program as it is an accounting mechanism.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



4. What are the sources of the "Other " funds?

Pharmacy Rebates Fund (0114), Third Party Liability Collections Fund (0120), and Premium Fund (0885).

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.045

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Receipt and Disbursement - Refunds

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute: Section 660.010, RSMo.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

County Detention Payments

CORE DECISION ITEM

Department: Social Services
Division: Finance and Administrative Services
Core: County Detention Payments

Budget Unit: 88854C

HB Section: 11.050

1. CORE FINANCIAL SUMMARY

FY 2020 Budget Request						FY 2020 Governor's Recommendation					
	GR	Federal	Other	Total	E		GR	Federal	Other	Total	E
PS						PS					
EE						EE					
PSD	1,354,000			1,354,000		PSD				0	
TRF						TRF					
Total	1,354,000			1,354,000		Total	0			0	
FTE				0.00		FTE				0.00	

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: N/A

Other Funds:

2. CORE DESCRIPTION

Core budget for state payments to counties for juveniles in county detention centers, pursuant to Sections 211.151 and 211.156, RSMo.

3. PROGRAM LISTING (list programs included in this core funding)

County Detention Payments

CORE DECISION ITEM

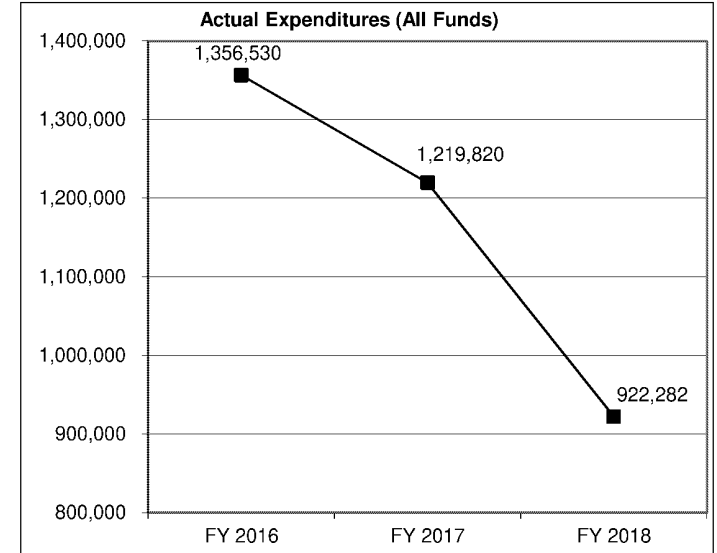
Department: Social Services
Division: Finance and Administrative Services
Core: County Detention Payments

Budget Unit: 88854C

HB Section: 11.050

4. FINANCIAL HISTORY

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Current Yr.
Appropriation (All Funds)	1,504,000	1,504,000	1,354,000	1,354,000
Less Reverted (All Funds)	(45,120)	(45,120)	(40,620)	(40,620)
Less Restricted (All Funds)	0	(100,000)	0	0
Budget Authority (All Funds)	1,458,880	1,358,880	1,313,380	1,313,380
Actual Expenditures (All Funds)	1,356,530	1,219,820	922,282	N/A
Unexpended (All Funds)	102,350	139,060	391,098	N/A
Unexpended, by Fund:				
General Revenue	102,350	139,060	391,098	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A
	(1)		(2)	



Reverted includes the statutory three- percent reserve (when applicable).
Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

- (1) FY16 - core reduction of \$396,000 GR due to projected lapse.
(2) FY18 - core reduction of \$150,000 GR to reflect FY17 expenditure restriction.

CORE RECONCILIATION DETAIL

STATE
COUNTY DETENTION PAYMENTS

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	1,354,000	0	0	1,354,000	
	Total	0.00	1,354,000	0	0	1,354,000	
DEPARTMENT CORE REQUEST							
	PD	0.00	1,354,000	0	0	1,354,000	
	Total	0.00	1,354,000	0	0	1,354,000	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	1,354,000	0	0	1,354,000	
	Total	0.00	1,354,000	0	0	1,354,000	

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
COUNTY DETENTION PAYMENTS								
CORE								
PROGRAM-SPECIFIC								
GENERAL REVENUE	922,282	0.00	1,354,000	0.00	1,354,000	0.00	0	0.00
TOTAL - PD	922,282	0.00	1,354,000	0.00	1,354,000	0.00	0	0.00
TOTAL	922,282	0.00	1,354,000	0.00	1,354,000	0.00	0	0.00
GRAND TOTAL	\$922,282	0.00	\$1,354,000	0.00	\$1,354,000	0.00	\$0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
COUNTY DETENTION PAYMENTS								
CORE								
PROGRAM DISTRIBUTIONS	922,282	0.00	1,354,000	0.00	1,354,000	0.00	0	0.00
TOTAL - PD	922,282	0.00	1,354,000	0.00	1,354,000	0.00	0	0.00
GRAND TOTAL	\$922,282	0.00	\$1,354,000	0.00	\$1,354,000	0.00	\$0	0.00
GENERAL REVENUE	\$922,282	0.00	\$1,354,000	0.00	\$1,354,000	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.050

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): County Detention Payments

1a. What strategic priority does this program address?

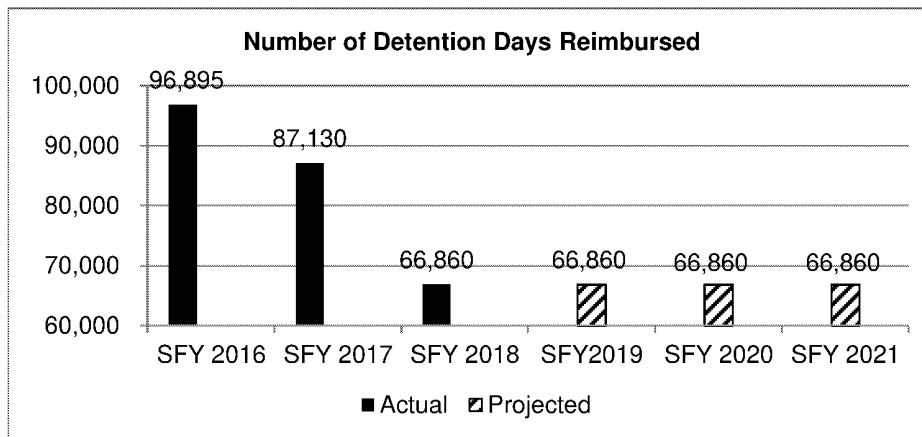
Provide payments to youth county detention centers

1b. What does this program do?

Provides payments to approximately 25 county youth detention programs for juveniles detained in the juvenile justice system. Payments are made in accordance with Section 211.156, RSMo. at a daily rate between \$14 and \$37 established by appropriation. The General Assembly appropriated funds for FY18 to provide a daily reimbursement rate of \$14 as authorized by law.

County detention facilities administered locally by the counties and circuit courts are part of the continuum of services designed to protect Missourians from youth that have entered the juvenile justice system. Counties submit reimbursement requests to the Division of Finance and Administrative Services (DFAS) monthly. The DFAS requires the counties to certify in writing that the child for whom reimbursement is requested has been detained in accordance with state statute.

2a. Provide an activity measure(s) for the program.



2b. Provide a measure(s) of the program's quality.

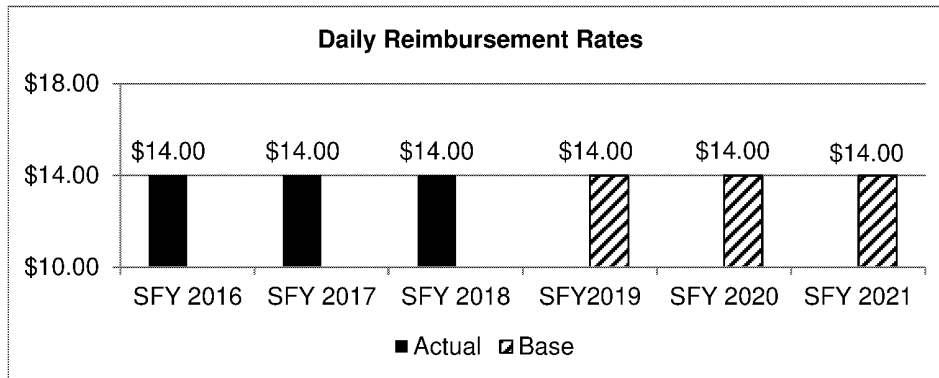
N/A; these are pass through payments.

PROGRAM DESCRIPTION

Department: Social Services
Program Name: Division of Finance and Administrative Services
Program is found in the following core budget(s): County Detention Payments

HB Section(s): 11.050

2c. Provide a measure(s) of the program's impact.

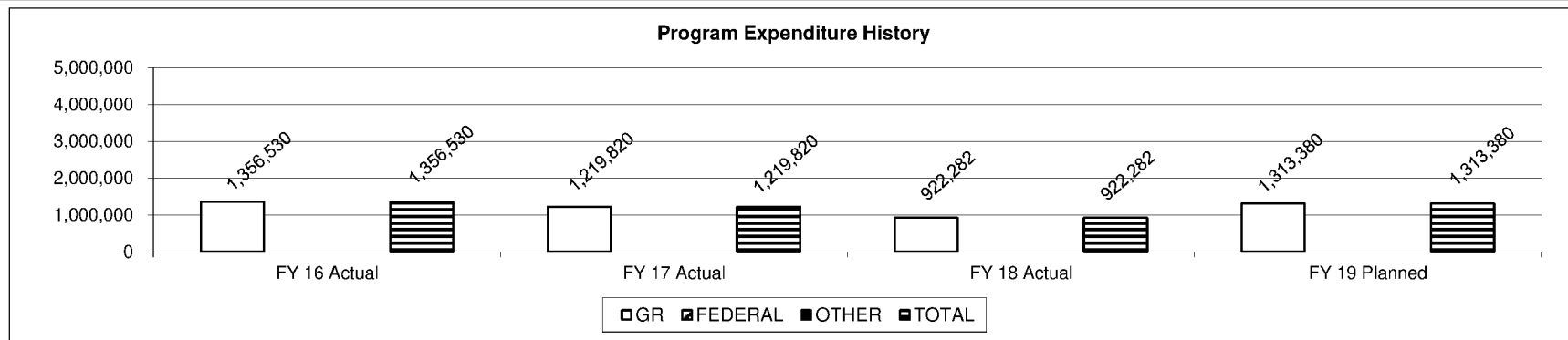


State Statute: Section 211.156, RSMo. at a daily rate between \$14 and \$37 established by appropriation.

2d. Provide a measure(s) of the program's efficiency.

Programs are reimbursed in a timely manner.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. *(Note: Amounts do not include fringe benefit costs.)*



Planned FY 2019 expenditures are net of reverted.

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.050

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): County Detention Payments

4. What are the sources of the "Other " funds?

N/A

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute: Sections 211.151 and 211.156, RSMo.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

Division of Legal Services

CORE DECISION ITEM

Department: Social Services
Division: Legal Services
Core: Legal Services

Budget Unit: 88912C
HB Section: 11.055

1. CORE FINANCIAL SUMMARY

FY 2020 Budget Request					FY 2020 Governor's Recommendation						
	GR	Federal	Other	Total	E		GR	Federal	Other	Total	E
PS	1,807,412	3,157,637	756,457	5,721,506		PS					0
EE	43,962	324,270	90,076	458,308		EE					0
PSD	5,360	66,564	0	71,924		PSD					0
TRF						TRF					
Total	1,856,734	3,548,471	846,533	6,251,738		Total	0	0	0	0	
FTE	46.53	67.14	16.21	129.88		FTE					0.00
Est. Fringe	1,137,555	1,808,902	434,933	3,381,389		Est. Fringe	0	0	0	0	
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.						Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.					

Other Funds: Third Party Liability Collections Fund (0120) - \$678,124
Child Support Enforcement Fund (0169) - \$168,409

Other Funds:

2. CORE DESCRIPTION

Core funding for the Division of Legal Services (DLS) to provide comprehensive legal support to all program and support divisions in the Department of Social Services.

3. PROGRAM LISTING (list programs included in this core funding)

Division of Legal Services

CORE DECISION ITEM

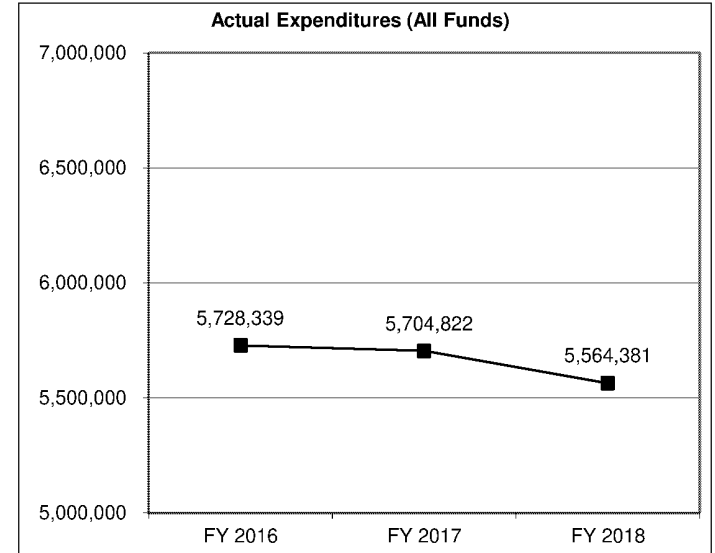
Department: Social Services
Division: Legal Services
Core: Legal Services

Budget Unit: 88912C

HB Section: 11.055

4. FINANCIAL HISTORY

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Current Yr.
Appropriation (All Funds)	6,090,046	5,986,845	5,973,677	6,251,738
Less Reverted (All Funds)	(47,602)	(48,635)	(48,240)	(55,702)
Less Restricted (All Funds)	0	0	0	0
Budget Authority (All Funds)	6,042,444	5,938,210	5,925,437	6,196,036
Actual Expenditures (All Funds)	5,728,339	5,704,822	5,564,381	N/A
Unexpended (All Funds)	314,105	233,388	361,056	N/A
Unexpended, by Fund:				
General Revenue	210,548	4	44	N/A
Federal	69,101	106,399	360,425	N/A
Other	34,456	126,985	587	N/A
	(1)	(2)	(3)	



Reverted includes the statutory three- percent reserve (when applicable).
 Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

- (1) FY16 - 6% core reduction \$114,720 GR.
- (2) FY17 - transfer out of \$210,541 GR and 5 FTE to OSCA.
- (3) FY18 - transfer for cost allocation of \$13,168 GR to OA.

CORE RECONCILIATION DETAIL

STATE
DIVISION OF LEGAL SERVICES

5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES										
				PS	129.88	1,807,412	3,157,637	756,457	5,721,506	
				EE	0.00	43,962	324,270	90,076	458,308	
				PD	0.00	5,360	66,564	0	71,924	
				Total	129.88	1,856,734	3,548,471	846,533	6,251,738	
DEPARTMENT CORE ADJUSTMENTS										
Core Reallocation	202	2964		PS	0.00	0	0	0		(0) Core reallocations will more closely align the budget with planned expenditures
Core Reallocation	202	6353		PS	0.00	0	0	0		(0) Core reallocations will more closely align the budget with planned expenditures
Core Reallocation	202	1009		PS	0.00	0	0	0		0 Core reallocations will more closely align the budget with planned expenditures
NET DEPARTMENT CHANGES					0.00	0	0	0		(0)
DEPARTMENT CORE REQUEST										
				PS	129.88	1,807,412	3,157,637	756,457	5,721,506	
				EE	0.00	43,962	324,270	90,076	458,308	
				PD	0.00	5,360	66,564	0	71,924	
				Total	129.88	1,856,734	3,548,471	846,533	6,251,738	
GOVERNOR'S RECOMMENDED CORE										
				PS	129.88	1,807,412	3,157,637	756,457	5,721,506	
				EE	0.00	43,962	324,270	90,076	458,308	

CORE RECONCILIATION DETAIL

STATE
DIVISION OF LEGAL SERVICES

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	5,360	66,564	0	71,924	
	Total	129.88	1,856,734	3,548,471	846,533	6,251,738	

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
DIVISION OF LEGAL SERVICES								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	1,541,717	36.02	1,807,412	46.53	1,807,412	46.53	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	2,869,610	66.75	3,157,637	67.14	3,157,637	67.14	0	0.00
THIRD PARTY LIABILITY COLLECT	583,412	13.59	588,048	13.18	588,048	13.18	0	0.00
CHILD SUPPORT ENFORCEMENT FUND	167,286	3.88	168,409	3.03	168,409	3.03	0	0.00
TOTAL - PS	5,162,025	120.24	5,721,506	129.88	5,721,506	129.88	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	18,020	0.00	43,962	0.00	43,962	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	285,200	0.00	324,270	0.00	324,270	0.00	0	0.00
THIRD PARTY LIABILITY COLLECT	44,724	0.00	90,076	0.00	90,076	0.00	0	0.00
TOTAL - EE	347,944	0.00	458,308	0.00	458,308	0.00	0	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	0	0.00	5,360	0.00	5,360	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	9,059	0.00	66,564	0.00	66,564	0.00	0	0.00
THIRD PARTY LIABILITY COLLECT	45,353	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	54,412	0.00	71,924	0.00	71,924	0.00	0	0.00
TOTAL	5,564,381	120.24	6,251,738	129.88	6,251,738	129.88	0	0.00
Pay Plan FY19-Cost to Continue - 0000013								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	16,333	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	23,591	0.00	0	0.00
THIRD PARTY LIABILITY COLLECT	0	0.00	0	0.00	4,634	0.00	0	0.00
CHILD SUPPORT ENFORCEMENT FUND	0	0.00	0	0.00	1,122	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	45,680	0.00	0	0.00
TOTAL	0	0.00	0	0.00	45,680	0.00	0	0.00
DLS Additional Investigators - 1886016								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	61,776	1.50	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	144,144	3.50	0	0.00
TOTAL - PS	0	0.00	0	0.00	205,920	5.00	0	0.00

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DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
DIVISION OF LEGAL SERVICES								
DLS Additional Investigators - 1886016								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	7,200	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	16,800	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	24,000	0.00	0	0.00
TOTAL	0	0.00	0	0.00	229,920	5.00	0	0.00
DLS Additional Legal Counsel - 1886019								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	20,580	0.50	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	20,580	0.50	0	0.00
TOTAL - PS	0	0.00	0	0.00	41,160	1.00	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	2,400	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	2,400	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	4,800	0.00	0	0.00
TOTAL	0	0.00	0	0.00	45,960	1.00	0	0.00
DLS Additional Special Counsel - 1886018								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	32,500	0.50	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	32,500	0.50	0	0.00
TOTAL - PS	0	0.00	0	0.00	65,000	1.00	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	2,400	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	2,400	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	4,800	0.00	0	0.00
TOTAL	0	0.00	0	0.00	69,800	1.00	0	0.00
GRAND TOTAL	\$5,564,381	120.24	\$6,251,738	129.88	\$6,643,098	136.88	\$0	0.00

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FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER: 88912C BUDGET UNIT NAME: Legal Services HOUSE BILL SECTION: 11.055	DEPARTMENT: Department of Social Services DIVISION: Legal Services																
1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.																	
Department Request																	
<table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="padding: 5px;">PS or E&E</th> <th style="padding: 5px;">Core</th> <th style="padding: 5px;">% Flex Request</th> <th style="padding: 5px;">Flex Request Amount</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">PS</td> <td style="padding: 5px;">\$5,721,506</td> <td style="padding: 5px;">10%</td> <td style="padding: 5px;">\$572,151</td> </tr> <tr> <td style="padding: 5px;">E&E</td> <td style="padding: 5px;">\$530,232</td> <td style="padding: 5px;">10%</td> <td style="padding: 5px;">\$53,023</td> </tr> <tr> <td style="padding: 5px;">Total</td> <td style="padding: 5px;">\$6,251,738</td> <td style="padding: 5px;">10%</td> <td style="padding: 5px;">\$625,174</td> </tr> </tbody> </table> <div style="display: inline-block; vertical-align: top; margin-left: 20px; padding-top: 10px;"> Ten percent (10%) flexibility is requested between personal service and expense and equipment. </div>		PS or E&E	Core	% Flex Request	Flex Request Amount	PS	\$5,721,506	10%	\$572,151	E&E	\$530,232	10%	\$53,023	Total	\$6,251,738	10%	\$625,174
PS or E&E	Core	% Flex Request	Flex Request Amount														
PS	\$5,721,506	10%	\$572,151														
E&E	\$530,232	10%	\$53,023														
Total	\$6,251,738	10%	\$625,174														
2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.																	
PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED															
None.	None	10% Flexibility is being requested for FY 20.															
3. Please explain how flexibility was used in the prior and/or current years.																	
PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE																
N/A	None.																

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
DIVISION OF LEGAL SERVICES								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	352,043	11.47	385,285	11.28	354,285	11.28	0	0.00
SR OFFICE SUPPORT ASSISTANT	266,149	10.16	330,189	10.63	272,189	10.28	0	0.00
RESEARCH ANAL I	35,640	1.00	35,995	1.00	35,995	1.00	0	0.00
EXECUTIVE I	34,573	1.00	72,042	2.00	36,042	1.00	0	0.00
PROGRAM DEVELOPMENT SPEC	45,192	1.00	45,506	1.00	45,506	1.00	0	0.00
INVESTIGATOR I	157,158	4.85	154,499	4.65	190,499	5.00	0	0.00
INVESTIGATOR II	701,182	18.20	722,080	18.04	722,080	18.04	0	0.00
INVESTIGATOR III	481,847	11.24	832,179	18.08	791,179	17.10	0	0.00
INVESTIGATION MGR B1	89,760	1.80	51,019	1.02	92,019	2.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	41,535	0.98	43,914	1.00	43,914	1.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	1,076	0.01	0	0.00	0	0.00	0	0.00
DIVISION DIRECTOR	95,089	1.00	95,486	1.00	95,486	1.00	0	0.00
DEPUTY DIVISION DIRECTOR	66,875	1.00	75,002	1.00	75,002	1.00	0	0.00
LEGAL COUNSEL	1,293,897	24.94	1,370,646	27.40	1,370,646	27.40	0	0.00
HEARINGS OFFICER	1,020,932	21.45	1,061,572	22.76	1,061,572	22.76	0	0.00
MISCELLANEOUS PROFESSIONAL	62,493	0.95	64,571	0.98	64,571	0.98	0	0.00
SPECIAL ASST PROFESSIONAL	245,841	4.75	226,484	4.04	298,984	5.04	0	0.00
SPECIAL ASST OFFICE & CLERICAL	161,358	4.18	155,037	4.00	171,537	4.00	0	0.00
INVESTIGATOR	9,385	0.26	0	0.00	0	0.00	0	0.00
TOTAL - PS	5,162,025	120.24	5,721,506	129.88	5,721,506	129.88	0	0.00
TRAVEL, IN-STATE	52,420	0.00	42,499	0.00	42,499	0.00	0	0.00
TRAVEL, OUT-OF-STATE	5,529	0.00	1,459	0.00	1,459	0.00	0	0.00
SUPPLIES	143,833	0.00	194,688	0.00	194,688	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	31,944	0.00	35,181	0.00	35,181	0.00	0	0.00
COMMUNICATION SERV & SUPP	71,076	0.00	117,114	0.00	117,114	0.00	0	0.00
PROFESSIONAL SERVICES	19,623	0.00	40,449	0.00	40,760	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	193	0.00	216	0.00	216	0.00	0	0.00
M&R SERVICES	13,671	0.00	14,860	0.00	14,860	0.00	0	0.00
OFFICE EQUIPMENT	15	0.00	0	0.00	15	0.00	0	0.00
OTHER EQUIPMENT	739	0.00	1,503	0.00	1,503	0.00	0	0.00
PROPERTY & IMPROVEMENTS	0	0.00	326	0.00	0	0.00	0	0.00
BUILDING LEASE PAYMENTS	171	0.00	0	0.00	0	0.00	0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
DIVISION OF LEGAL SERVICES								
CORE								
MISCELLANEOUS EXPENSES	8,730	0.00	10,013	0.00	10,013	0.00	0	0.00
TOTAL - EE	347,944	0.00	458,308	0.00	458,308	0.00	0	0.00
DEBT SERVICE	54,412	0.00	71,924	0.00	71,924	0.00	0	0.00
TOTAL - PD	54,412	0.00	71,924	0.00	71,924	0.00	0	0.00
GRAND TOTAL	\$5,564,381	120.24	\$6,251,738	129.88	\$6,251,738	129.88	\$0	0.00
GENERAL REVENUE	\$1,559,737	36.02	\$1,856,734	46.53	\$1,856,734	46.53		0.00
FEDERAL FUNDS	\$3,163,869	66.75	\$3,548,471	67.14	\$3,548,471	67.14		0.00
OTHER FUNDS	\$840,775	17.47	\$846,533	16.21	\$846,533	16.21		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.055

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services

1a. What strategic priority does this program address?

Providing legal and investigation services

1b. What does this program do?

The Division of Legal Services (DLS) provides comprehensive legal support to all program and support divisions in the Department of Social Services (DSS) to assist these agencies in accomplishing the Department's goals and objectives.

DLS is functionally organized into five major sections:

General Counsel

The General Counsel and Director of the Division of Legal Services is responsible for supervising the functions of the Division of Legal Services, for providing legal advice to the Directors of the Department and the Divisions within the Department. The General Counsel also directly supervises the Special Counsels for each of the program divisions, who provide legal research and advice on the individual programs; work with the Attorney General's office in defending complex litigation involving DSS; prepare fiscal notes and legal analysis on pending legislation; review and draft contracts; review and draft administrative regulations; assist the Communications Director in administering DSS' compliance with the Sunshine law; and ensuring DSS's compliance with privacy laws.

Litigation

The Litigation Section provides legal counsel and representation to the Department of Social Services and its divisions. The Chief Counsel for Litigation administers the section and assists the General Counsel in providing legal assistance and advice to the DSS Director to ensure that the programs and policies of the Department are implemented in the manner provided by law. Litigation attorneys are based in offices in Jefferson City, St. Louis, Independence and Springfield.

Litigation attorneys provide legal representation in juvenile court to facilitate the process of children in care reaching permanency swiftly and safely. DLS attorneys also represent DSS in administrative hearings and Blind Pension appeals. Additional duties include:

- Providing legal advice and representation to the child abuse and neglect system, and defending the Department's decisions in Circuit Court;
- Providing legal advice and representation to Children's Division on matters relating to licensure of foster homes, including actions pertaining to sanctioning of these entities;
- Providing legal advice and representation to the Division of Youth Services to assure that its mission of addressing the needs of delinquent youth is attained;
- Providing legal advice and representation on matters involving compliance with laws governing the confidentiality of records including subpoenas and discovery requests; and
- Serving as a liaison between the Department and its divisions, and the Missouri Attorney General's Office on cases involving routine litigation.

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.055

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services

Administrative Hearings

The Administrative Hearings Section is comprised of hearing officers based in Jefferson City, St. Louis and Independence who conduct hearings related to child support enforcement and public benefits. The attorneys who conduct child support hearings are qualified and trained to provide full and fair hearings in all facets of the child support process, including establishment, enforcement, and modification of administrative child support orders.

Hearing officers within the Administrative Hearings Section also provide administrative hearings for public benefit and service recipients who are challenging a decision of the Family Support Division or the MO HealthNet Division. These due process hearings provide a forum for determining whether the denial or termination of public benefits or services was justified. These hearing officers provide due process to all participants expeditiously and promote the integrity of state programs, including food stamps, cash assistance, and medical assistance programs.

Hearing officers also hear provider appeals of Children's Divisions' decisions to deny or revoke the registration of child care providers from the state's childcare subsidy program and conduct hearings on adoption and foster home licensure.

Investigations

The Investigation Section is divided into three units: Welfare Investigations Unit (WIU), Claims and Restitution Unit (C&R), and the General Assignment Unit (GAU).

The Welfare Investigations Unit (WIU) conducts welfare fraud and abuse investigations committed by public assistance recipients. These investigations increase cost avoidance to the programs, and prosecution of the offenders. Additionally WIU investigators are responsible for:

- Staffing four regional welfare fraud/abuse hotlines;
- Conducting all collections interviews and procuring promissory notes;
- Conducting all DSS employee threat investigations; and
- Preparing for and testifying in administrative hearings and criminal court proceedings.

Claims and Restitution Unit (C&R) is responsible for collection efforts for all claims in the public assistance programs administer by DSS. C&R operates and manages the Claims Accounting Restitution System (CARS) and administers the Treasury Offset Program.

General Assignment Unit (GAU) handles Personnel Investigations. It is divided into two sub-units: Professional Standards Unit (PSU) and the Special Assignment Unit (SAU).

The PSU is responsible for conducting criminal, personnel and internal investigations involving DSS, its employees and contracted vendors. This unit also furnishes technical support and investigative assistance to the various DSS divisions in their administration and control of departmental programs. The SAU conducts background investigations, and associated research in support of DSS Investigations, as well as background checks on prospective DSS employees.

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.055

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services

The Special Assignment Unit is responsible for conducting criminal, personnel, and internal investigations to strengthen departmental integrity. This unit also furnishes technical support and investigative assistance to the DSS divisions in their administration and control of departmental programs.

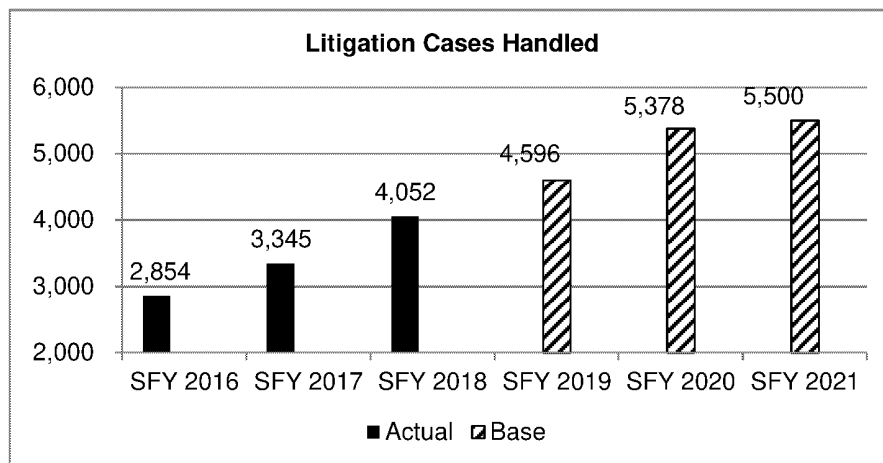
State Technical Assistance Team

The State Technical Assistance Team (STAT) assists in the investigation of child abuse, child neglect, child sexual abuse, child exploitation/pornography or child fatality cases, as described in Sections 660.520 to 660.527, RSMo, upon the request of local, state or federal law enforcement, prosecuting officials, Department of Social Services staff, representatives of the family courts, medical examiners, coroners or juvenile officers. As licensed peace officers by the Director of the Department of Public Safety pursuant to Chapter 590, RSMo, STAT investigators are deemed peace officers and have powers of arrest, limited to offenses involving child abuse, child neglect, child sexual abuse, child exploitation/pornography or child fatality. STAT assists county multidisciplinary teams in the development and implementation of protocols for the investigation and prosecution of child abuse, child neglect, child sexual abuse, child exploitation/pornography or child fatality.

STAT also manages Missouri's Child Fatality Review Program (Section 210.192, et. al. RSMo.) with multidisciplinary panels in 114 counties and the City of St. Louis. Based on information received, risks to children are identified and prevention strategies are developed.

DLS also coordinates the department's compliance with the federal Health Insurance Portability and Accountability Act (HIPPA) and other state and federal privacy mandates. HIPPA requires that the Department have a privacy officer to oversee the Department's implementation of HIPPA standards within the Department and training of Department employees on HIPPA standards and the continuous compliance with the rules.

2a. Provide an activity measure(s) for the program.



These numbers may not include cases carried over from the prior fiscal year.

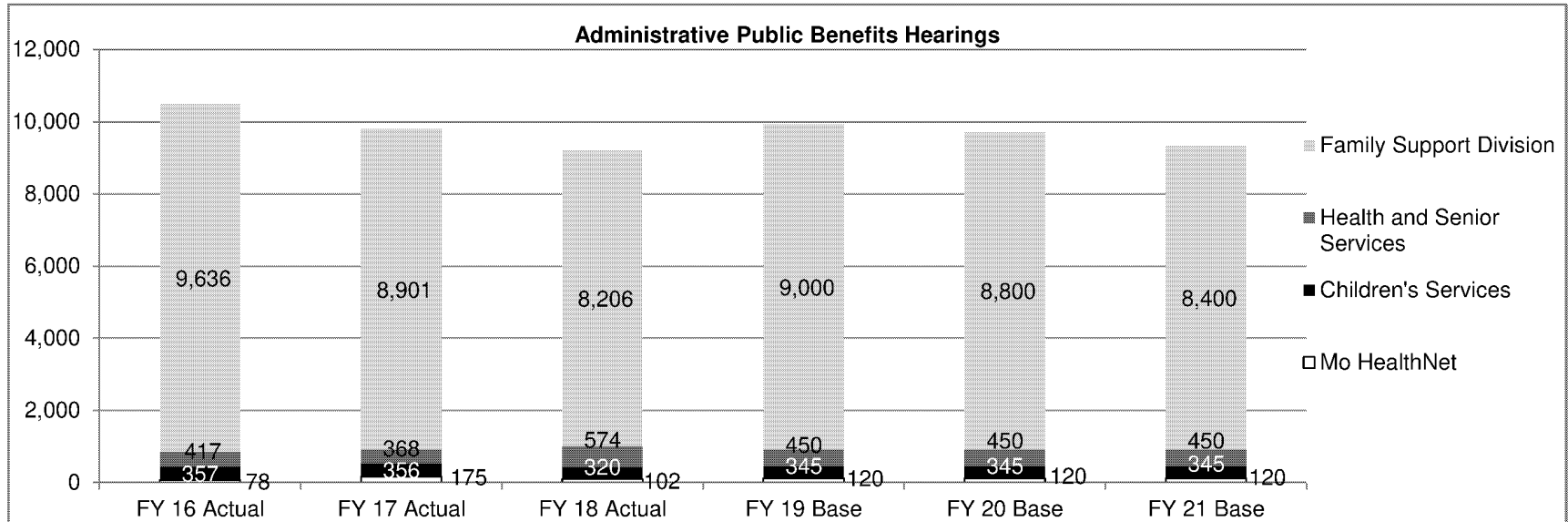
PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.055

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services



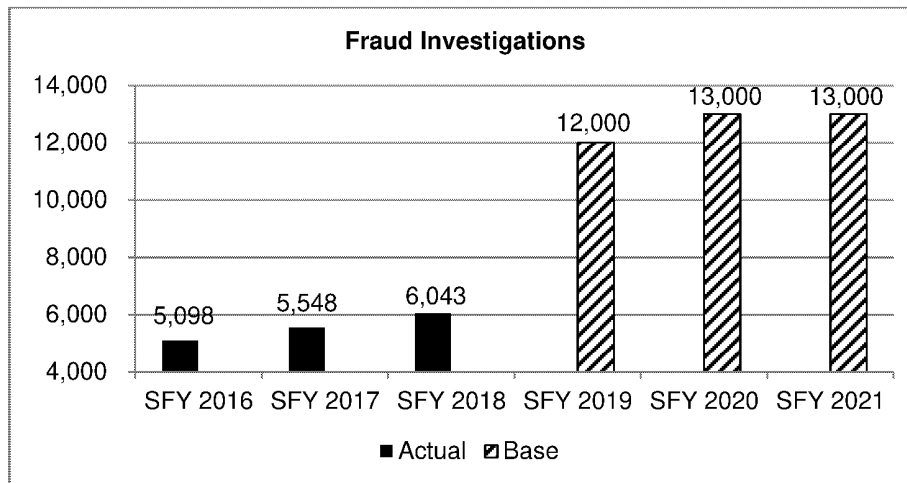
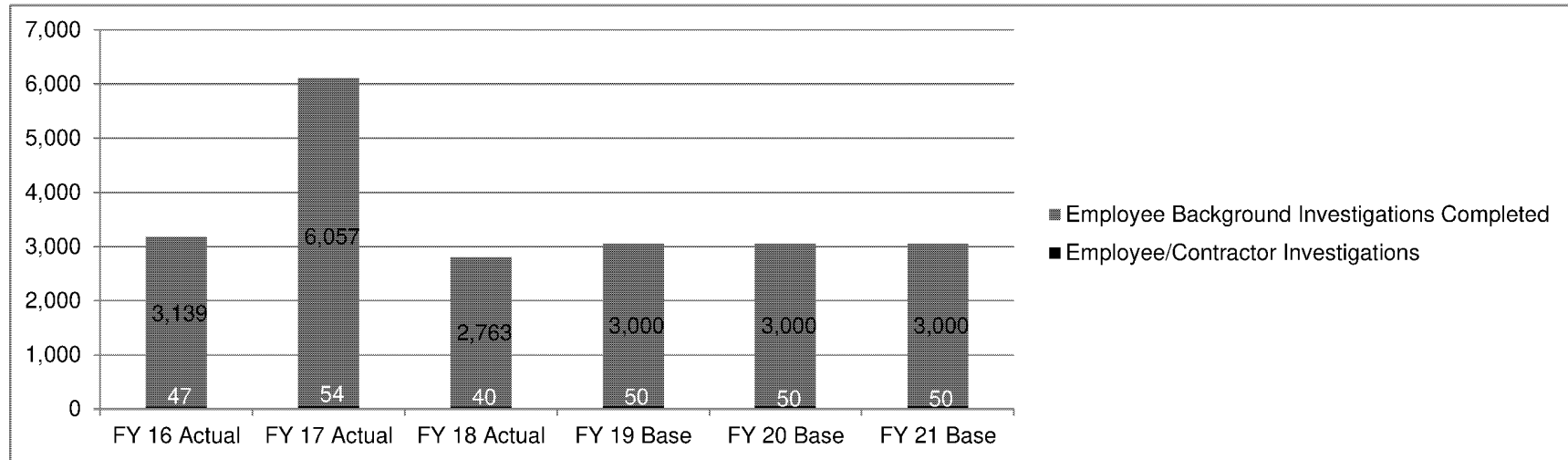
PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.055

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services



PROGRAM DESCRIPTION

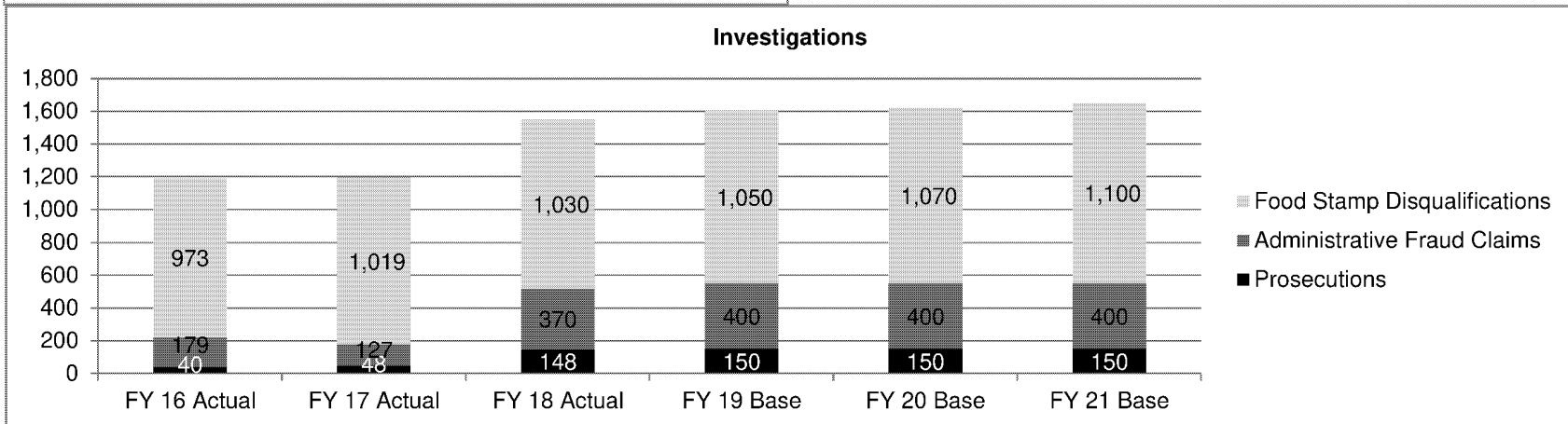
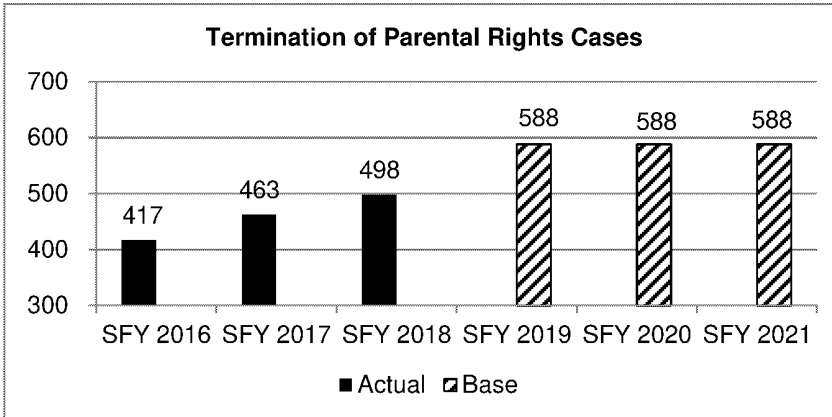
Department: Social Services

HB Section(s): 11.055

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services

2b. Provide a measure(s) of the program's quality.



WIU Investigators conduct criminal investigations on all cases, with the understanding that welfare fraud and abuse is a crime. The most egregious cases are sent for criminal prosecutions and the remainder for administrative actions. Disqualification from the Food Stamp Program results from an intentional program violation, which includes, fraud and EBT trafficking.

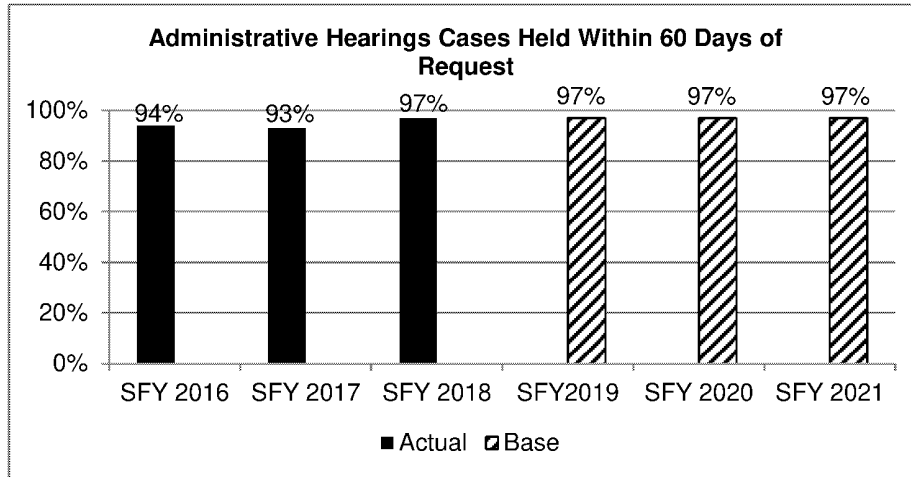
PROGRAM DESCRIPTION

Department: Social Services

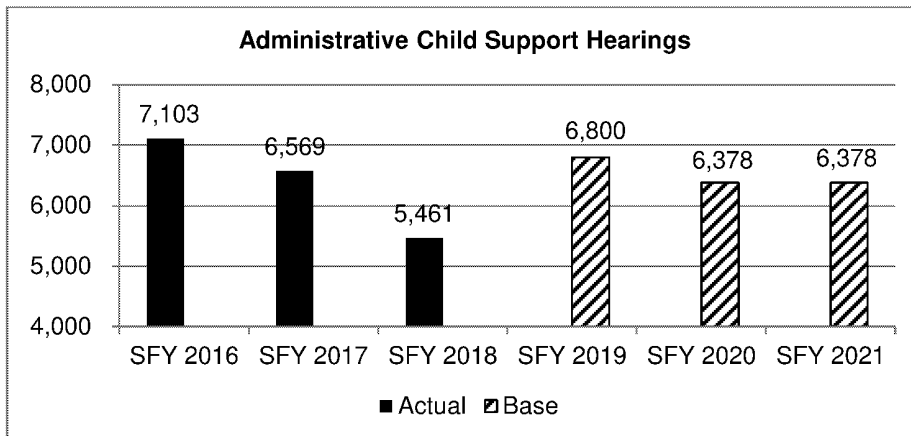
HB Section(s): 11.055

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services



2c. Provide a measure(s) of the program's impact.



PROGRAM DESCRIPTION

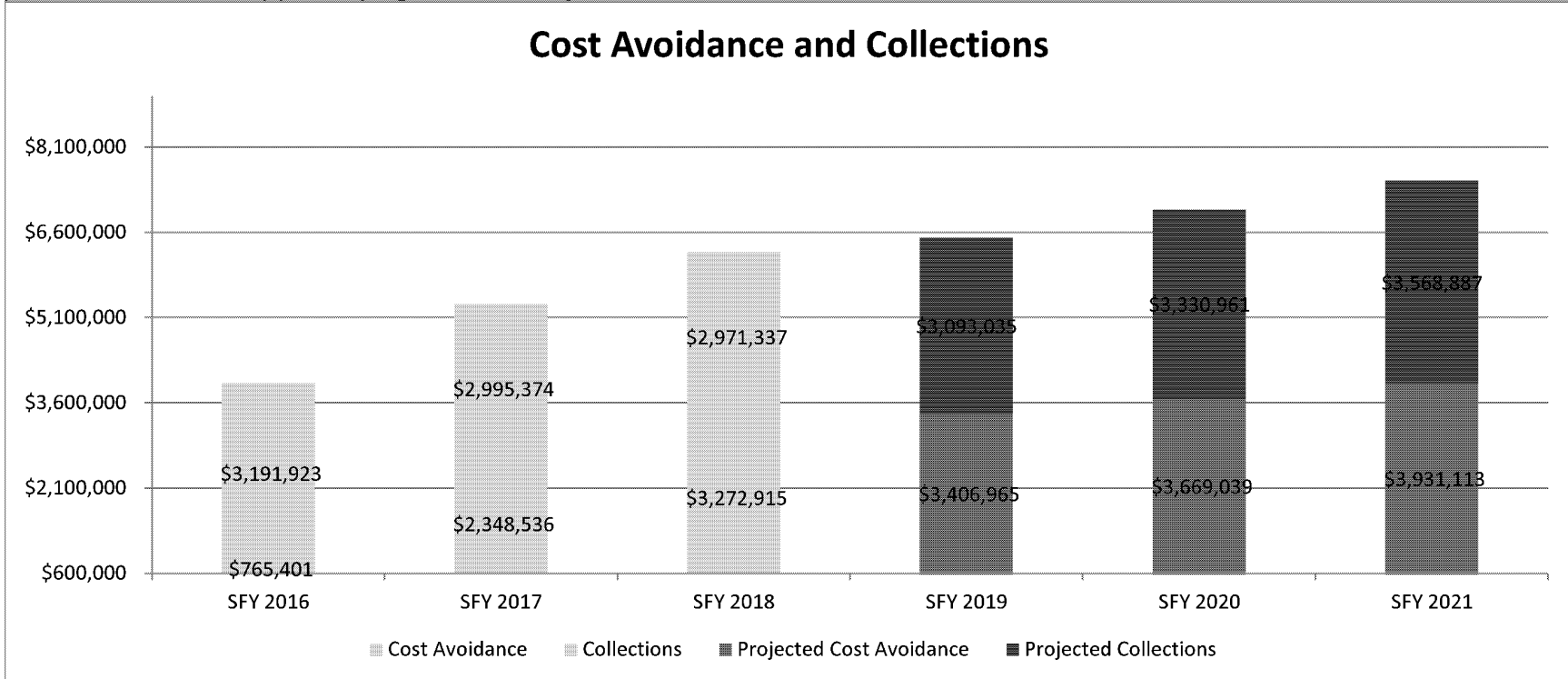
Department: Social Services

HB Section(s): 11.055

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services

2d. Provide a measure(s) of the program's efficiency.



PROGRAM DESCRIPTION

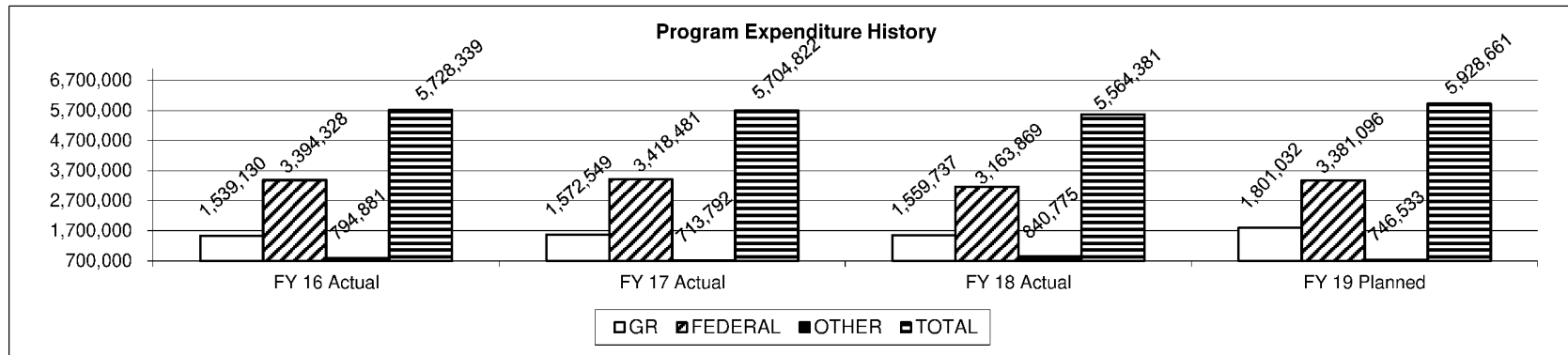
Department: Social Services

HB Section(s): 11.055

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



Planned FY 2019 expenditures are net of reserves and reverted.

4. What are the sources of the "Other " funds?

Third Party Liability Collections Fund (0120) and Child Support Enforcement Fund (0169)

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapters 205, 207, 208, 209, 210, 211, 219, 452, 453, 454, 455, 473, 536, 621, 660 and Section 570.410, RSMo.; Medicaid 42 USC Chapter 7 subchapter XIX, Section 1396; 20 CFR 404 1001-1096; 1501-1675 subchapter 8(1,2); 42 CFR 440-441,483; 45 CFR 205 and 206; TANF 45 CFR 233, 261, 262; 45 CFR Part 303; 45 CFR 302.50; 45 CFR 302.70 (2); 7 CFR 273.18; 42 CFR 456.3(a); 42 CFR 456.1-456.23; 42 USC Section 5106a; 42 USC Sections 670-680; 42 USC 9858; 45 CFR 98.40 - 98.49; 45 CFR 302.60; 45 CFR 302.65; 42 USC 651-669b, 7 CFR 271-285, 20 CFR 404-416.

6. Are there federal matching requirements? If yes, please explain.

Expenditures are allocated in accordance with the methodology outlined in the department's cost allocation plan and charged to corresponding grants or used as maintenance of effort as appropriate.

PROGRAM DESCRIPTION

Department: Social Services

HB Section(s): 11.055

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services

7. Is this a federally mandated program? If yes, please explain.

Yes, some activities are mandated by federal law or regulation. The Division of Legal Services (DLS) performs administrative hearings for the following programs: MO HealthNet, TANF, Food Stamps and Child Support. Administrative child support establishment and modification procedures are federally mandated to receive Social Security funding under 42 USC 654, as well as being specified within individual public benefit program statutes. An administrative hearing process is mandated for public benefits programs as follows: TANF 42 USC 602. MO HealthNet ("medical assistance" / title XIX) 42 USC 1396a. Food Stamps 7 CFR 273.15 and 7 USC 2020. Food Stamp Disqualification 7 USC 2015. DLS provides investigation services for food stamp fraud, claims and restitution and MO HealthNet fraud. The litigation section manages cases related to MO HealthNet utilization, child protection and permanency planning in the areas of foster care, adoption and reunification. The Investigations section is pursuant to CFR 273.16, which states in part: The State agency shall be responsible for investigating any case of alleged intentional Program violation, and ensuring that appropriate cases are acted upon either through administrative disqualification hearings or referral to a court of appropriate jurisdiction in accordance with the procedures outlines in this section.

A complete list of federal mandates can be found with each program description in the divisions that administer the above listed programs.

RANK: 39 OF 51

Budget Unit: 88912C

HB Section: 11.055

DI# 1886016

1. AMOUNT OF REQUEST

FTE	1.50	3.50	5.00
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

FTE	0.00
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

2. THIS REQUEST CAN BE CATEGORIZED AS:

	New Program
	Program Expansion
	Space Request
X	Other:

_____ Fund Switch
 _____ Cost to Continue
 _____ Equipment Replacement
 Additional Investigator Positions

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

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NEW DECISION ITEM
RANK: 39 OF 51

Department: Social Services

Budget Unit: 88912C

Division: Legal Services

DI Name: Additional DLS Investigators

DI# 1886016

HB Section: 11.055

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

DLS has 18 (FTE) Investigators to investigate welfare recipient fraud, child care provider fraud, and Supplemental Nutrition Assistance Program (SNAP) retailer investigations. In FY18 these investigators show a 308% increase in the number of prosecutions cases, and a 291% increase in administrative claims over FY17. Depending on the complexity each investigator can investigate 150 to 200 cases per year, between 2,700 to 3,600 total for the unit or less than 1/20th of 1 percent of all referrals and leads.

By allowing WIU to add staff, investigators will have the time, therefore, the ability to perform specialized tasks. Specialized tasks include working with other Federal agencies in identifying and combatting fraud, such as the commonly abused Medicaid program. These positions are the essential infrastructure of the department as WIU has been delegated the authority to investigate public assistance fraud.

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Salaries & Wages (100)									
Investigator II (005297)	61,776	1.5	144,144	3.5			205,920	5.0	
Total PS	61,776	1.5	144,144	3.5	0	0.0	205,920	5.0	0
Office Equipment (580)	4,139		9,657				13,795		13,795
Travel, In-State (140)	306		714				1,020		
Supplies (190)	1,458		3,402				4,860		
Professional Development (320)	848		1,978				2,825		
Communication Serv & Supp (340)	450		1,050				1,500		
Total EE	7,200		16,800		0		24,000		13,795
Grand Total	68,976	1.5	160,944	3.5	0	0.0	229,920	5.0	13,795

NEW DECISION ITEM

RANK: 39

OF 51

Department: Social Services

Budget Unit: 88912C

Division: Legal Services

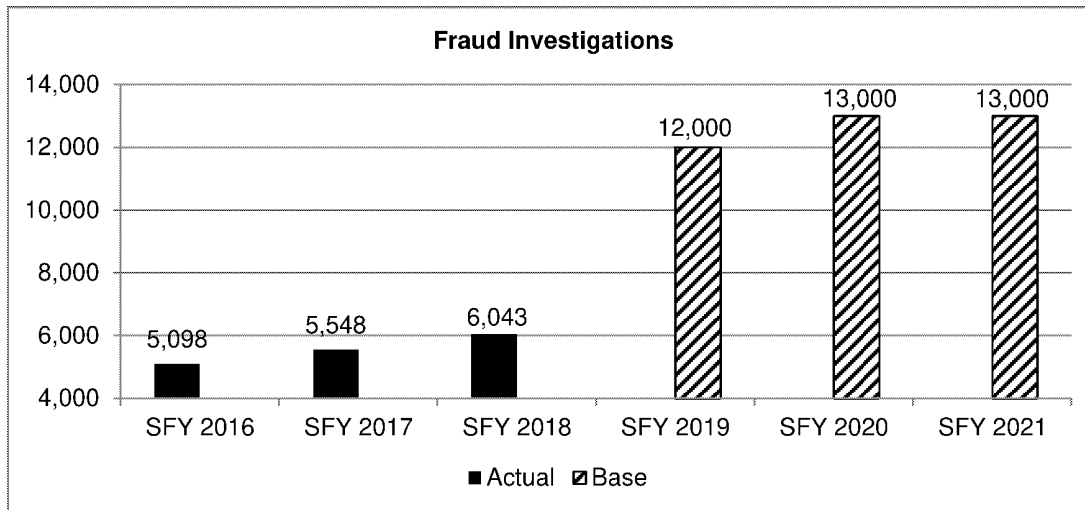
DI Name: Additional DLS Investigators

DI# 1886016

HB Section: 11.055

6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)

6a. Provide an activity measure for the program.



NEW DECISION ITEM

RANK: 39

OF 51

Department: Social Services

Budget Unit: 88912C

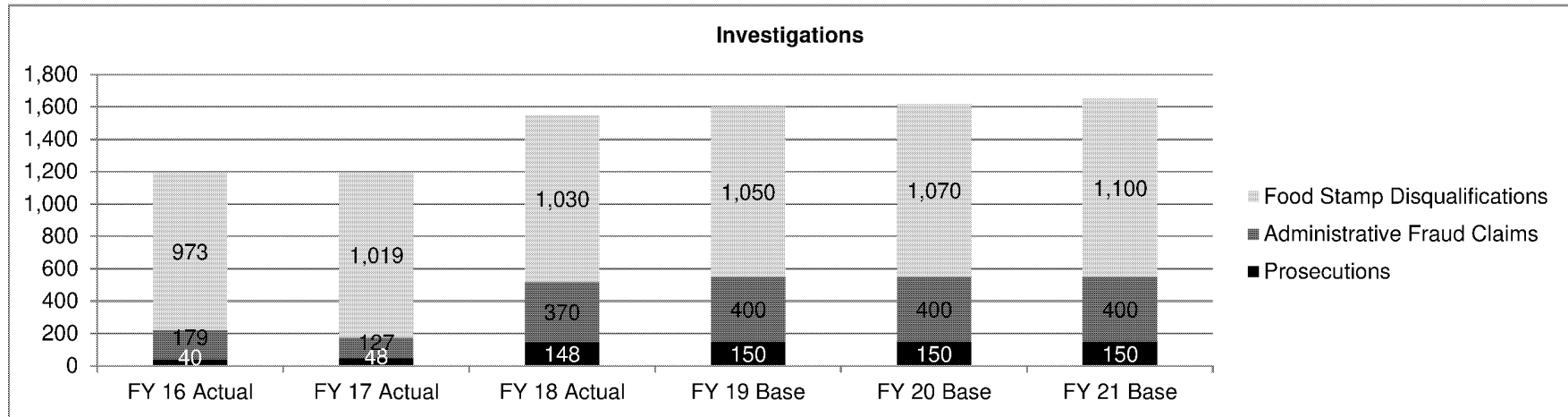
Division: Legal Services

DI Name: Additional DLS Investigators

DI# 1886016

HB Section: 11.055

6b. Provide a measure of the program's quality.



6c. Provide a measure of the program's impact.

Measures are found in the individual program descriptions.

NEW DECISION ITEM

RANK: 39

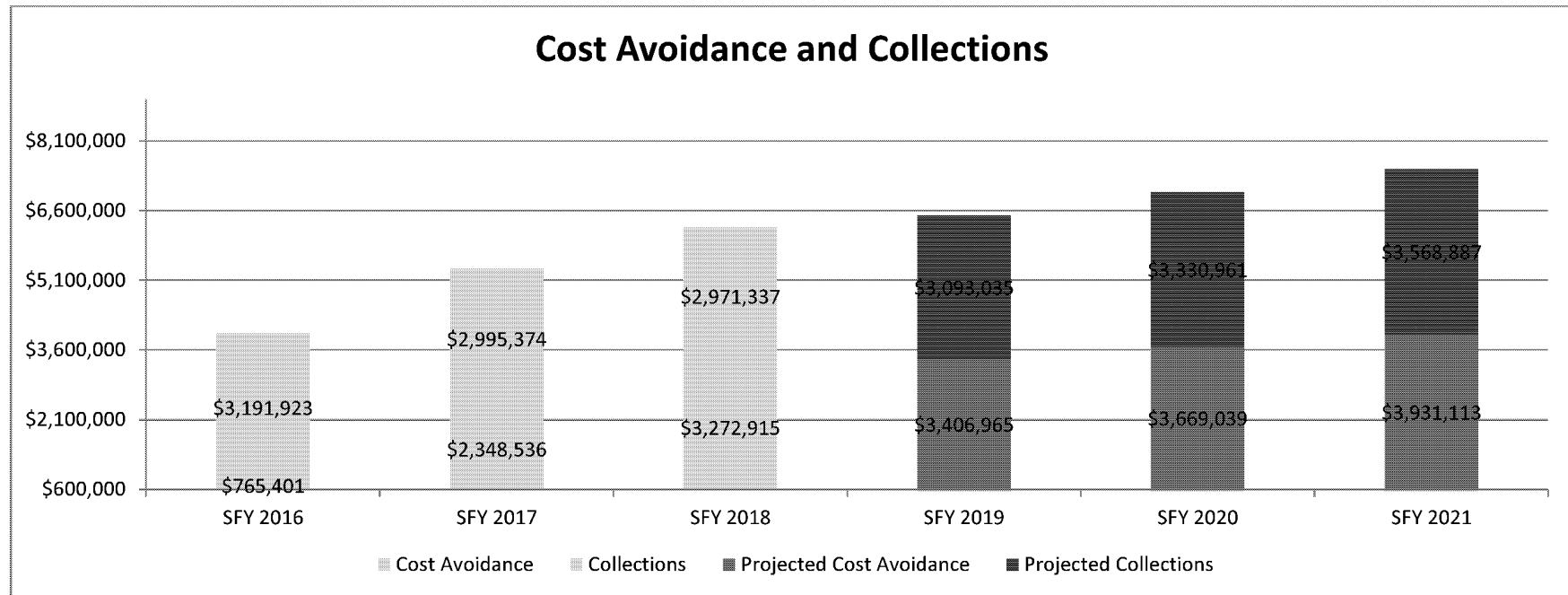
OF 51

Department: Social Services
Division: Legal Services
DI Name: Additional DLS Investigators

DI# 1886016

Budget Unit: 88912C
HB Section: 11.055

6d. Provide a measure of the program's efficiency



7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

The Department is working to develop strategies.

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
DIVISION OF LEGAL SERVICES								
DLS Additional Investigators - 1886016								
INVESTIGATOR II	0	0.00	0	0.00	205,920	5.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	205,920	5.00	0	0.00
TRAVEL, IN-STATE	0	0.00	0	0.00	1,020	0.00	0	0.00
SUPPLIES	0	0.00	0	0.00	4,860	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	0	0.00	0	0.00	2,825	0.00	0	0.00
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	1,500	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	0	0.00	13,795	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	24,000	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$229,920	5.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$68,976	1.50		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$160,944	3.50		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

RANK: 41 OF 51

DI# 1886018 HB Section: 11.055

Other Funds:

Additional Special Counsel

NEW DECISION ITEM
RANK: 41 **OF** 51

Department: Social Services

Budget Unit: 88912C

Division: Legal Services

DI Name: Additional Special Counsel

DI# 1886018

HB Section: 11.055

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

The Sunshine Law requires that requests to be responded to within 3 days. If the requests are not granted immediately, a detailed explanation shall be given for the delay and the delay may only be for reasonable cause. Many Sunshine requests ask for emails and reviewing emails in our current software is very time consuming. Many of our documents also need to be redacted. With the large increase in the number of Sunshine Law requests, another attorney would be able to assist in that review and redaction and would help to respond to those requests without the need for hundreds of overtime hours. The current special counsel worked over 100 extra hours over the winter months to respond to Sunshine requests, including one large one in particular. In addition, the current special counsel works evenings, holidays, and weekends to keep up not only with Sunshine Law requests but with overseeing the department's rule making process.

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Salaries & Wages (100)									
Special Counsel (009734)	32,500	0.5	32,500	0.5			65,000	1.0	
Total PS	32,500	0.5	32,500	0.5	0	0.0	65,000	1.0	0
Office Equipment (580)	1,380		1,380				2,759		2,759
Travel, In-State (140)	102		102				204		
Supplies (190)	486		486				972		
Professional Development (320)	283		283				565		
Communication Serv & Supp (340)	150		150				300		
Total EE	2,400		2,400		0		4,800		2,759
Grand Total	34,900	0.5	34,900	0.5	0	0.0	69,800	1.0	2,759

NEW DECISION ITEM

RANK: 41

OF 51

Department: Social Services

Budget Unit: 88912C

Division: Legal Services

DI Name: Additional Special Counsel

DI# 1886018

HB Section: 11.055

6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)

6a. Provide an activity measure for the program.

Measures are found in the individual program descriptions.

6b. Provide a measure of the program's quality.

Measures are found in the individual program descriptions.

6c. Provide a measure of the program's impact.

Measures are found in the individual program descriptions.

6d. Provide a measure of the program's efficiency

Measures are found in the individual program descriptions.

7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

The Department is working to develop strategies.

DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
DIVISION OF LEGAL SERVICES								
DLS Additional Special Counsel - 1886018								
LEGAL COUNSEL	0	0.00	0	0.00	65,000	1.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	65,000	1.00	0	0.00
TRAVEL, IN-STATE	0	0.00	0	0.00	204	0.00	0	0.00
SUPPLIES	0	0.00	0	0.00	972	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	0	0.00	0	0.00	565	0.00	0	0.00
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	300	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	0	0.00	2,759	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	4,800	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$69,800	1.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$34,900	0.50		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$34,900	0.50		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

RANK: 40 OF 51

DI# 1886019 HB Section: 11.055

Other Funds:

_____ Fund Switch
_____ Cost to Continue
_____ Equipment Replacement
Additional Legal Counsel

172

NEW DECISION ITEM
RANK: 40 OF 51

Department: Social Services

Budget Unit: 88912C

Division: Legal Services

DI Name: Additional Legal Counsel

DI# 1886019

HB Section: 11.055

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

This attorney will serve as a resource on all prosecution cases, legislative initiatives, and collections actions.

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Salaries & Wages (100)									
Legal Counsel (009734)	20,580	0.5	20,580	0.5			41,160	1.0	
Total PS	20,580	0.5	20,580	0.5	0	0.0	41,160	1.0	0
Office Equipment (580)	1,380		1,380				2,759		2,759
Travel, In-State (140)	102		102				204		
Supplies (190)	486		486				972		
Professional Development (320)	283		283				565		
Communication Serv & Supp (340)	150		150				300		
Total EE	2,400		2,400		0		4,800		2,759
Grand Total	22,980	0.5	22,980	0.5	0	0.0	45,960	1.0	2,759

NEW DECISION ITEM

RANK: 40

OF 51

Department: Social Services

Budget Unit: 88912C

Division: Legal Services

DI Name: Additional Legal Counsel

DI# 1886019

HB Section: 11.055

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7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

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DECISION ITEM DETAIL

Budget Unit	FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
DIVISION OF LEGAL SERVICES								
DLS Additional Legal Counsel - 1886019								
LEGAL COUNSEL	0	0.00	0	0.00	41,160	1.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	41,160	1.00	0	0.00
TRAVEL, IN-STATE	0	0.00	0	0.00	204	0.00	0	0.00
SUPPLIES	0	0.00	0	0.00	972	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	0	0.00	0	0.00	565	0.00	0	0.00
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	300	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	0	0.00	2,759	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	4,800	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$45,960	1.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$22,980	0.50		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$22,980	0.50		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00